

**SPECIAL SALEM TOWN BOARD MEETING
TO DISCUSS TOWN OFFICE CLOSURE
& TO REVIEW ANY OTHER ITEMS THAT MAY COME BEFORE THE BOARD
SALEM WATER BARN OFFICE
MARCH 26, 2026**

Present: Supervisor Evera Sue Clary; Town Council: Tom McMorris; Brenda Levey; Scott Eastman; Howar Law-Video-conferencing from his home, located @ 2277 State Rte. 313; Shushan, NY 12873; Travis Keys-H'Way Sup't.; Rebecca Brown-Library/Water; Winona Eastman-Deputy Clerk/Water; Clerk to Supervisor-Kathy Chambers; Town Clerk-Pat Gilchrist

PUBLIC PRESENT: No public present

4:00 P.M.-Supervisor Clary called the meeting to order, followed by Pledge of Allegiance
Information was sent to Day-War Ventures (C. J. Day & Dan Warren) by Wash. Co. Code Enforcement Fire Inspector Chris Jones regarding the latest development in the Salem Town Office.

Space @ Salem Water Barn-Would be made available in the garage area that would need to be redone for electrical to handle computer, printer, etc. Would need to wait until Willie Linendoll could do the same, even if he dropped everything to do the job.

Bldg. owned by Attorney Don McPhee on Main Street-Currently listed for sale but so far no one has inquired. \$450/month, plus utilities. There is currently a tank of fuel oil, which Mr. McPhee would generously donate for the Town's use. Set ups are there for computers & necessary hardware & also for the copier. This would make an excellent space for us to go.

Laura Dunham's former Flower Shop space-\$800/month includes utilities & garbage pick-up; Town would pay for internet & phone service. This also would make a great space. FYI-This is also listed for rent & will remain as such.

Resolution #33-Motion made by Councilman Scott Eastman, seconded by Councilwoman Brenda Levey to go into Executive Session to discuss office issues; passed 5-0. **Motion made by** Councilwoman Brenda Levey, seconded by Councilman Scott Eastman, to come out of Executive Session; no decisions made or vote(s) taken in Executive Session

Rebecca Brown-made a suggestion that the space she used to occupy as Village Clerk should work for a limited time, at least to get through tax season, with collection ending on 03/31/2026. Books go back to Wash. Co. Treasurer as soon as all paperwork is done for AI, but by 04/06/2026. **Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to move Clerk Gilchrist into the office currently occupied by Justice Scott Thetford & his clerk until tax collection was done. Both Clerk Gilchrist & Clerk to Supervisor Chambers requested that Judge Thetford, plus Ed Donoghue, be notified & approve of this temporary fix. Supervisor Clary called Justice Thetford immediately, explained the situation, & he agreed to a **temporary** space for Clerk Gilchrist to move into, as did Ed Donoghue. Passed 5-0. Because Councilman McMorris was going to be unavailable on Friday or Monday, he suggested that the move of the computer equipment at least be accomplished tonight after adjournment of the meeting. Might want to look into the purchase of a laptop for Clerk Gilchrist, which would be much easier to move, if this should happen again. This will be discussed.

MOTION TO ADJOURN-Motion made by Councilwoman Brenda Levey, seconded by Councilman Scott Eastman, to adjourn the special meeting of the Salem Town Board; passed unanimously 5-0. Meeting adjourned @ 5:00 p.m.

NEXT REGULAR MONTHLY MEETING of the Salem Town Board will be held on Wednesday, April 08, 2026, in Proudfit Hall; 181 Main Street; Salem, NY. Review of Warrants #4 & Highway Abstract #4 for payment will begin @ 5 p.m., business meeting to begin @ 6 p.m.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem