

**SPECIAL SALEM TOWN BOARD MEETING  
TO DISCUSS HIRING OF NEW ATTORNEY FOR T/O/S FOR 2026  
& TO REVIEW ANY OTHER ITEMS THAT MAY COME BEFORE THE BOARD  
NOVEMBER 25, 2025**

**Present:** Supervisor Evera Sue Clary; Town Council: Tom McMorris; Brenda Levey; Travis Keys-H'Way Sup't.; Clerk to Supervisor-Kathy Chambers; Town Clerk-Pat Gilchrist  
Councilman Howard Law will be attending by videoconferencing from his residence @ 2277 State Rte. 313; Shushan, NY 12873

**Absent/Excused:** Town Councilman-Wyeth Coburn

**PUBLIC PRESENT:** Scott Eastman

**5:00 P.M.**-Supervisor Clary called the meeting to order, followed by Pledge of Allegiance

**Resignation of David C. Klingebiel, Town Attorney**-Attorney Klingebiel mailed a letter, dated 11/19/2025, to the Supervisor & all Board members stating that he would not be seeking reappointment as Salem's Town Attorney for 2026. He assured all he would work w/the Town & the new attorney to ensure a smooth transition & continuity of legal services until the new attorney is appointed in January, 2026. He also sent a later email with suggestions of who to send an RFP to: Miller/Mannix; Meyer/Fuller; Kelly/Sellar-Ryan; Bartlett/Pontiff; Fitzgerald/Morris/Baker/Firth. **Motion made by** Councilman Tom McMorris, seconded by Councilwoman Brenda Levey, to send out RFP's to three or four of the firms Attorney Klingebiel suggested; passed 3-0

**Salem Food Pantry**-Supervisor Clary advised that the Salem Food Pantry would now have to pay \$1,000/month rent to the Episcopal Church to use the space for the Food Pantry (no rent charged in the past). Much discussion among the Board members. **Motion made by** Councilman Tom McMorris, seconded by Councilwoman Brenda Levey, to take \$2,000 from the Community Assistance Fund to assist the Pantry for two months. H'Way Sup't. Travis Keys said if the Food Pantry had to move, maybe one or two Amish sheds could be placed on the carnival grounds.

**Bancroft Library Trustee Reappointment**-An email was rec'd. from Ed Donoghue advising that Rebecca Brown's term as a Library Board Trustee would expire on 12/31/2025. The Bancroft Library Board of Trustees is recommended that the Town Board appoint Rebecca to a new five-year term, beginning January 1, 2025 & ending December 31, 2029. **Resolution #84-Motion made by** Councilwoman Brenda Levey, seconded by Councilman Tom McMorris, to appoint Rebecca Brown to a new five-year term on the Bancroft Library Board of Trustees; passed 3-0.

**SAW Property Option**-Supervisor Clary emailed the Option Agreement between the T/O/S & Stanton Hill, LLC for review to all board members & to incoming member, Scott Eastman

**Lunch @ H'Way Barn**-Meet at noon on Wednesday, 12/03/2025, to share whatever anyone brings with the highway crew in thanks for all they do.

**MOTION TO ADJOURN**-**Motion made by** Councilman Tom McMorris, seconded by Councilwoman Brenda Levey, to adjourn the special meeting of the Salem Town Board; passed 3-0. Meeting adjourned @ 5:29 p.m.

**NEXT REGULAR MONTHLY MEETING** of the Salem Town Board will be held on Wednesday, December 10, 2025, in Proudfit Hall; 281 Main Street; Salem, NY. Review of Warrants #12 & Highway Abstract #12 for payment will begin @ 5 p.m.; business meeting will be called to order @ 6 p.m. Public Hearing on “Local Law #4 of 2025, authorizing the use of Video Conferencing for Meetings of the Salem Town Board in the Event of Extraordinary Circumstances” will open after call to order & Pledge of Allegiance.

**Year-End Meeting**-Will be held on Monday, December 22, 2025, in Proudfit Hall; 181 Main Street; Salem, NY, beginning @ 5 p.m. for review of Abstracts #12 & Highway Abstract #12 for payment. Business meeting will be called to order @ 6 p.m.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk  
Town of Salem