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**SPECIAL SALEM TOWN BOARD MEETING
FOR HIGHWAY DEPARTMENT FOR SALT SHED GRANT
& TO REVIEW OTHER GRANTS; ITEMS TO COME BEFORE BOARD
JANUARY 29, 2025**

Present: Supervisor Evera Sue Clary; Town Council: Howard Law; Brenda Levey; Tom McMorris; Travis Keys-Highway Sup't.; Kathy Chambers-Supervisor's Clerk; Town Clerk-Pat Gilchrist

Absent: Wyeth Coburn-Town Councilman

Public Present: Matt Donahue-Eagle Associates

5:00 P.M.: Supervisor Clary called the meeting to order, followed by Pledge of Allegiance

SAND SHED GRANT

Sup't. Keys has rec'd. two quotes on the larger 72' x 180' building, one is completely closed & the other is w/a door. The difference seems to be in construction of the walls & foundation & how everything is installed. BriteSpan is cheaper vs. the hybrid bldg.--about \$147,499 difference in two. Hybrid has footers every ten feet w/beam between footers--wall hooks to beams & footers & building is on top of that. Matt explained that there were prefab K walls on both bldgs.; Eagle has been using their system for about 5 years, +/- Precaster is out of VT for walls; there is a warranty. There is also an additive in concrete to help prevent erosion. Travis will dig trench, put in stone, then the walls go in & are bolted together. Gabled ends would be facing south. System has been approved by engineers. Floor system would be part of the Town's 20% as it is not included in the grant. \$100,000 +/- (probably would be under this am't.). Travis wants blacktop floor w/3" binder & 2" top. Cement & salt don't go well together! Would run conduit under the blacktop; money would come out of Travis's budget. Can do salt shed @ same time because of cheaper pricing w/BriteSpan--can increase the size for about \$14,000 & still be under grant am't. 40' x 60' bldg. would cost \$104,268.84 w/a slightly different foundation. Grant is \$600,000 & in-kind services can be considered (fill from Hudson Headwaters & am't. of time Travis & crew spent preparing site). Will need to take out one BAN for total projects (both bldgs. Are Source Well); Travis is hoping \$850,000 will be enough as he doesn't want to go \$1,000,000 if it isn't needed (not budgeted for interest pay'mt. on this am't.). Whitney (from Arrow Bank) gave a quote of 3.5% interest on \$1,000,000 which is good for 30 days. Travis is not quite sure if the contract would need to be signed by the end of February; it doesn't seem to be too much of an issue. Travis wants to have the land surveyed by a licensed land surveyor; Clerk Gilchrist will get Travis the names of some surveyors. The Planning Board needs to have a public hearing on the project so the adjoining neighbors can be heard; then the project will be submitted to Washington County Code Enforcement.

Resolution #14-Motion made by Councilwoman Brenda Levey, seconded by Councilman Howard Law, to go forward w/the BriteSpan Quote for the 72' x 180' sand shed at approximate cost of \$554,690.30 & the 40' x 60' salt shed for \$104,268.84 for a total amount of \$658,959.14. This includes a 25-year pro-rated warranty; Eagle Associates will provide stone; passed 4-0.

Resolution #15-Motion made by Councilman Howard Law, seconded by Councilman Tom McMorris, giving permission to Supervisor Clary to move forward on BAN, checking interest rates & for Kathy Chambers & Travis to work together to make sure the \$850,000 amount will work; passed 4-0.

Brine Storage Grant-Supervisor Clary reported that the grant for brine storage could be re-applied for, as the first-time attempt was denied through lack of a signature--not through the fault of the Town of Salem. The grant would need to be updated; Travis reported that the building could now be included & the tanks would be taken out of the grant (\$60,000 for one five-gallon tank). Travis explained that Magic goes w/the

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brine. **Resolution #16-Motion made by** Councilman Howard Law, seconded by Councilman Tom McMorris, to re-do/update the grant for brine storage, including a building & taking out the tanks; passed 4-0.

Master Comprehensive Grant-\$73,000 Grant has been awarded; this is reimbursable @ end. LCLCRP will draft the bid paperwork.

Sidewalk Grant-\$200,000 reimbursable grant to replace sidewalk from auto parts corner to the corner by Main Street Tavern, including the sidewalk into the Gazebo. Town's portion is 20% or \$40,000. This grant is administered by Adirondack/Glens Falls Transport. Part of this grant is Federal money; Sup't. Keys is not sure how the reimbursement on the Federal side works. Councilwoman Levey asked where the \$40,000 was coming from.

Approving Vouchers-Supervisor's Clerk Chambers had three vouchers that need signing: one from November that got lost or was never signed; one for Travis' retirement; & the salt bill. All were signed by those present. There were also three for the Courthouse that needed signing, as checks had already been issued. Councilman Law questioned why are bills being pre-paid for the Courthouse? \$20,000 was Town's share of the grant, coming from Contingency. There was talk of a RAN, then a BAN, then Attorney Klingebiel said money could be taken from Contingency. Councilman Law found an email from January 13 from Attorney Klingebiel, indicating he was preparing a BAN. Half of the bill presented by Paul Kobyluch, or \$14,000, was paid prior from fund balance, am't. agreed upon by the Board). \$9,000 was paid for fire upgrades & \$7,000 to Foresight. Lots of discussion about pre-payment; Kathy will check to see amount left in Fund Balance.

Grasshopper/ADA Pathway-Councilwoman Levey questioned why amounts were being paid to Courthouse that were not approved before checks were issued when the payment to Grasshopper for the ADA pathway had not been paid yet. Councilwoman Levey reported that Grasshopper had said they would check the grade being questioned in the spring & make it right, at no extra expense, if it had to be fixed. This was conveyed to Councilwoman Levey in an email. David Owens thought the grade was a little steep at the end but indicated he felt it wouldn't take much to correct the grade. Councilman Law talked to David & suggested to check everything in the spring to see what else might have settled; David though this was a good idea. After much discussion, it was decided to pay Grasshopper the amount that was owed to them.

New .gov emails for Town Employees-Supervisor's Clerk Chambers reported that she had rec'd. an email from Mark Rodes re the .gov acc'ts. he had created for everyone; he indicated it was very important that all those applied for needed to be used. It cost \$3,700 to set up so everyone should be using them. Planning Board clerk Erbe does not have a laptop (hers died a couple of years ago); if she is using anything, it must be her personal laptop. Water Clerk Rebecca Brown does not use hers, either.

Next Meeting-The next meeting will be the monthly Town Board meeting, to be held on 02/18/2025 in the Salem Town Office; 214 Main Street; Salem, NY. Review of Warrants #2 & Highway Abstract #2 of 2025 for payment will begin @ 5 p.m. Meeting will be called to order @ 6 p.m.

MOTION TO ADJOURN-Motion made by Councilwoman Brenda Levey, seconded by Councilman Tom McMorris, to adjourn the special meeting; passed 4-0. Meeting adjourned @ 6:17 p.m.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem