

TOWN OF SALEM
REGULAR MONTHLY MEETING-TOWN BOARD
APRIL 17, 2024

Present: Supervisor Evera Sue Clary; Town Council: Brenda Levey; Howard Law; Wyeth Coburn; Tom McMorris; Town Clerk-Pat Gilchrist; Clerk to Supervisor-Kathy Chambers

Others Present: Travis Keys-Highway/Water; Moe Patrick-Planning Bd.; Kim Erbe-Planning Bd./Library; Larry Haber-Economic Development; Sandra Haber-Georgi; Herb Perkins-Courthouse; Kay Tomasi-Sewer Comm./Economic Development

Public Present: Butch Gilchrest; Mary Menard (Proposed Georgi Trustee); Laura Dunham (Proposed Georgi Trustee); Margaret Keyes; Susan Herrington-NY Citizens Audit Group; Anne Snyder-NY Citizens Audit Group

Absent: Eric Rogers-Water Dep't.; Judy Flagg-Historian/Records Mg'mt. (Ex.); Al Cormier-Deputy Hist./Records Mg'mt.; Jeanne Smith-Georgi; Steve Saunders-Salem Fire Dep't. (report provided); Jim Carrolan-Sewer Comm.; Nancy Quell-DCO

5:00 P.M.-Review of **Warrants #4 & Highway Abstract #4 of 2024** for approval & payment

6:00 P.M.-Regular monthly meeting called to order by Supervisor Clary, followed by Pledge of Allegiance

Approval of Minutes from 03/20/2024 Regular Monthly Meeting-Motion made by Councilwoman Brenda Levey, seconded by Councilman Tom McMorris, to approve the minutes from the regular monthly meeting of the Salem Town Board. One correction noted from Kathy Chambers, Clerk to Supervisor: Page 5, under, '**Lift-Off ARPA Funds Transfer**', move the first \$3,102 to the right & bring back the second \$3,102 to the left-correction will be made; passed unanimously 5-0 w/correction as noted.

Brenda Levey, to accept the bid of \$135/hr. submitted by Greater Heights Tree & Land Management; passed unanimously 5-0.

PUBLIC COMMENT

NY Citizens Audit Committee Members-Susan Herrington & Susan Snyder were present as members of this committee. Susan explained that the group was a non-partisan, non-political group hoping to restore accuracy & rule of law to the election process. A Resolution was presented to the Board members at the March meeting for their review; both would like that Resolution signed by members of the Salem Town Board for a legally valid 2024 general election.

Susan Snyder reported that the group felt that all voters should have proof of residency & citizenship prior to voting & that the voter rolls need to be certified at least thirty (30) days prior to the general election. Twenty-five (25) states are involved in this process & a lawsuit will most like be forthcoming re voter fraud other than NYS. The group feels that the system is being manipulated through the voting machines. Many nursing home people are being allowed to file an absentee ballot, using the nursing home address at their permanent residence. Supervisor Clary commented that many nursing home residents are residents of the nursing home as they have no more home to go back to & should be allowed to register & vote. Supervisor Clary also pointed out at the bottom of one of the hand-outs, the word 'alleged allegations' or 'supposed allegations' was in small print, so none of the allegations for voter fraud have really been verified or proven?

Former Board member, Harold 'Butch' Gilchrest addressed the Board stating that the current Board consider supporting this Resolution as Town Board members. On her way out, Mrs. Herrington gave Clerk Gilchrist another hand-out for Supervisor Clary explaining some of the 'alleged allegations' or 'supposed allegations' found in the research done.

Town Clerk Monthly Fees-Clerk Gilchrist reported to the Board that approximately \$312 +/- had been collected in fees for the month of March, 2024.

Salem Volunteer Fire Dep't.-8 calls for the month of March, 2024-2-Salem (1-electrical fire @ Salem Stewart's; 1-EMS assist. **Mutual Aid Calls-5 total:** 2-Shushan (1-EMS lift assist; 1-MA structure fire @ Hedges Lake); 1-Middle Falls (stand-by); 1-Hebron (MVA); 1-Rupert (fatal MVA)
1-Hebron (MVA); 1-Cambridge (stand-by)

Training: Station maintenance; apparatus placement around Salem; firefighter down w/SCBA & had to do CPR 4-person crews.

Meetings-Fire Dep't. monthly meeting; Chief & Officer's meeting.
Report will be filed

Approve new member-Chief Saunders has requested that the Town Board approve Lauren Quick as a member of the Salem Volunteer Fire Dep't. **Motion made by** Councilman Howard Law, seconded by Councilman Tom McMorris, approving Lauren Quick as a new member of the Salem Volunteer Fire Dep't.; passed unanimously 5-0.

Shushan Volunteer Fire Dep't.-Fire Chief Tom Cassidy provided March, 2024 report. Total fire calls: 4; Breakdown of hours: Fire-52 hrs., 42 min.; Driver Training-4 hrs.; Tuesday nights-24 hrs.; Fundraising-6 hrs.; Grant writing mtg. & getting quotes-12 hrs.; twelve (12) meetings-18 hrs.

Training: There will be swift water training in the Battenkill River on May 4th; come & watch!
Report will be filed

Salem Rescue Squad-Vicki Campbell, Captain, provided March report for the Squad. Calls-40; 4451-9; 4452-11; 4453-20

Call Origin: Salem-19; Hebron-12; VT-8; Jackson-1

Disposition: GFH-21; Saratoga-10; SVMC-1; Stand-by-1; RRM-2; Cancel-4; Class 17-1; No PT-1

Total year-to-date calls-123; report will be filed.

Courthouse-Herb emailed minutes to everyone from the 04/10/2024 Board of Director's meeting.

The on-line auction will end 04/17/2024 @ 8 p.m.; \$4,000 raised so far.

May 6th @ 9 a.m.-ARCCH Grant people will visit the Courthouse for a tour & to see the grant plans. The Salem Town Board is also welcome to attend.

There was great attendance at the April Fool's Race on 04/06/2024 @ Salem School, sponsored this year by the Courthouse.

Upcoming events at the Courthouse:

April 19-Friday-Folklife Concert Series w/Crossroads of Sound, from 7-8:30 p.m.

April 21; May 19; June 2-Chamber Music Series w/Dan & Kaori Shulman

April 26-Friday-Folklife Concert Series, w/Ukrainian Village Voices, from 7-8:30 p.m.

May 3-Friday-Opening reception w/artist (T/B/D), 5:00 p.m.

May 10-Folklife Concert Series w/Joy Clark, from 7-8:30 p.m.

June 7-Friday-Opening Reception w/artist (T/B/D), 5:00 p.m.

June 13-Thursday-Muti Chamber Mixer, 5:00 p.m.

July 4-Thursday-Parade, followed by carnival on the HSCPA grounds

July 5-Friday-Opening Reception w/artist (T/B/D), 5:00 p.m.

July 8-Aug. 9-Lunch, Learn & Play will run

July 20-Saturday-Al Fresco

August 2-Friday-Opening Reception w/artist (T/B/D), 5:00 p.m.

September 6-Friday-Opening Reception w/artist (T/B/D), 5:00 p.m.

September 13-Friday-Folklife Concert-7-8:30 p.m.

October 4-Friday-Opening Reception w/artist (T/B/D), 5:00 p.m.

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October 5-Saturday-Beer n Brats

October 18-Friday-Folklife Concert Series, 7-8:30 p.m.

October 26-Saturday-Trunks n Treats, 3-5 p.m.

November 30-Saturday-Holiday Market

December 8-Sunday-Love n Light tree lighting, 5:00 p.m.

Highway Dep't.-Travis reported that he & the crew have attended safety classes as well as Peckham Safety Days. Salem will be hosting a mandatory training class for the southern end of the county at the barn on 05/21. Kingsbury will be hosting the northern end of the county on 05/22. Need a motion to put the 2004 Tandem Dump Truck out to bid through either Auctions Internat'l. or Gov. Deals. (Will keep the wing plow & frame.) **Motion made by** Councilman Howard Law, seconded by Councilman Wyeth Coburn, allowing Sup't. Keys to list the 2004 Tandem Dump Truck for sale wherever he sees fit; passed unanimously 5-0.

Travis will get bids out on the '02 frame & box swap.

Completed tubes on Chambers Rd. w/help from Town of Easton; have been doing some tree work (permission was granted from the two landowners needed); started grading some of the worst potholes but have only had a couple of days. Street sweeping in the former Village got postponed due to weather & a breakdown. Will start sweeping Town roads on 05/22. Town of Greenwich loaned Salem their skid steer & pusher to clean up some guide rails along the bridges. Been out a couple of times; it is very soft & muddy. One of the storms there were a lot of trees down. Have gotten a jump start on some overdue projects.

LGLCRP will do the grant writing for the salt shed, submit the grant, & help throughout the project, if awarded, at no cost to the Town. Applications for the grant cannot be submitted until sometime in May of 2024.

Short report for meeting will be filed.

Water Dep't.-Still 318 meters in service, w/no new water hook-ups for the month. Looking into Master Meter as a possible replacement to Orion that is currently being used. To try & fix the 'no or miss reads', Eric is looking into cell units. Regular upkeep & maintenance performed; had a few dig safe mark outs. Eye wash & fire extinguisher checks have been done. Attended water school in Sara-toga. Spring hydrant flushing went very well w/no issues. We have begun to clean & operate the valves in the system. Still investigating purchasing a leak detector so we will not have to hire out to check for leaks. I'm looking at one for about \$4,000. Monthly water sample required by the D/O/H met the bacteriological requirements for a public water supply as set forth in subpart 5-1.5 of the NYS Sanitary Code under Public Health Law 225.

HHN will be doing some blasting soon. Eric has been out sick; no Water Report as Travis cannot get into emails because of Authenticator. (Eric emailed his report to all Board members right after the meeting). Report will be filed.

Planning Board-The Planning Board meeting will be held on 04/18 this month as some of the members will be gone on 04/25. Two Site Plan applications: One for a bedroom/bathroom addition to a house @ 124 Quarry Rd.; Tax Map #201.-1-34.3 (didn't come last month) & another Site Plan application to place a new manufactured home on NYS Rte. 22; Tax Map #19.-1-14.1 w/3.79 acres & Tax Map #193.-1-14.4 w/3.78 acres. Brandon DesJardins needs to fill out a Manufactured Home Permit Application for placement of a new manufactured home @ 5520 NYS Rte. 22 & the Board needs to grant a Variance for placement of new manufactured home on said lot. **Motion made by** Councilman Howard Law, seconded by Councilman Wyeth Coburn, granting a Variance for placement of a new manufactured home on property located @ 5520 NYS Route 22; passed unanimously 5-0. (Homeowner will see Assessor Jean McLenithan to combine the two separate lots into one lot, totaling 7.57 acres. Acreage requirement met & home is new.) Mr. DesJardins will go into Town Office to fill out said Manufactured Home Permit Application w/Clerk Gilchrist tomorrow, 04/18/24.

Two members rec'd. three hours of training.

Georgi-Sandy Haber & Laura Dunham met w/Attorney Megan Pero & both felt it went very well. Am't. of \$1,250 retainer was paid at the meeting, as requested. Question brought forth: Does Town insurance policy cover Organizers for liability?? A client agreement has been rec'd. from the Harris-Pero Law Firm for formation

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of the 501(c)(3) not-for-profit corporation, said firm representing the Organizers, collectively as the client. Town will be represented by their own attorney, David Klingebiel, regarding this agreement. Discussion ensued and the following was decided: **Motion made by** Councilman Howard Law, seconded by Councilman Tom McMorris, that an Invoice is needed for the \$1,250 already paid, stating exactly what the amount is for & an Invoice will be needed for the \$1,000 for the May 2nd, 2024 meeting. Both Invoices will be attached to Vouchers for the Board to sign. The Agreement can always be signed at the meeting on May 2, 2024 @ 5 p.m. in the Community Room, if things move forward. Passed unanimously 5-0. Planning Board Clerk Erbe reminded the Board that any cor-respondence rec'd. for the Board has to be made available to public for 24 hours prior to the meeting, accord-ing to new laws passed by NYS.

Sandy brought forth the idea of possibly having fly fishing classes vs a fly-fishing tournament on the grounds. What would the liability be for either? Contact Melissa from the insurance company w/questions.

Sandy has spoken to Jason Slater about looking at the Museum roof; he needs a \$1,000,000 insurance policy to get on roof. Sandy will let him know that.

Sandy, Brenda, Laura, & Mary are cataloging & doing an inventory of the paintings, gems & minerals.

Bid for river walk ADA accessibility has been done by Clerk Gilchrist; she will give Sandy a copy. Address needs to be changed from 28 Adams Lane to 21 Adams Lane. Bid will be sent to the Eagle Newspaper.

Brenda reported that Well Dunn would be coming on 04/17 for maintenance. Brenda also emailed everyone about the plumber suggesting two new faucets were needed for the restrooms. Need to be up & running for the primary & a rental, so Board said go ahead & replace.

Jeanne Smith has booked the Community Room for April 13th & 27th; wedding booked for August 3rd.

LARAC Grant-has been approved for 'Country Night' @ the Georgi w/Al & Kathy Bain, plus another band. Grant needs to be signed by May 3rd & is for \$650. **Motion made by** Councilman Tom McMorris, seconded by Councilman Wyeth Coburn, approving that the grant be signed by Supervisor Evera Sue Clary by May 3rd, 2024, in the amount of \$650; passed unanimously.

The Board thanks former Councilwoman Laura Dunham for writing & applying for this LARAC grant!

Records Management Grant-Al Cormier needs a new computer for records management @ the Court-house. Supervisor Clary will check w/Lisa Boice, County Clerk, to see if there might be any funds available from the most recent grant received or how we could proceed in getting him a new computer. The new computer system for scanning the rest of the records (1845-1847 & 1880-1992) will be delivered to the Town Office sometime the first or second week in May.

Bancroft Library-New Library Director, Melissa Carll, is now in training under Lori Stokem, who will be retiring. She will stay on as a fill-in when needed. Thank you to Lori for all she has done w/programming for the kids & adults alike & all her hard work to make the Library a great place to visit! We will all miss you, Lori! And a very big welcome to Melissa; we all look forward to working with you!

Possibility that the bays at the old firehouse could be cleaned out by the students @ the in-service day in May.

Economic Development Committee-Larry Haber emailed the minutes of the April 15, 2024 meeting to all.

Meeting w/Melissa Carll, who is head of the Co-op in Cambridge, is on hold for now as Melissa transitions to her new position of Bancroft Library Director. Larry attended the FEMA Flood meeting @ Proudfit Hall on

Tuesday, 04/16, to discuss the impact on those who will now be included in the new flood plain area, about 350 properties in Salem will now be added to the flood plain. Kim Erbe suggested that maybe the computers at the library could be used by the public for flood plain research @ a time when the library wasn't open. Linke properties were discussed; work to establish the Georgi Museum as a 501(c)(3) not-for-profit organization continues; gem inventory @ the Museum has been completed & work has begun on the painting inventory. Getting bid info ready on the ADA handicapped accessible path is being worked on & the fallen hydrangea tree will be re-planted in the hopes that it will survive! Butch Gilchrest working on this project. Three properties are being considered for the Sewer plant. Brenda Levey presented her thoughts about including additional homes in the District but was informed that, at present, no revisions to the District are being considered at this time.

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Climate Smart Community discussed; Yvette has just taken a new position at the college in PA & is there most of the time. Perhaps Hebron could assist Salem in moving forward? Andrew Flynn from Cambridge has asked to meet to discuss the possibility of a remote work-ing location in Salem; meeting date is being planned. Larry had a phone conversation w/the COO & Development representatives from the Albany YMCA, who run the Greenwich Y. Next steps are to obtain more info on what programs might be of interest to Salem residents. Report will be filed.

Sewer Committee-Wyeth reported there would be a meeting w/Delaware & Matt to try & get to the final MPR. Linke properties could be an issue (see Attorney Matt Fuller's letter). Wyeth emailed January, February, & March agendas & meeting minutes to all so we would have them.

Supervisor Clary reported to the Board that since the County has been making the Town whole on the Linke properties for years, there would be a payback on the 2023 property assessments from the T/O/S to Wash. Co. of \$23,000, +/- . Bob Berger is concerned about the two 1-acre parcels on each side of the Battenkill--one on the Salem side near the Covered Bridge Museum & the other on the Jackson side across from the T/O/S parcel; both contain approximately 1 acre of land. Parcel near the Covered Bridge can only be accessed by going over Covered Bridge owned property.

DCO Report-1 call to 5671 Rte. 22; complaint re chickens; issue w/dogs running again on Coon Lane. Report will be filed.

NEW BUSINESS

Jacko's @ One90 Main, Inc.-Letter rec'd. from oner Asif Ismail, w/required Notice Form for Providing 30-day Advance Notice to Local Municipality that he would be pursuing a beer/wine/cider license, as mandated by the NYS Liquor Authority. Asif would like the Board to consider waiving the 30-day notice so Jacko's can obtain their Liquor License quicker. Erika Seller-Ryan is his attorney in this matter & a proposed Resolution was drafted for the Board's consideration. **Resolution #26-Motion made by** Councilman Howard Law, seconded by Councilman Wyeth Coburn, waiving the thirty-day advance notice requirement to a local municipality, the Town of Salem in this case, so Asif Ismail may proceed with the application process to the NYS Liquor Authority for a beer/wine/cider license; passed unanimously 5-0. The municipality has the right to state that they do not want another establishment offering beer, cider, wine, liquor, etc. but that doesn't mean the NYS Liquor Authority will not grant the license.

Office of the Aged Appointment-Motion made by Councilman Tom McMorris, seconded by Councilman Howard Law, agreeing to appointment of Bruce Ferguson to the Office of the Aged board; passed unanimously.

Grievance Board Appointment by Resolution-The Town of advised by Washington County Real Property that Grievance Board members needed to be appointed by Resolution. The only new member

appointed by Resolution was Jay Bellanca at the Salem Town Board Organizational Meeting on 01/03/2024, **Resolution #10-G**, term beginning 01/03/2024. Jay will fill the unexpired term of John Bardwell, ending 09/30/2025. (**Note:** John Bardwell resigned from the Board of Assessment Review on November 20, 2023.)

Resolution #27-Motion made by Councilman Wyeth Coburn, seconded by Councilman Tom McMorris, appointing Winona Hathaway to the Board of Assessment Review, (prior motion made at the 01/17/2024 Town Board meeting but should have been a Resolution) to fill the unexpired term of Tauno Wirkki, ending on 09/30/2026; passed unanimously 5-0.

Resolution #28-Motion made by Councilman Wyeth Coburn, seconded by Councilman Howard Law, appointing Nathan Kindel to the Board of Assessment Review, prior motion made at the 02/21/2024 Town Board meeting but should have been a Resolution) to take the place of Neil Adams, term ending on 09/30/2024; passed unanimously 5-0.

Community Service Day w/Salem Central School Students-will be on Wednesday, May 22, 2024, with a rain date of Thursday, 05/23/2024.

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Sexual Harassment Training-will be done by Phil Spezio on Monday, 05/13/2024 @ 6 p.m. @ the Salem Firehouse.

Resolution #29-Motion made by Councilman Howard Law, seconded by Councilman Tom McMorris, for a Budget Increase as follows:

A4990-Sewer Grant	\$ 30,000.00	
A6989.4V Sewer		\$ 30,000.00

Passed unanimously 5-0

July 4th, 2024 Parade Permit-Motion made by Councilwoman Brenda Levey, seconded by Councilman Wyeth Coburn, granting permission for Supervisor Evera Sue Clary to sign the permit required for the July 4th Parade, sponsored by the Courthouse; passed unanimously 5-0.

Presentation @ West Hebron Firehouse-on 04/21/2024 about Parkinson's disease.

OLD BUSINESS

Fema/Community Rating System-Meeting was held on 04/16/2024 @ Proudfit Hall; many people from Salem attended to review the new flood map & ask questions. T/O/S is working w/Washington County to revise the map.

SLIC for Town Office w/Fiber Optic Line-Councilman McMorris reported that two regular phone would be purchased, as well as one cordless. Cost would be \$274/month, with installation cost of \$400. Cost for Judge Thetford would be \$135.00. **Motion made by** Councilman Howard Law, seconded by Councilman Wyeth Coburn, to go ahead w/SLIC for the Town Office & the Judge; passed unanimously 5-0.

CORRESPONDENCE

Letter from Ethan Adams-Letter rec'd. from Eagle Scout Ethan Adams, requesting funding for 12 Scouts for their trip to the Grand Canyon. **Motion made by** Councilman Howard Law, seconded by Councilman Wyeth Coburn, to take \$500 from Youth Line, A7310.4 for the boy scouts; passed unanimously 5-0. Enjoy your trip, guys!!

FOIL Request-Attorney Klingebiel has been corresponding to a FOIL request rec'd. by the Town. He received a response back that the request had been cancelled.

Motion to Adjourn-made by Councilman Howard Law, seconded by Councilman Wyeth Coburn, to adjourn the monthly meeting of the Salem Town Board; passed unanimously 5-0. Meeting was adjourned @ 8:59 p.m.

Special Meeting of Salem Town Board-There will be a special meeting of the Salem Town Board w/ Attorney Megan Pero @ the Georgi Community Room on Thursday, May 2, 2024, @ 5 p.m. to discuss the formation of a 501(c)(3) for the Museum & any or all other business that may come before the Board at said meeting.

Next Regular Monthly Meeting of Salem Town Board-will be held on Wednesday, May 15th 2024, @ Proudfit Hall; 181 Main Street; Salem, NY. Review of Warrants #5 & Highway Abstract #5 for payment will begin @ 5 p.m., with business meeting being called to order @ 6 p.m.

Respectfully submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem

Economic Development-Larry Haber e-mailed meeting minutes from 03/18/2024 meeting to all. Report given by Supervisor Clary on Linke properties in Salem & Shushan. **Georgi Update**-Brenda will make a recommendation at the 03/27/2024 to establish a 501(c)(3) for Georgi; proposed Directors are Laura Dunham, Sandy Haber, & Mary Menard for now. Funding request will be made for legal svcs. to file not-for-profit paperwork. Need to send ADA proposal out to bid. **Sewer Update**-Kay Tomasi reported that the public vote on forming the Sewer District must be prior to 08/01/2024 due to legally not being able to hold an election within 45 days of a public referendum. Interim public notification, presentation & discussion dates are not yet available.

Salem Fire Dep't. sent letter to Town Board requesting to opt out based upon their prior investment in a new septic system & an assumed projected annual cost, which is not accurate. A discussion was held by the committee to change the proposed district to include more homes, which would lower the cost. Brenda will

discuss w/Wyeth. Larry met w/Sarah Ashton from Cambridge regarding the NYF grant & possibilities. Scheduled meeting w/ Co-op in Cambridge postponed to May; Larry attended a Planning Board meeting to introduce the Economic Development Committee; he also met w/Chamber co-president to initiate development of a consolidated Town calendar to include events from school, library, town, chamber, etc. Kay will contact Sara Idleman & Laura Oswald to attend the April meeting of the committee to share their expertise/experiences w/grants or anything else that might be helpful. **Next Meeting: 04/15/2024 @ 9 am in the Town Office**

Bancroft Library-Kim Erbe reported that interviews were being conducted for a new Library Director.

Historian/Historic Preservation-No report

Brenda reported at the Town Board meeting that three (3) people agreed to become Directors: Sandy Haber, Laura Dunham, & Mary Menard. Five Directors would be preferred but can begin w/three. One person contacted could not begin for six months. Brenda reported that Meghan Pero of Harris-Pero Law firm would charge a fee of \$1,250 for the 501(c)(3) paperwork to be done, funding coming from the Georgi Trust money.

Motion made by Councilman Howard Law, seconded by Councilman Wyeth Coburn, agreeing to the amount of \$1,250, coming from the Georgi Trust money, to pay Meghan Pero for the work necessary for the formation of the 501(c)(3) status for the Georgi Museum; no vote taken on motion or second. Councilman Law asked that a special meeting be set up w/Meghan Pero at a time & date agreeable to all to discuss the formation of the 501(c)(3) & any other questions the Board may have. **Motion made by** Councilman Howard Law, second-ed by Councilman Wyeth Coburn, to have Sandy Haber contact Attorney Pero for a special meeting w/the

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Town Board for either April 24 or May 1st, 2024, or whatever other date/time may work at a cost not to exceed \$1,000. This amount will come from ARPA funds; passed unanimously 5-0. Councilwoman Levey will contact Sandy Haber w/the dates & concur on the \$1,000 fee.

HVAC System-for the art room only will cost approximately \$10,000; the whole building would be about \$27,000.

Roof issue-Ben Osterhautd still hasn't looked at the roof yet; weather has not been very co-operative. Need to make sure what the issues are w/the roof first before taking on HVAC project. If the roof needs to be replaced, that would be the first item of priority.

Riverwalk Handicapped Accessibility-**Motion made by** Councilman Howard Law, seconded by Councilman Tom McMorris, to work on getting the bid ready for publication on the handicap Riverwalk accessibility to the Battenkill Room in the back of the Museum; passed 5-0.

Sewer Committee-Wyeth sent Jan./Feb./March, 2024, agendas & minutes from these sewer comm. mtgs. Delaware Engineering provided updated billing structure; clarify apartments; check units @ Salem school. Can extend to Pizza World & property next door, formerly Bacchur Fellowship, & possibly further, if homeowners in that area express interest in being included. The Town Board could consider paying fee for the Salem Fire Dep't.'s SDU's as Emergency Services. Will proceed w/Attorney Matt Fuller checking on the Linke properties feasibility for the location; MPR not yet finalized as the report needs to include where site will be located.

Professional Agreement-Between the Town of Salem & Delaware Engineering, D.P.C. for Sewer District Formation (\$2,500 for MPR already paid has been done under separate agreement & removed from this Agreement) in the total amount of \$42,000 needs to be signed by Supervisor Clary. **Resolution #24-Motion made by** Councilman Wyeth Coburn, seconded by Councilman Tom McMorris, granting permission for Supervisor Clary to sign the Professional Services Agreement w/Delaware Engineering in the amount of \$42,000 for Sewer District Formation per compensation chart in Agreement. **Roll Call Vote:** Councilman Wyeth Coburn-Yes; Councilman Tom McMorris-Yes; Councilwoman Brenda Levey-Yes; Councilman Howard Law-No; Supervisor Evera Sue Clary-Yes; passed 4-1.

E-Mail Correspondence-Motion made by Councilman Howard Law, seconded by Councilman Wyeth Coburn, that all five (5) Board members, plus Town Clerk Patricia Gilchrist, Highway Sup't. Travis Keys, Clerk to Supervisor Kathy Chambers, are copied or in on all e-mails, including w/both attorneys--David Klingebiel & Matt Fuller--even if there is only one contact person. Correspondence should be forwarded to all others when rec'd. by one contact person; passed unanimously 5-0.

DCO Report-Report of a dog that looks hurt in homeowner's yard off Route 22; owner found. Incident on Quarry Road where person on scene could not get the dog to go into the card; DCO helped get dog in car & then out at home. Report will be filed.

Supervisor's Report-LARAC grant approved in amount of \$650 for Country night at the Georgi. Breadtree Farms rec'd. grant for their processing plant on County Rte. 153 (formerly the Atwater farm).

NEW BUSINESS

Lift-off ARPA Funds Transfer-\$3,102 Not an eligible ARPA funds expense. **Resolution #25**-**Motion made by** Councilman Wyeth Coburn, seconded by Councilman Tom McMorris, for a transfer as follows:

A207-ARPA-ICS

\$ 3,102.00

A1989.4-Other Government Support

\$ \$3,102.00

Passed unanimously 5-0

Justice Court Clerk New Appointment-Judge Scott Thetford has found a new Court Clerk. **Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to appoint Joanne McDowell as the new Justice Court Clerk; passed unanimously 5-0.

Climate Smart Community-'Fix-It'Afternoon-Saturday, 04/06/24, @ the Salem Courthouse, 1-4 p.m.

Hazard Mitigation Emergency Management Plan-Forms rec'd. from Washington County for the new Hazard Mitigation Plan, asking about Building Permits issued from 2019-2022. T/O/S issues no permits; Wash. County Code Enforcement issues the permits. Supervisor Clary will fill out the forms & return them to Wash. Co.

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Wash. Co. Code Enforcement Violations-23 Vail Street-wall falling in rather than out; needs to be fixed. Park Place condemned property has a rat infestation problem; rats were just around the property but now are running all over Park Place.

Intent to Apply-NY Forward Grant-Supervisor Clary will have to check on this as the time to submit has already passed.

FEMA Community Rating System Review-Meeting will be held in Salem on 04/16/2024 from 5-8 pm @ Proudfit Hall; 181 Main Street; Salem. Will need to purchase post cards & stamps to send to all the new (approx.350 people) who will not be included on the new flood map. **Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to purchase whatever supplies are necessary from the Post Office to notify those who will now be affected by new FEMA flood map; passed unanimously 5-0.

OLD BUSINESS

Website Update w/all Dep'ts.-Everyone should have their .gov emails working now; some glitches are still happening but all should be using their new .gov emails. Does not show on mobile devices.

Saturday Farmer's Market-Cyd Croft has contacted Supervisor Clary to see if the Park by the Gazebo can still be used for the Saturday Farmer's Market. This would begin on 06/08/2024 & go through 10/12/2024.

Motion made by Councilman Tom McMorris, seconded by Councilwoman Brenda Levey, to allow the use of the Park by the Gazebo for the Saturday Farmer's Market from 06/08-10/12/2024, as long as insurance certificates are provided by the Vendors. Passed unanimously 5-0.

'Longest Day of the Year'-Peart Cafritz & Dawn Rea have requested permission to put up purple lights in the Gazebo for June 21, 2024, the longest day of the year. The property is in the Historic District, so check w/ Judy Flagg or the Committee first to make sure they give permission first.

Streetlight Out-at the corner of Main Street (Rte. 22) & East Broadway. Supervisor Clary will see if she can get the pole number & report the same.

Town Board Meetings-Councilwoman Brenda Levey asked why the meeting scheduled for March 20, 2024, had to be postponed until March 27, 2024, when there was a Deputy Supervisor who could run the meeting. Supervisor Clary responded by saying that the postponement had nothing to do with the Deputy Supervisor's ability to run the meeting; it was just a last-minute decision due to a family emergency.

Motion to Adjourn-**Motion made by** Councilman Howard Law, seconded by Councilman Wyeth Coburn, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0; meeting adjourned @ 9:25 p.m.

Next Regular Monthly Meeting will be held on Wednesday, 04/17/2024, in Proudfit Hall; 181 Main St.; Salem, NY, beginning @ 5:00 pm for review of Warrants #4 & Highway Abstract #4 of 2024 for payment. The regular business meeting will be called to order @ 6:00 pm.

Respectfully Submitted,

Patricia A. Gilchrist-Town Clerk-Town of Salem

