

TOWN OF SALEM
REGULAR MONTHLY MEETING-TOWN BOARD
MARCH 22, 2023
(Postponed from March 15, 2023 due to snow storm)

Present: Supervisor Evera Sue Clary; Town Council: Marcus Blanck; Howard Law; Brenda Levey; Laura Dunham; Town Clerk-Pat Gilchrist; Clerk to Supervisor-Kathy Chambers

Others Present: Travis Keys-Highway/Water; Maurice Patrick-Planning Bd.; Kim Erbe-Planning Bd./Library; Rebecca Brown-Water Clerk/Library; Herb Perkins-Courthouse/LLP

Public Present: Elmer Cary; Joe Wever; Brady Moffitt-Student Rep

Absent-Eric Rogers-Water Dep't.; Judy Flagg-Historian/Records Mg'mt.; Rachel Clothier-Courthouse; Krista Sullivan-Courthouse; Jeanne Smith-Georgi; Bob Graham-Salem Fire Dep't.; Nancy Quell-DCO

5:00 P.M.-Review of **Warrants #3 & Highway Abstract #3 of 2023** for approval & payment

6:00 P.M.-Regular monthly meeting called to order by Supervisor Clary, followed by Pledge of Allegiance

Public Hearing-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to rescind Resolution #16 of 2023, setting a Public Hearing for Local Law #1 of 2023, providing a partial exemption from real property taxation for property owners who are Volunteer Firefighters or Volunteer Ambulance Service members. Regular monthly meeting of March 15, 2023, was cancelled due to weather, & the Public Hearing needs to be re-advertised. Re-schedule the Public Hearing for the April monthly meeting on April 19, 2023, @ 6 p.m.; passed unanimously 5-0

Minutes-12/14/2023-Regular Monthly Meeting-Correction made by Supervisor Clary on page 1, under DCO Nancy Quell-remove sentence 'posting a bond has usually been quick but has not been lately'. **Motion made by** Councilwoman Brenda Levey, seconded by Councilman Howard Law, to approve the regular monthly meeting minutes of 12/14/2023, w correction; passed 4-0 (Councilwoman Dunham absent at this meeting.)

12/27/2023 Year-End Meeting-Motion made by Councilwoman Laura Dunham, seconded by Councilman Howard Law, to approve the minutes as presented for the 12/27/2023 Year-End meeting; passed unanimously 5-0.

01/11/2023-Organizational Meeting-Motion made by Councilman Marcus Blanck, seconded by Councilwoman Laura Dunham, to approve the minutes as presented for the 01/11/2023 Organizational Meeting; passed unanimously 5-0.

01/11/2023-Regular Monthly Meeting (held after Organizational Mtg.)-The following corrections were brought to light: Under 'Attorney David Klingebiel-Supervisor Clary wants a change in 'the municipality does apply but also has to come up with ten percent (10%) of what is awarded'. Should now read 'the municipality does apply & the applicant pays ten percent (10%) of what is awarded'.

Salem Fire Dep't.-Councilwoman Dunham pointed out a typo in the next to last sentence on the page that states 'that the 99-year term was not 93'; should read 'that the 99-year term was now 93'.

Highway-Sup't. Keys pointed out that there was a type on the sixth line-'Hopefully, 3002 Tandem will be here' Should now read 'Hopefully, 2023 Tandem will be here'. Next to last sentence states 'TOPS money under PAVE-NY' should be 'POPS money under PAVE-NY'.

Moton made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, to approve the minutes from the 01/11/2023 Regular Monthly Meeting w/the changes as noted; approved unanimously 5-0.

01/18/2023-Special Board Meeting to Review Financials-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to approve the minutes as presented for the 01/18/2023 Special Board Meeting to Review Financials; passed unanimously 5-0.

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Motion made by Councilwoman Brenda Levey, seconded by Councilman Howard Law, to approve the minutes as presented for the 01/26/2023 Special Board Meeting w/Salem Volunteer Fire Dep't., Inc. to review the Carnival Grounds Lease Agreement; passed unanimously 5-0.

02/15/2023-Regular Monthly Meeting-One change under Public Comment, under '**Motion made by**'-remove sentence beginning w/ 'Patricia Gilchrist responded'..... **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to approve the minutes w/the one change for the 02/15/2023 Regular Monthly Meeting; passed unanimously 5-0.

OPEN BIDS-Rec'd. bids for mowing of the cemeteries (Moravian/Camden Valley; Eagleville; Revolutionary War) & mowing/trimming 'Welcome to Salem' signs (4):

1.-A & E Landscaping-130 Shaftsbury Hollow Rd.; Eagle Bridge, NY 12057-\$140 each time for Moravian/Camden Valley & Revolutionary War Cemetery; \$120 each time for Eagleville Cemetery & \$156.00 for mowing/trimming Welcome to Salem signs, for a total of \$816

2.-H & Z Lawn Management-555 Alyssa Way; Cambridge, NY 12816-\$240.00 per mowing on the cemeteries; Certificate of Insurance provided (Nothing else stated & nothing for 'Welcome to Salem' signs)

Resolution #24-Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, to accept the bid from A & E Landscaping for mowing of the cemeteries & the 'Welcome to Salem' signs as stated above; passed unanimously 5-0.

GEORGI MUSEUM & PARK CENTER MOWING:

1.-A & E Landscaping-130 Shaftsbury Hollow Rd.; Eagle Bridge, NY 12057-Mowing/trimming & moving of any objects-\$220 each time

2.-H & Z Lawn Management-555 Alyssa Way; Cambridge, NY 12816-\$350/mowing

Resolution #25-Motion made by Councilwoman Laura Dunham, seconded by Councilman Howard Law, to accept the bid from A & E Landscaping @ a cost of \$220/time for mowing/trimming & moving of any objects at the Georgi Museum & Park Center; passed unanimously 5-0.

Bids for Gravel & Topsoil:

1.-Kent Foster, LLC; 192 Binninger Rd.; Shushan, NY 12873-1-1/2" minus screened gravel-\$7.50 per yard
Screened topsoil 1" minus-\$15 per yard
Non-Collusive Bidding Certificate provided

2.-Ron Jameson Contractor LLC; PO Box 436; Salem, NY 12865-1-1/2" minus gravel at their pit for \$10/cu. yd.
1" minus topsoil at their pit for \$20/cu. yd.
Non-Collusive Bidding Certificate provided

Resolution #26-Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, to accept Kent Foster, LLC for main part of the bid & Ron Jameson Contractor LLC as needed; passed unanimously 5-0.

Bid for Screened Winter Sand:

1.-Ron Jameson Contractor LLC; PO Box 436; Salem, NY 12865-Bid for screening of 10,000 yards of winter sand 3/8" minus per Highway Superintendent's specs at the Town Pit for the cost of \$4.95/yd. for a total of \$49,500. Town Highway Superintendent can add to yardage if desired at same quoted price; notice pertaining to prevailing wage rates has been received.
Non-Collusive Bidding Certificate provided

Resolution #27-Motion made by Councilman Marcus Blanck, seconded by Councilman Howard Law, to accept the only bid from Ron Jameson Contractor LLC for screened winter sand @ a price of \$4.95/cu. yd. For \$49,500; passed unanimously 5-0.

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Other Highway-DeNoyer Chevrolet has a diesel Duramax Crew-Cab Chassis Pick-up Truck w/flat bed & hitch for \$66,624.50 (not in 2023 Budget). Get rid of blue truck in the fall (50,000 miles now); this truck will need \$6,000-\$7,000 worth of work done on it. The purchase cost of red truck when purchased was \$45,197.

Resolution #28-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to accept the DeNoyer Chevrolet bid of \$66,624.50 for a new pick-up; passed unanimously 5-0.

Brine Tank Storage-Wash. Co. makes the brine but more storage is needed—approximately 9,000 gallons of storage. There is an 8,000-gallon tank available south of Utica for \$3,600. **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to have Travis go to Utica to check out the tank & purchase the same if he thinks it is in good enough shape; passed unanimously 5-0.

Grad-all-7,000 hours on our grad-all; need to look @ purchasing new grad-all. There is one in Norwich, NY that would need to be seen first. Could sell the 2013 tandem Western Star truck that should be worth between \$140,000-\$150,000. **Motion made by** Councilman Marcus Blanck, seconded by Councilman Howard Law, to put 2013 Western Star tandem truck up for sale to see what it would bring; passed unanimously 5-0. Need to meet w/Highway Committee to go over equipment replacement/up-grade plan. There are still two full-time spots available for hire. Switched three complete trucks to rubber plows & wings. Went to check out the new '23 tandem truck, which should be done in the next few weeks. Reports provided will be filed.

Water-Feed line was dug up; new chemicals seem to be working great. DeNoyer has a new half ton pick-up truck w/extended cab available for \$50,577.509. Current pick-up is almost four years old; we paid \$28,000 at the time & should be able to get at least that amount from sale of the same. Still 319 meters in service, w/no new water hook-ups for month of February. Regular upkeep/maintenance performed; new pumps working well. Fourth quarter iron & manganese sample came back; finished water levels were off a little so D/O/H had us re-sample, which came back good. Average of both is below the MCL violation levels. There was no MCL violation for the 4th quarter & it all passed. Eye wash & fire extinguisher checks done; monthly water sample met the bacteriological requirements for a public water supply as set forth in Subpart 5-1.5 of the State Sanitary Code under Public Health Law 225. No water meters have frozen up this month, keeping the total to 3 for the year. If a fire hydrant is used, please contact the water department so it can be re-winterized. Flushing of fire hydrants will begin during vacation--Monday, 04/10-Friday, 04/14. Report will be filed.

Salem Volunteer Fire Dep't., Inc.-10 calls for month of February; 3-Mutual Aid calls (2-Cambridge-structure fires; 1-Shushan-ice water rescue)

Training-Station maintenance; ice water rescue; fast team w/Hartford

Meetings-Fire Dep't. held monthly mtg.; Jackson & Salem Town Board mtgs.

Fund Raising-Chicken BBQ & Sunday Breakfast

Total Hours-96

Report will be filed.

Lease Agreement-Attorney Klingebiel emailed revised Lease Agreement between T/O/S & the Salem Volunteer Fire Dep't., Inc. to all Board members. This will be forwarded on to the Salem Fire Dep't. for their review & for their attorney's review. Joe Wever reported that the Fire Dep't. would like an Agreement w/TOS for gas. May 10 & May 11 the Fire Dep't. will be laying out 200'-250' of hose along Thomas & Vale Streets. They would like the Town's permission to close off the Streets in order to do this. **Motion made by** Councilman Howard

Law, seconded by Councilwoman Laura Dunham, giving the Salem Volunteer Fire Dep't., Inc. permission to close either Thomas or Vale Street, or both, for laying out hose; passed unanimously 5-0.

Courthouse-Herb Perkins reported there will be two new Board members, with another being announced soon. The Courthouse will be a partner for the Georgi Grant Application w/the C. R. Wood foundation (three

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co-operating not-for-profits are partnering). Courthouse rec'd. grant from the Mary McClellan Foundation to help pay for Hudson Headwater's hook-up expenses: \$2,200 for 2023 & \$2,200 for 2024.

There will be a concert on Friday, 03/24, featuring Tim O'Shea. Randy Squires art opening will take place on 03/31, with the next Story Court on April 6th, featuring Jack Phillips & Anne Lourie. The Community Garden plots are selling fast so if interested, call or stop in to reserve yours. The Battenkill Kitchen is going great guns, providing a wonderful community service w/14 clients currently using the kitchen making products.

M/O/U meeting scheduled for 03/29 has been cancelled w/Courthouse; they are checking out their insurance options & will need to hire an attorney as Alan Wrigley is retiring. Herb will let us know when they are ready to re-schedule.

Planning Board-Monthly meeting will be held 03/23, beginning @ 6: 30 p.m. in Proudfit Hall, w/Pamela Landi from Wash. Co. Planning presenting a seminar on how Co. Planning serves as a resource & support to local communities & Planning Boards; presentation will last approximately 30-45 minutes. Moe Patrick, Chairman, reported that the laptop is not currently working & is 7 years old. Councilman Law said maybe Mark Rode would take a look at it to see if he could help. Revisions to Solar Law & Zoning Law were forward-ed to all Board members for review @ April board meeting to see if there are any questions or revisions by the Board. They will then be forwarded on the Attorney Klingebiel. Kim Erbe, Clerk, has already sent Site Plan revisions to Dave.

Georgi-Jeanne Smith emailed report to all. Insurance certificate has been provided by AIM if their services are used @ the Georgi. Jeanne will also contact Wash. Co. sentencing for summer projects. Two donations rec'd for \$125; thank-you notes have been sent. Has liability insurance been upped to \$2 million from \$1 million? Georgi contract will need to be changed to reflect the increase.

Community Events: Judy Flagg & Tom McMorris would like to host an event in the CR w/Steve Haggerty, who has a new book talking about the models used in Norman Rockwell's Saturday Evening Post covers. This will be a free CR rental event, probably in July or August. Community Day w/SCS students will be held on 05/18/23. Tentative date for plant sale is 05/20/23.

Board needs to accept/approve the three LARAC Grants that were approved for the Georgi; Councilwoman Dunham applied for all three. **Motion made** by Councilman Marcus Blanck, seconded by Councilwoman Laura Dunham, to accept & approve all three LARAC Grants that were applied for by Councilwoman Laura Dunham on behalf of the Town of Salem for the Georgi; passed unanimously 5-0.

LARAC Grant Events: Country night w/band-tentative date 06/15/23, w/a rain date of 06/16/23; Washington County Band-08/03/23; Art & Music Event TBD

Five weddings have been booked & two CR rentals; report will be filed

FYI-Clerk to Supervisor Chambers reported that payment was rec'd. from NBT for the Georgi; saw a reduction from \$6,529.23 to \$5,539.13.

Sewer Committee Meeting-scheduled for Friday, 03/24, has been cancelled. Will meet the 4th Friday in May on the 26th.

Historian-Judy Flagg reported that Salem was one of four towns chosen to be included in a grant application That would allow for the town minutes & vital records to be Laserfiche. Also included would be the conversion of minutes currently on microfilm but no longer accessible here in Salem due to the lack of micro-film readers.

A complete inventory of town & former village minutes from 1993-2022 is currently being done, as well as the vital records for those dates. Should hear in late May if the grant was successful.

Stephen Haggerty will give a power point presentation at the Courthouse, Sunday, 05/21, @ 3 p.m. He is the author of a book on several of the models used by Norman Rockwell in his many Saturday Evening Post covers. Models included will be: Ruth McLenithan Skellie, Alva Roberson & Al Prindle (from Shushan), Bob Buck, the Gottlys from Cambridge, & the Adams children, also from Cambridge. He will have signed copies of his book available for purchase. Profits from the book sale will benefit the Asa Fitch Historical Society for cemetery

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restoration. The Historical Society will display framed prints of the local models in several locations throughout the town--at the Courthouse, the Bancroft Library & hopefully, the Georgi.

Historic Preservation-met on Monday to discuss plans to develop a photography exhibit on several of Salem's architecturally important buildings, w/an exhibit of said photos set for September in the Great Hall of the Courthouse. A discussion & power point presentation will also be included along w/the photo exhibit. Report will be filed.

Economic Development Committee-will be meeting in the Salem Town office on Monday, April 17th, @ 8:00 am, w/ Washington County Treasurer Al Nolette speaking on the Linke properties.

Library-Rebecca Brown reported that Laurie Stokem & Karen Hickland are doing a great job! Many programs are available for all ages.

DCO Report-Nothing to report

American Relief-Report due the end of April, 2023. Clerk to Supervisor Chambers provided a copy for all of organizations requests for money w/current amounts that have been expended to date, showing a balance of ARPA funds available as of 03/06/2023 in the amount of \$160,941.40. Lost Revenue amount was \$188,516.00 & Restricted Funds were \$81,534.00.

NEW BUSINESS

Court Flooring Quotes-Have remainder of Justice Court funds in the amount of \$6,400 that could be used towards flooring. Councilwoman Levey contacted Scott Dooley, who said tile would be much more durable but would cost 3 or 4 times more than carpet. Could do commercial tiled carpet pieces so if one were to get really stained, it could be pulled up & replaced. Lowe's will come measure, then provide only three samples. Councilwoman Levey will seek Mr. Dooley's assistance in putting together information to go out to bid on this.

Community Pedestrian Loop Grant-Supervisor Clary reported that a grant from Carrie Woerner's office had been secured to fix the sidewalk from the upper school driveway down to Jacko's corner & that she could now apply for a grant to new sidewalks on both sides of Main Street. **Resolution #29-Motion made by** Councilman Marcus Blanck, seconded by Councilwoman Laura Dunham, granting approval for Supervisor Clary to do the grant application for sidewalks on both sides of Main Street through the Community Pedestrian Loop Grant; passed unanimously 5-0.

Community Service Day w/Salem Central School students will be May 18th, 2023. Bob Berger is putting together a list of projects in Shushan for the students.

Boiler Check-Checking on boiler on Monday, 03/27/23, @ 10 am.

NY Unified Court System Audit-needs to be done w/Court Clerk Virginia Curran & Judge Thetford; Councilman Marcus Blank & Supervisor Clary will meet with them to conduct the Audit at a time convenient for all.

Tour of the Battenkill Bike Races-will take place on various Town roads on Saturday, 04/29/2023. Need Municipal Letter of Acknowledgement/No Objection signed by Supervisor Clary & emailed back to contact, Pasha Korsakov. Course maps were emailed to all, along w/copy of the No Objection form. Clerk Gilchrist rec'd. the Certificate of Insurance, which she forwarded on the Clerk to Supervisor Chambers. **Motion made**

by Councilwoman Laura Dunham, seconded by Councilwoman Brenda Levey, granting permission for the bike races to be held on 04/29/2023 & for Supervisor Clary to sign the Municipal Letter of Acknowledgement/No Objection; passed 4-0, w/Councilman Marcus Blanck voting No.

OLD BUSINESS

Lease of Carnival Grounds w/Salem Volunteer Fire Dep't., Inc.-Lease had been reviewed by Town Attorney Dave Klingebiel & emailed to all; new Lease will be sent to Joe Wever to disperse to Fire Dep't. & their attorney for review.

Accept Vouchers for Payment-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to accept Warrants #3 & Highway Abstract #3 of 2023 for payment; passed unanimously 5-0.

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Other Business-Resolutions presented by Clerk to Supervisor Chambers:

Resolution #30-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, for the following transfer:

A510-Estimated Revenues	\$ 3,558.00	
A4089-ARPA		
A960-Appropriations		\$ 3,558.00
A1620.4 Contractual		

IT Update done by Mark Rode of Saratoga Networks, LLC; passed unanimously 5-0

Resolution #31-Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, for a transfer as follows:

A6989.4-Economic Development	\$ 1,000.00	
A6989.42V-Economic Development-Sewer		\$ 1,000.00

To cover shortfall for Delaware Engineering (Total submitted was \$11,275.00; Board approved \$10,000.00); passed unanimously 5-0

CORRESPONDENCE-None

PUBLIC COMMENT-None

Motion to Adjourn-Motion made by Councilwoman Laura Dunham, seconded by Councilman Howard Law, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0. Meeting was adjourned @ 8:17 pm.

Regular Monthly Meeting- of the Salem Town Board will be held on April 19, 2023, at Proudfit Hall; 181 Main Street; Salem, NY, beginning @ 5:00 p.m. to review Warrants #4 & Highway Abstract #4 for payment; regular business meeting will be called to order @ 6:00 p.m.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem