

SALEM WATER DEPARTMENT

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April 8th Wednesday 7pm

- Travis and myself have been keeping distance from our self to keep the water system safe. Don't want the only 2 water operators we have to be together. Been communicating mainly with email and phone with limited contact. I have been working my 40 hour weeks from the Water barn with very limited contact with the highway department.
 - There are 315 meters in service.
 - Regular upkeep and maintenance was performed.
 - Did a couple mark outs for Dig Safe.
 - We were still having water tank communication issues. We think we got it fixed. I was able to get someone out hear to fix the issue's and as of now it looks to be back running normal. All we have to do now is just move the antenna that is at the water barn.
 - I did not do a meter read this month.
 - With the out brake I have put a hold on fixing water meter transmitters as I need to go into homes. I will start fixing again once the social distancing is over.
 - I will be doing fire hydrant flushing the week of April 13th. I will be doing on my own so it might take a little longer than it has in the past.
 - The office and shop have had a good clean out. The pump room and chemical room have been painted and looks good.
 - Eye wash and Fire Extinguishers checks have been done.
 - We did our monthly water sample required by the D.O.H. it met the bacteriological requirements for a public water supply as set forth in subpart 5-1.5 of the State Sanitary Code under Public Heath Law 225. We did our 1st quarter Iron and Manganese tests.
 - All our water mapping has been completed and I have reviewed it once. We will need to look into a GPS - web based hand held electronic device to be able to do up dates in the field.
 - We got a FREE power audit from Rural Water to see if there is any saving they can find. Still waiting on seeing the savings - hope to hear something soon.
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- I am working with Rural Water on trying to update some information for the

office and also trying to stay 1 step ahead of the Department of health with required paperwork. I'm working on updating our Standard Operating Procedures (SOP) and also working on the Emergency Response Plan. Once done we will hand it to the DOH for approval. I have handed in the (SOP) and Rural Water thought that it looked great and they forwarded it to the DOH for approval.

- I got the fire hydrant that got hit by a car replaced and running. I called the Insurance company and they told me that a check was mailed. I have not heard yet if we have received it.
- I have made some changes to the Water Rules and Regulations as we have talked about. I'm attaching the changes in this email so you can review them and make it final. All changes are in red so they are easy to spot.

Stay safe and healthy!

Thank You,

Eric Rogers

Class C Water Plant Operator

The water school in Saratoga in April was moved to early July