

TOWN OF SALEM
REGULAR MONTHLY MEETING-TOWN BOARD
JUNE 08, 2022

Present: Supervisor Evera Sue Clary; Town Council: Marcus Blanck; Howard Law; Brenda Levey; Laura Dunham; Town Clerk-Patricia Gilchrist; Clerk to Supervisor-Kathy Chambers

Others Present: Rebecca Brown-Water Clerk/Library; Maurice Patrick-Planning Bd.; Kim Erbe-Planning Bd./Library; Jeanne Smith-Georg; Judy Flagg-Historian; Al Cormier-Deputy Historian; Bob Akland-Courthouse; Rachel Clothier-Courthouse; Krista Sullivan-Courthouse

Public Present: Joe Wever-Salem Fire Dep't./ARPA Funding Comm.; Bob Graham-Salem Fire Dep't.; Elmer Cary-Salem Fire Dep't.; Lyndsy Hilder-Wash. Co. Soil & Water; Cynthia Weinrich

Absent-Eric Rogers-Water Dep't.; Travis Keys-H'way/Water-Excused; Nancy Quell-DCO

5:00 P.M.-Review of **Warrants #6 & Abstract #6 of 2022** for approval & payment

6:00 P.M.-Meeting called to order by Supervisor Clary, followed by Pledge of Allegiance

Bob Akland-Courthouse-Introduced two new staff members: Rachel Clothier will be the new Administrative Coordinator & Krista Sullivan is the new Program Coordinator. Both spoke briefly & are very excited to get started in their new positions-welcome to both! Bob mentioned several things that have been accomplished & are currently being done. It will be the 20th anniversary of HSCPA this year; there are 11 people on the Board of Directors; the Community Kitchen is a separate entity & is renting out space for cooking; the community garden will be planted by 4th graders (with some help) on Thursday, 06/09/2022; the Lunch, Lean n Play program will soon be in full swing this summer; a new five-year lease was renewed last year; LED lighting has been installed w/the help of COVID funding; BAN was just finalized by T/O/S for the repairs being done on the building. Please review the hand-out given to you & feel free to contact Bob w/any questions.

Planning Board-Mo Patrick reported they would have an early meeting for June. One solar application currently in the drawer now for a property in Shushan. Mo introduced Mario Cannalini, who is interested in being the new Compliance Officer; the Planning Board approved him @ their May meeting. Mario worked for the former Village of Salem in the water dep't., owned the former Faerydale bldg., has flipped many houses, & currently lives on County Route 61 in Shushan. **Motion made by** Councilman Howard Law, seconded by Councilwoman Laura Dunham, to appoint Mario Cannalini as the new Compliance Office for the Town of Salem; passed unanimously 5-0.

Salem Fire Dep't., Historian Judy Flagg, Deputy Historian Al Cormier-Al showed the award/placque rec'd. from the Washington County Historical Society for renovations in the Revolutionary War Cemetery. Judy & Al would like to continue w/restoration of the west wall but there are junk cars on the other side of the wall used by the Salem Fire Dep't. for training. Chief Graham reported the vehicles they are done with will be removed for scrap metal. Vehicle(s) too close to the wall can be moved a little further away. The Boy Scouts also have a mess by their building. Both Bob & Elmer Cary said the firemen need to do their due diligence in getting after them to clean up & keep clean the area around the bottle recycling bldg. The Fire Dep't. has a sub-lease w/the Boy Scouts—the T/O/S does not. After much discussion back & forth the following motion was made: **Motion made by** Councilman Howard Law, seconded by Councilwoman Laura Dunham, that the issue needs to be worked out between the Salem Fire Dep't. & Historian Judy Flagg, Deputy Historian Al Cormier & come back to the Board with their suggestion(s); passed unanimously 5-0.

Chief Graham also asked that the Board pass a Resolution to accept Dan Sartell as a member to the Department. **Resolution #55-Motion made by** Councilman Marcus Blanck, seconded by Councilman Howard Law, to accept Dan Sartell as a new member to the Salem Volunteer Fire Department, Inc.; passed unanimously 5-0.

Approval of Warrants #6 & Highway Abstract #6 of 2022-Motion made by Councilman Marcus Blanck, seconded by Councilwoman Laura Dunham, to approve Warrants #6 & Highway Abstract #56 of 2022 for payment; passed unanimously 5-0

Minutes-05/11/22-Regular Monthly Meeting-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to approve the 05/11/2022 regular monthly meeting minutes; passed unanimously 5-0.

05/16/2022 -Emergency Meeting for Highway Dep't. on awarding of sidewalk bid-Motion made by Councilman Marcus Blanck, seconded by Councilman Howard Law, to approve the 05/16/2022 emergency meeting minutes; passed unanimously 5-0.

05/23/2022-Special Meeting for Courthouse BAN- Motion made by Councilwoman Brenda Levey, seconded by Councilwoman Laura Dunham to approve the special meeting minutes of 05/23/2022; passed unanimously 5-0.

Special Highway Meeting-Councilman Law reported that he had spoken to Highway Sup't. Keys earlier in the day & Travis wanted to set a special meeting date, if necessary, to review bids on the pick-up truck.

Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to set Wednesday, June 22, @ 6 p.m. in the Salem Town Office, for a special meeting only if there is a viable bid for the pick-up, which is listed currently on Auction's International; passed unanimously 5-0.

DEPARTMENT/COMMITTEE REPORTS

Salem Fire Dep't.-Chief Graham emailed his report to the Board; total of 15 calls for the month of May. **Training** has been taking place on new air packs, driver training, station maintenance & tanker drill. Also, conducted a drill w/Granville & Hebron Fire Dep'ts., as well as tanker drill w/Cambridge, Hebron, Rupert & Shushan.

Fund Raisers held were the Mother's Day breakfast & Memorial Day bar-b-que.

Meetings-Fire Dep't. held their monthly mtg.; Chief & Officers mtg.

Total Hours for Year-3,892; report will be filed

Water-Eric Rogers emailed all Board members his report, which will be filed. The tank is up for its six-year cleaning, as well as one well up for its three-year cleaning; set up June 15th. On-going work updating the main operating computer so it will be more user friendly. Sandblasting fire hydrants & began re-painting (20-25 to do). Free Water School available end of June. Report will be filed.

Highway Dep't.-Short report for month of May-New pick-up & dump truck has arrived & are up & running; old pick-up will be on Auction's International by end of week. Patching pot holes in the black tops; Ed began mowing last week (break-downs already!); finished Riley Hill black top; Soil/Water seeded for us; shoulders are all on the new blacktops; CHIPS paperwork done. Helping Jackson w/culverts & they are helping us as needed. Installing culverts on dirt's. Daily Monthly Report & short report will both be filed.

Georgi-Councilwoman Levey said the solar light was on the flagpole; Jeanne Smith reported that 1 person from Alternative Sentencing is working, completing 12 hrs. of 30 hrs. needed to date. (Ending date is 06/13). Jeanne has contacted them re the worker's performance. Web site updated w/map of grounds for tent placement & link added to NYSLA. Wesolvit invoice rec'd. in amount of \$540 for svcs. Restrooms now open for public use. Fire & Security scheduled for 06/16/2022 @ 9:30 a.m. re playground camera & possibly moving angle of camera in front of CR as the lending library has been damaged. Refresher on camera monitor usage. Memorial Day wedding date that was switched to 08/20 has now been cancelled. First wedding was 06/03. Need volunteer for moving of electrical cart from shed to grounds for events. Alaine Chinnian has expressed to Supervisor Clary an interest in working towards establishing the Friends of the Georgi. Washington County Band performance now on August 4, 2022--not June 30th due to a mix-up of information. They will pass the hat as was done last year. Al & Kathy Bain will perform on June 30th, which will be the LARAC event, charging

\$250. The difference will be used for posters & advertising of this event to use the total \$500 grant money. An art show is also being considered to be on display at the same time as this event. Councilman Law brought up the fact that he does not think a free art show should happen on the grounds at the same time as Al & Kathy's performance. Councilwoman Dunham said that it was approved by Kathy Bain & she thought it was a great idea. His concern is what happens when others ask about doing the same thing when the grounds, CR are supposed to be rented out. He feels there should be no free art show. **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, **NOT** to hold the free art show the same night as Al & Kathy Bains performance on June 30th. **Roll Call Vote:** Councilman Howard Law-Yes; Councilman Marcus Blanck-Yes; Councilwoman Laura Dunham-No; Councilwoman Brenda Levey-No; Supervisor Evera Sue Clary-No; passed to hold the art show at the June 30th event 3-2

Picnic tables have been put out by Butch Gilcrest; need to replace 1 or 2/year. Supervisor Clary advised not to stain the new table that has been donated. Report will be filed

Memorial/Veteran's Park-Councilwoman Dunham emailed report to all Board members. Gardens look good (spring bulbs were beautiful). Lost 5 red cardinal flowers over the winter & looking for more to replace those. Donna Anderson will add a topcoat of mulch before July 4th. Committee hopes to have a meeting in July; fourth & final bench should be put installed in July. 1st paver order for 2022 sent in (next order will be in the fall of 2022).

Town Park-Community Service Day: gazebo was power washed; Hosta beds cleaned/mulched; gazebo garden & flag garden cleaned, replanted, mulched. Big thanks to students & faculty, as well as the Ladies Auxiliary for all of their hard work & to the Maxwell family for the mulch & donation of two Adirondack chairs in memory of Vicky Maxwell.

Main Street Planters-were also cleaned & filled by the students; they are growing very well. Thanks to Salem Area Chamber of Commerce for purchasing plants & soil. Report will be filed.

ARPA Committee Submission Projects-Joe Wever-Original email total was \$106,015.90; new email sent on 06/06/22 for the following:

Salem Volunteer Fire Department, Inc.-1000'-5" hose Equip ETA-442	\$ 8,250
Shushan Volunteer Fire Department, Inc.-ICE Water Suits-1000-watt generators w/lts.	\$ 4,595.90
Fort Salem Theater-Lighting, roof repair, concrete step repair, etc.	\$ 10,000
Salem Comm. Courthouse/Battenkill Kitchen-Septic Cleaning/Scoping per DOH	\$ 4,970
Salem Chamber of Commerce (501(c)(6))-Business Development	\$ 10,000
Town of Salem-Rev. Cemetery-250' West Wall Repair	\$ 50,000
Town of Salem-Survey-Rev. Cemetery/Carnival Grounds	\$ 5,000
Town of Salem-Grant Writer-C. Beldin	\$ 2,500
Town of Salem-Master Plan	\$ 8,000
NEW TOTAL	\$ 103,315.90

Supervisor Clary explained that Chris Beldin would do grant for technical assistance for Main Street Grant (like Shirt Shop; Salem Tavern, who were both interested) for \$2,500, which is less than Drew Alberti's figure of \$3,200. Business would be required to put up 25% of cost of improvement. More businesses on Main Street should be contacted to see if there is any interest from them first.

Clerk to Supervisor Chambers handed out a sheet showing what was taken in in 2021 from ARPA funds & what has been expended so far: \$60,00 directly to water; first projects approved in am't. of \$38,860.73; second projects approved in am't. of \$14,088.78 for a total of \$112,949.51. Funds available as of 05/31/22 are \$22,075.73. Difference of above total of \$103,315.90 & available of \$22,075.73 is currently shortfall of \$81,240.17. (Money should be coming in for 2022 sometime in June of 2022 in approx. am't. of \$135,525.24) Would repair of west wall of Revolutionary Cemetery have to be put out to bid as the Town's Procurement Policy must be followed to spend the funds? Need more information first.

more information is available or research is done to figure out what needs to go out to bid & what does not; no second. Motion for **Resolution #56** did not pass.

Resolution #57-Motion made by Councilman Marcus Blanck, seconded by Councilwoman Laura Dunham, to pay only the \$4,970 (out of the total \$103,315.90 presented by Joe Wever of the ARPA Committee at this meeting) to Salem Community Courthouse for septic cleaning & scoping per NYS Health Department; passed 4-1 w/Councilman Law voting No.

Councilman Blanck asked where we stood w/the LED lights; still waiting.

Lyndsy Hilder-Wash. Co. Soil & Water-was present at the beginning of the meeting to drop off the MOU between Washington County Soil & Water & the Town of Salem to fully execute the objectives & tasks under the National Wildlife Federation's Garden for Wildlife Certification. "The purpose of a certified Wildlife Habitat is to retain land or water areas predominantly in their natural or open condition or in forest or open space use; to protect & restore significant natural features, & to minimize the environmental impact of activities associated with development. This conservation project will not only protect & restore wildlife habitat but will assist in improving the soil's ability to absorb & filter water before it enters the wetland adjacent to the property." This is for the land the Town of Salem owns by the water barn & adjacent to SAW.

Library-final walk-thru. Donation was rec'd. from Saratoga Sod for the park.

Planning Board-Kim Erbe, Clerk, requested that since the new Compliance Office has been approved, he should be signing the LRCC-1's & the LRCC-2's for the Washington County building permits. Should be signing the 1's for the beginning of the project, do initial visit & do follow-ups until final inspection if done.

Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, approving that Mario Cannalini, the new Compliance Office, sign both the LRCC-1's at inception & the LRCC-2's at completion; passed unanimously 5-0

Set up an email for Mario for Compliance Office; he will give Clerk Gilchrist his cell number & current email.

Supervisor's Report-Supervisor Clary reported the BAR & Assessor McLenithan were all working very hard on the GARR re-val (3 meeting dates so far & probably 2 more). Supervisor Clary wants the Board to think about \$100/mtg. for this process. Clerk to Supervisor Chambers reported that each could not go over \$600.

NEW BUSINESS

USDA Rural Apply-SAM.gov number is finally resolved. A \$10,000 donation was rec'd. from an anonymous donor for the explicit use of matching funds for this grant for the preliminary sewer study. Attorney Klingebiel has already responded as to the legality of acceptance. Town Law 60(8) expressly authorizes a Town Board to accept a gift for any public use, upon such terms or conditions, as may be prescribed by the grantor or donor & accepted by the town, & provided there is proper administration of said funds. The Town can accept the \$10,000 donation to be used for the sewer study, said funds to be deposited into the general operating fund. An amendment to the 2022 Budget will have to be done to reflect the gift, which would be 100% surplus, then its use. Will still need to send in the 2021 AUD when approved by the NYS Comptroller's office, which is still being reviewed.

Resolution #58-Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, to accept the anonymous donation of \$10,000 specifically given for the sewer study, as a match requirement, total is \$40,000 for feasibility grant study, instructing Supervisor Clary to move forward w/the grant process. Passed unanimously 5-0

Comprehensive Master Plan-On hold for now

July 4th Art & Plow Fest Parade-Councilwoman Dunham that eight sign carriers are needed, along w/two pooper scoopers for the parade, which will begin @ 5 pm.

Neil Adams. It has been recommended to increase the Board to five (5) members. Needs to be discussed w/Town Assessor, Jean McLenithan.

Memorial Day Parade-A big thank you to Andy Erbe for putting up the new flags, Jack McKeighan & all the Legion members who took part in the parade & helped in any way. Great job! Parade was well attended.

Domain Registration-Sorry, Councilman Law, a no-go w/adding Shushan to Town of Salem.gov! Clerk to Supervisor Kathy Chambers was added w/Supervisor Clary on the registration.

OLD BUSINESS

ARPA FUNDING REVIEW-Discussed as above

Compliance Officer-Discussed as above

CORRESPONDENCE

Blood Drive-Blood is in short supply; there will be a blood drive coming up at the County Bldg.

PUBLIC COMMENT

County Route 61 opened back up today (06/08/22); work will begin on bridge July 5th, or thereabout; road will be totally closed when that begins.

Motion to Adjourn-Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0; meeting adjourned @ 8:03 pm.

Next Meeting will be a special highway meeting to review bids on the pick-up truck, if in fact there is a viable bid, listed currently on Auction's International. Meeting will be on Wednesday, June 22, 2022, beginning @ 6 pm in the Salem Town Office

Next Regular Monthly Meeting-will be held on Wednesday, 07/13/2022, @ Proudfit Hall, w/review of Warrants #7 & Abstract #7 of 2022 for payment @ 5:00 pm, w/ regular meeting called to order @ 6:00 pm.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem

