

TOWN OF SALEM
REGULAR MONTHLY MEETING-TOWN BOARD
MAY 11, 2022

Present: Supervisor Evera Sue Clary; Town Council: Marcus Blanck; Howard Law; Brenda Levey; Laura Dunham; Town Clerk-Patricia Gilchrist; Clerk to Supervisor-Kathy Chambers

Others Present: Travis Keys-Highway/Water; Rebecca Brown-Water Clerk/Library; Maurice Patrick-Planning Bd.; Kim Erbe-Planning Bd./Library; Jeanne Smith-Georgi;

Public Present: Joe Wever-Salem Fire Dep't/ARPA Funding Committee; Chris Belden-LGLCRP Comm.; Corinna Aldrich & Lyndsy Hilder-Wash. Co. Soil & Water

Absent-Eric Rogers-Water Dep't.; Judy Flagg-Historian/Records Mg'mt.; Bob Graham-Salem Fire Dep't.; Nancy Quell-DCO

5:00 P.M.-Review of **Warrants #5 & Abstract #5 of 2022** for approval & payment

5:30 P.M.-Review of Financials for General, Bancroft Trust, & Georgi w/Clerk to Supervisor, Kathy Chambers (Just a note on Georgi-Need to leave Fund Balance alone)

6:00 P.M.-Meeting called to order by Supervisor Clary, followed by Pledge of Allegiance

Approval of Warrants #5 & Highway Abstract #5 of 2022-**Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to approve Warrants #5 & Highway Abstract #5 of 2022 for payment; passed unanimously 5-0

Minutes-03/18/22-Special Mtg. for Court Clerk Position-**Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to approve the special meeting minutes from 03/18/22; passed unanimously 5-0.

04/13/2022 -Regular Monthly Meeting-Page 1.-Change regarding Members excused should read Councilman Marcus Blanck; Town Clerk-Patricia Gilchrist. **Page 1-3rd Paragraph-**"**Motion by** Councilwoman Dunham for the Town of Salem.....should have been a **Resolution; not a Motion** (Resolution will be passed at tonight's May 11, 2022 meeting; this is the Hudson River Valley Greenway Grant for Salem Episcopal Church). **Page 2-under Highway-Highway Sup't. Travis Keys needs change regarding sidewalk bids: "Motion by** Councilman Law to **not** accept the bids at this time.....should read **Motion by** Councilman Law, seconded by Councilwoman Levey, to accept all bids but nothing will be awarded at this time; carried. **Page 2- under Highway @ bottom under 'Discussion' should say:** Supervisor Clary will follow up with **NYS Dep't. of Transportation**.....not the County; **Page 3-Supervisor Report should read: Small Toolbox Forum**, to be held on Friday, April 29th, 2022, sponsored by SACC & ARCC, will begin @ the Central House, continue to Fort Salem Theater, & round out the day @ Jacko's, all areas providing an informational day, with many panelists attend-ing from different business sectors to answer questions on how to start a business, what grand funding and/or loans are available, etc. The event is free & open to the public. **Page 5-under Michael Maturo-Motion by** Councilman Law not to include the LED lights on the bridge, seconded by Councilwoman Levey; carried; **should read: Motion by** Councilman Law, seconded by Councilwoman Levey, **not** to have the Shushan Lighting District residents pay for the cost of lighting the bridge; carried.

Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, to approve the April 13, 2022 regular monthly meeting minutes with the above changes; passed 4-0 (Councilman Blanck absent at this meeting).

05/02/2022-Special Meeting-One correction-Page 2 under Agreement w/Salem Central School re Transportation for L, L. & P Programs-Add to last line: It was the unanimous decision by the Board not to sign this Agreement as it is strictly between L, L, & P and Salem Central School; it has nothing to do with the Town of Salem per Town Attorney, David Klingebiel. **Motion made by** Councilman Howard Law, seconded by

Councilman Marcus Blanck to approve the minutes of the 05/02/2022 Special Meeting of the Salem Town Board with the one correction as stated above; passed unanimously 5-0.

Resolution #48-Motion made by Councilman Howard Law, seconded by Councilwoman Brenda Levey, for a transfer to cover salary of Virginia Curran, former Justice Clerk, for two months as follows:

A1110.4 Contractual-Justice	\$ 800.00	
A1110.11 Personal Services Clerk-Justice		\$ 800.00

Passed unanimously 5-0

Guest Speaker-Chris Beldin-Lake George/Lake Champlain Regional Planning-Chris spoke about the need for updating the Town's Comprehensive Plan, which was done in January of 1997. This would be 90% fundable, with the T/O/S doing a 10% match (could be a cash match or in-kind services). LGLCRPB would submit a grant application to NYS-DOS (Smart Growth Community Planning & Zoning Grant), procure a professional planning firm to develop the plan & provide grant administration services. Zoning would then be consistent w/the Comprehensive Plan. Development cost of the Plan-\$69,200; Grant Administration cost w/Application included-\$10,800 for a total of \$80,000. 90% funded would be \$80,000, with a 10% match of \$8,000. July 29, 2022 in the due date for funding applications; Chris provided a sample Authorization Resolution for the T/O/S to pass should the Town decide to proceed.

DEPARTMENT/COMMITTEE REPORTS

ARPA FUNDS-Joe Wever presented the 2nd ARPA fund request report for approval @ this meeting:

Salem Volunteer Fire Dep't., Inc.-Swift Water Suits-\$ 4,245.69	
“ “ “ “ “ -5 Portable Radios to Equip ETA-442-\$ 2,075.00	
Salem Community Courthouse-LED Lighting-\$ 1,768.09	
Town of Salem-Revolutionary Cemetery-Headstone Repair-\$ 6,000.00 (20 stones @ \$350 each)	
TOTAL	\$14,088.78

Resolution #49-Motion made by Councilwoman Laura Dunham, seconded by Councilwoman Brenda Levey, to approve the total of \$14,088.78, w/\$6,320.69 going to Salem Volunteer Fire Dep't., Inc.; \$1,768.09 going to Salem Community Courthouse; \$6,000.00 going to T/O/S for headstone repair in the Revolutionary Cemetery; passed unanimously 5-0.

Preliminary Sewer Study-Councilwoman Levey responded that she & Deanna Ketchum had set up a public meeting regarding the sewer project that got cancelled. She still believes that the public has many questions that need to be answered before a vote could even be taken. Supervisor Clary responded that Delaware Engineering has been working for nothing all this time to try & help the Town & that Mary Beth from Delaware was very aware that flooding in White Creek was an issue. The Lake George/Lake Champlain Regional Planning Board grant was denied. Councilwoman Dunham suggested that perhaps the Town should look into paying Mary Beth to come to a public meeting to inform residents on issues of concern; she feels this would be money well spent.

Water-Eric Rogers emailed all Board members his report, which will be filed. Travis reported that the tank was up for its six-year cleaning this year, as well as one well up for its three-year cleaning. Hope to be able to set up both for late June. Mark Rode has been working on the update to the main water computer; well #2 had some VFD drive issues but those have been fixed (the new VFD drive has been installed). On-going work updating the main operation computer so it will be more user friendly. Sandblasting fire hydrants; cleaned & operated all main water & fire hydrant valves. Travis cannot go to Water School @ Turning Stone so someone from Granville will go. Eric will be going out for a couple of weeks as his wife is having surgery & Travis will be out part of the week of May 23rd for shoulder surgery.

Highway Dep't.-Peckham has been paid; CHIPS paperwork will be done & submitted. 556 gallons of fuel @ a cost of \$5,280; \$7,000 in materials for blacktop & \$5,000 for eight tires. Travis has been informed that Ron

or would he do it now?? And can we even do this??

Sidewalk Bids-If (after conferring w/Att'y. Klingebiel), the bids submitted cannot be used, they will need to be put in paper again for three (3) weeks. **Motion made by** Councilman Marcus Blanck, seconded by Councilman Howard Law, to schedule an emergency meeting for Monday, May 16, 2022, @ 5 p.m. in the Salem Town Office to award the sidewalk bid to if Attorney Klingebiel says the bids are still viable; passed 4-0, with Councilman Blanck abstaining as he was not at the April 13th meeting when the bids were opened.

R/O/W Issue-Travis reported there was an issue w/a fence that was put up in Shushan on the Town's R/O/W. He & Attorney Klingebiel met w/owner of the property & advised that the fence would have to come down.

Town Property that abuts Stowell Lumber Co.-Travis reported that there are approximately 126,500 yds. of no-fluff factor gravel in that bed; 6,325 yds. would be worth about \$550,000. (Slope of setback not included)

'07 Truck @ Milton Cat-Travis emailed all Board members the estimate for fixing the '07 truck on April 14, 2022: Parts-\$24,790.73; Labor-\$8,745.00; Misc.-\$1,168.55 for a total fix of \$34,704.28.

Short report for month of April-New pick-up & tandem trucks have arrived & are at the town barn; feel free to stop by & check them out! Paving/shoulders are done for the year; most of the main dirt roads have been graded twice (small dirt roads have been done once). All black tops have been swept; waiting on the street sweeper to do the former Village area. Roadside mowing will be beginning soon. Fuel & supply costs are really cutting into the budget; we will have to be very careful. Many projects that we hoped to do this year just won't be getting done w/the cost of everything so high.

Daily Monthly Report & short report will both be filed.

IT Update-Councilman Law reported that the cost of the hardware (speaker, microphone, recorders, transcribers, set-up etc.) would be approximately \$345; a one-year subscription would be \$324. **Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to proceed with purchase of the hardware necessary for set-up & the one-year subscription for Town Clerk computer; passed unanimously 5-0.

Salem Fire Dep't.-Chief Graham e-mailed his report to all Board members: 10 calls for March, 2022

Training-Station maintenance; walk-thru @ Salem Central School; quarterly air pack training; driver training

Fund Raising-Sunday breakfast

Total Hours for year-3,251; report will be filed

Courthouse-Looking for two part-time people to fill position vacated by Janice Quartararo; septic issue is being worked on. Insurance is needed on the Battenkill Kitchen.

Georgi-Jeanne Smith reported that the security cameras need looking a (a piece recently broke off by the lending library); will need to have a camera by playground when that gets up & running. Jeanne will contact NY Fire & Security re cameras.

Newsletters were all mailed.

NYSLA info-put link on the George website to NYSLA so people know what is required.

Cancellation/change date-**Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck Putting a 30-day limit clause for the cancellation of or a change of date in the contract; passed unanimously 5-0.

Grounds design-need a design of grounds on the website-use one on the kiosk.

Mulch delivery will be May 9th from Booth's.

Restrooms-Opening date? Will need to be opened when students come on May 19 & for plant sale on May 21

Signs-'No Camping' & 'No Parking' signs have been taken down & will need to be replaced.

Alternative Sentencing is being contacted for painting projects.

Page 4

May 11, 2022 Minutes

Picnic tables have been put out by Butch Gilcrest; need to replace 1 or 2/year. Aidan Lathrop is looking for an Eagle Scout project; he may be more than willing to do some new picnic tables.

Gardens-Sandy Adams is working on the gardens; Adam Kaufman doing the mowing. Both the gardens & the

grounds look great!

Upcoming Events-May 19th is student day. A list of tasks has been prepared for the gardens, painting, & playground (seesaw & balance beam will be constructed).

May 21st is the plant sale. What about pricing of the furniture? Supervisor Clary will check out what is there & come up w/prices. Would it be o.k. for a non-profit organization to sell coffee, donuts, etc. at the sale.

Motion made by Councilman Marcus Blanck, seconded by Councilwoman Brenda Levey, approving that it will be fine for a not-for-profit to see coffee, donuts, etc. at the plant sale on May 21st; passed unanimously 5-0

Up-coming Rentals: Community Room-May 6th. Deposit paid for CR rental in July (no signed contract).

July 23rd about 40 jeeps w/20 +/- people coming

Report will be filed

Planning Board-No applications so far for May according to Chairman Patrick. There is a possibility of a Solar Application coming in.

Planning Board Members-Edward Donoghue will fill out his wife, Janet's, term on the Board & Ken Bordwell will replace Greg Burch, who resigned. **Resolution #50-Motion made by** Councilwoman Laura Dunham, seconded by Councilman Howard Law, to accept the appointments of Edward Donoghue & Ken Bordwell to the Town of Salem Planning Board; passed unanimously 5-0. (Both will need to get sworn in by Clerk Gilchrist)

Historian-Judy Flagg emailed report to Supervisor only; will be filed if available.

Memorial/Veteran's Park-Nothing to report due to winter season

DCO-Nany Quell provided report (three people came in to license their dogs due to complaints); complaint re a rooster on Blanchard St. (also a flock of chickens everywhere); dog missing in area of Park Place but resident on West Broadway called & had the dog. Picked up small Terrier @ Salem Tavern running at large & turned in \$41.84 to the Town. Dog picked up from DCO by owner; report will be filed.

Corinna Aldrich/Lyndsy Hilde-Wash. Co. Soil & Water-Project w/SAW: Does Town have a Lease Agreement w/SAW-No. Would need to put in plants/trees; mulch a walking area 5yds-18 yds; remove small invasive species. Kids groups could get involved on a Saturday morning if any were interested. **Motion made by** Councilman Howard Law, seconded by Councilwoman Laura Dunham, to execute a MOU between Town of Salem & Washington County Soil & Water to do whatever will be necessary for planting, mulching, removal of invasive species, etc., on Town-owned land by the Town's Water Barn bordering SAW; passed unanimously 5-0. Corinna also spoke about the 2021 proposal for the Georgi grounds to remove invasive species; more plantings, working on the particular section of the Battenkill that needs work, etc. Survey work will be done, along w/all other site work.

Motion made by Councilwoman Laura Dunham, seconded by Councilman Marcus Blanck, to execute a MOU between the Town of Salem & Washington County Soil & Water to do whatever needs to be done for work @ the Georgi Museum & Park Center per the 2021 proposal; passed unanimously 5-0
Corinna also advised that if the Town of Salem needed a letter of support regarding Comprehensive Plan work, Soil & Water would be glad to give one.

Bancroft Library-Library Board met on Tuesday, May 10, 2022. The Town has (or will have) insurance on the contents of the building; the Bancroft Trust will now carry the insurance (fire/liability) on the building through its own policy (not thru NYMIR)

Supervisor's Report-Supervisor Clary reported mortgage insurance was up by \$3,000 more than last year.

NEW BUSINESS

SWA Community Svc. Day-10th graders will be working @ the Georgi; 9th graders will be working around Town; some will be doing cemetery clean-up w/Amy Maxwell. Many thanks to these students & teachers who provide a valuable service & do an excellent job in & around our whole community!

Justice Phone/Time Warner-Joe Wever reported that the account has to stay w/the modem; the wiring was approved but not done yet.

Grievance Day-will be held on Wednesday, May 25, 2022, from 4-8 pm in the Salem Town Office.

NEW BUSINESS

Hudson River Valley Greenway Grant-Clerk Gilchrist reported that the Greenway Grant application for the Episcopal Church requires a Resolution to submit along with the Application. Since only a motion was done at the April meeting, Clerk Gilchrist provided a statement that the Town Board of the Town of Salem would be considering the Resolution at its May 11, 2022 meeting & that said Resolution would be sent to the Greenway office within 48 hours of the meeting date.

Resolution #51-Motion made by Councilwoman Brenda Levey, seconded by Councilman Howard Law, to pass said Resolution for the Town of Salem to apply to the Hudson River Valley Greenway for a grant under the Hudson River Valley Greenway Planning Grant Program for a project entitled "Saint Paul's Building Restoration" to be located in the Town of Salem, copy of said Resolution will be attached to these said minutes. Passed 4-0, with Councilman Blanck abstaining as he was not present at the April 13, 2022 meeting.

County Route 61 Bridge-Work should begin to remove the decking on or about July 05, 2022; lights will be put on the bridge but could be controlled w/an on/off switch.

Compliance Officer-Councilman Law reported that he thinks he might have someone interested in the position & will let Kim Erbe, Planning Board Clerk know after he contacts said person.

PUBLIC COMMENTS-Clerk to Supervisor Chambers wants to know what's up w/SLIC & will they be hooking up houses in the very near future.

July 4th Art & Plow Fest Parade-Councilwoman Dunham would like to know if it would be possible to close Thomas Street from 4-6 p.m. on July 4th. **Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, approving the closing of Thomas Street from 4-6 pm on July 4th; passed unanimously 5-0. Councilman Law will notify Highway Sup't. Travis Keys.

Motion to Adjourn-**Motion made by** Councilwoman Laura Dunham, seconded by Councilman Marcus Blanck, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0; meeting adjourned @ 8:25 pm.

Next Meeting will be on Monday, May 16th, 2022, @ 5 pm in the Salem Town Office, is necessary to award the sidewalk bid.

Next Regular Monthly Meeting-will be held on Wednesday, 06/08/2022, @ Proudfit Hall, w/review of Warrants #6 & Abstract #6 of 2022 for payment beginning @ 5:00 pm, w/ regular meeting beginning @ 6:00 pm.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem

