

**TOWN OF SALEM**  
**REGULAR MONTHLY MEETING-TOWN BOARD**  
**MARCH 10, 2021**

**Present:** Supervisor Evera Sue Clary; Town Council: Howard Law; Brenda Levey; Marcus Blanck; Town Clerk-Pat Gilchrist; Clerk to Supervisor-Kathy Chambers

**Others Present:** Travis Keys-Highway/Water; Kim Erbe-Planning Bd./Library; Rebecca Brown-Water Clerk/Library; Bob Graham-Salem Fire Dep't. Chief

**Public Present:** None due to COVID restrictions of ten & under in person

**Absent:**-Laura Dunham-Town Councilwoman; Eric Rogers-Water Dep't.; Herb Perkins-Sewer Comm.; Moe Patrick-Planning Bd.; Janice Quartararo-Courthouse; Judy Flagg-Historian/Records Mg'mt.; Al Cormier-Deputy Historian

**5:00 P.M.**-Review of **Warrants #3 & Abstract #3 of 2021** for approval & payment

**6:00 P.M.**-Meeting called to order by Supervisor Clary, followed by Pledge of Allegiance

**Supervisor's Reports** were presented for signature & approval for months of Dec., 2020; Jan. & Feb. of 2021 for General; Jan. & Feb. of 2021 for Highway; Feb. of 2021 for Georgi; Feb. of 2021 for Water Dep't.; Nov./Dec. of 2020, as well as Jan. & Feb. of 2021 for Salem Memorial & Veterans Park; Feb. of 2021 for Benjamin Bancroft Trust. **Motion made by** Councilman Marcus Blanck, seconded by Councilman Howard Law, to sign & accept Supervisor's Reports as presented; passed 4-0 by the following Board members: Marcus Blanck; Howard Law; Brenda Levey; Supervisor Evera Sue Clary (Councilwoman Dunham absent).

**Minutes-Organizational Meeting from 01/06/2021:** **Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to approve the minutes from the Organizational Meeting of 01/06/2021; passed 4-0 by following Board members: Brenda Levey; Howard Law; Marcus Blanck; Supervisor Evera Sue Clary (Councilwoman Dunham absent from tonight's mtg.)

**Special Georgi Meeting of 01/11/2021:** **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to approve the Special Georgi Meeting minutes of 01/11/2021; passed 4-0 by the following Board members: Howard Law; Marcus Blanck; Brenda Levey; Supervisor Evera Sue Clary (Councilwoman Dunham absent from tonight's mtg.)

**Regular Monthly Meeting of 01/13/2021:** **Motion made by** Councilwoman Brenda Levey, seconded by Councilman Howard Law, to approve the Regular Monthly Meeting minutes from 01/13/2021; passed 4-0 by the following Board members: Brenda Levey; Howard Law; Marcus Blanck; Supervisor Evera Sue Clary (Councilwoman Dunham absent from tonight's mtg.)

**Regular Monthly Meeting of 02/10/2021:** **Motion made by** Councilwoman Brenda Levey, seconded by Councilman Howard Law, to approve the Regular Monthly Meeting minutes of 02/10/2021; passed 3-0 by the following Board members: Brenda Levey; Howard Law; Supervisor Evera Sue Clary (Councilman Blanck absent from 02/10/21 mtg.; Councilwoman Dunham absent from tonight's mtg.)

**Approval of Warrants #3 & Highway Abstract #3 of 2021-****Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to approve Warrants #3 & Highway Abstract #3 of 2021 for payment; passed 4-0 by the following Board members: Howard Law; Marcus Blanck; Brenda Levey; Supervisor Evera Sue Clary (Councilwoman Dunham absent from tonight's mtg.)

**Salem Fire Dep't.**-18 call for month of Dec., 2020: 16-Salem (2-MVA's; 1-barn collapse; 4-EMS assist; 2-fire alarm activations; 1-wires down; 2-carbon monoxide; 1-pump out; 2-service calls; 1-good intent) Mutual Aid-2-Hebron (1-MVA; 1-structure fire)

**Training:** station maintenance; make-up training

**OSHA Mandates**-fit testing for all interior firefighters; ladder testing (all passed)

**Fundraising**-Chicken BBQ

**Total Hours for the year**-6,816 (Report will be filed; Sep't. & Oct. reports were also provided & will be filed.)

**Chief Graham provided a year-end report for 2020:** 136 calls for the year; 34-active members & 10 active support group members

**Trainings for year**-2 members took Firefighter 1, BEFO & Hazmat & both passed (one waiting to finish up) No other NYS classes offered due to COVID 19

**OSHA Mandates**-All trucks were serviced; all had NYSI done & passed; annual ladder testing was done & all passed; yearly air packs & air station done & all passed; yearly gear inspection done & all repairs were made; yearly hydraulic tools were inspected & all passed; yearly hose testing done; yearly pump testing was done on 3 apparatus & all passed; annual fire extinguishers were checked & all passed; 22 members were fit tested for SCBA; yearly physicals were completed

**Meetings:** Salem Vol. Fire Dep't. held 9 monthly & 1 annual mtg.; 9 Chief's mtgs.; attended Wash. Co. Chief & Officers mtgs.; attended Town of Salem & Town of Jackson Town Board mtgs.; Chairperson Joe Wever attended Fire Advisory Board mtg.; Steve Saunders is Treas. Of Wash. Co. Chiefs & Officers Assoc.; Bob Graham is Vice President of Wash. Co. Chiefs & Officers Assoc.; Truck Comm. mtgs. for new truck

**Fund Raisers:** Chicken BBQ's; Fireman's Calendar; 500 Club; Coin drop; Pie Sale/Turkey Dinner by Support Group

**Stand-by's:** Cambridge

**Break-down of hours:** Tuesday nights-753; SCBA-293; fire hrs.-2,172; extrication training-287; cold water rescue-58; drills/schools-854; meetings-530; other-1,869

**Total hours for 2020:** 6,816; report will be filed

**Fire Calls for January, 2021**-11 calls for month: 7-Salem (3-alarm activation; 1-smoke condition; 1-smell of propane; 1-priority one echo; 1-EMS assist); 4-Mutual Aid Calls: 1-Cambridge (stand-by); 1-Cossayuna (MVA); 1-Rupert (MVA); 1-Shushan (MVA)

**Training:** Station maintenance; quarterly air pack

**Mandates**-Department physicals

**Total Hrs.:** 495

**Fire Calls for February, 2021**-7 calls for month, all Salem (5-EMS assist; 1-priority one echo; 1-structure fire)

**Training:** station maintenance; water rescue suits; large hose training

**Fund Raising:** Chicken BBQ

**Total Hrs.:** 1,035

Reports will be filed.

**Salem Sewer Committee**-Supervisor Clary read report from Herb Perkins; computer has been down. In-come surveys have been sent out & phone calls are being made. Hoping to end survey in next couple of weeks for submission to Town Board.

**Courthouse**-Janice reported they are doing a grant proposal through MMH Foundation for set-up costs that will be incurred through Hudson Headwaters mobile van (seeking funding to get the electricity out to the van w/separate meter & RV 50-amp outlet); May 1<sup>st</sup> is the target date for the van to arrive in Salem. Trying to secure a grant through AARP to secure funding for a structure that will hold a walk-in cooler & freezer to be used by the Salem Food Pantry; this will be in front of the LL & P garden area next to parking lot. Also, using internet access in parking lot for students who don't have any access. Working on membership drive to begin in mid-March. Shoppe Off Broadway meeting soon to discuss opening plans. Have go ahead for LL n P to begin this summer; waiting to hear about guidelines/stipulations.

**Historian**-Judy Flagg has noted in the Master Plan for records mg't. that the Georgi Files are now located in the town office. Proudfit Will has been found that deals w/poor fund. Judy had already emailed the Historian Annual Report for 2020 that was filed w/Office of the NYS Museum Historian to Clerk Gilchrist, who will attach copy to minutes of this mtg. & keep one in the Town office.

**Highway Dep't.**-Travis says the '04 truck has been down for most of Feb.; needs top of engine repaired & it will be very expensive! Sander on spare truck broke first time out, so Town borrowed Hebron's spare truck for 10 days. Salem Central School has used the backhoe a few times to move snow. '07 truck is using oil & leaking coolant. It will need to be looked at & fixed as soon as snow is over. Called in one Saturday to help Salem Rescue Squad stuck in a driveway off Smith Road. Been out many times in Feb. to plow/sand; we should be under our salt allotment as it looks right now. Travis needs a motion for RFQ's for Bridge NY approval; **Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to secure RFQ's through Bridge NY; they are being sent to 15 Engineering Firms. Should be all done & back by April 14, 2021, which is our next meeting date. Motion passed 4-0 by the following Board members: Howard Law; Brenda Levey; Marcus Blanck; Supervisor Evera Sue Clary (Councilwoman Dunham absent @ this mtg.). 'No Parking' signs for snow removal have been approved by NYS; Town will purchase & install.

Day by day monthly report for February, 2021, was provided by Travis & will be filed.

**New Tandem Truck**-Travis has been researching Volvo, MAC's (NYS having trouble w/Mac's), & Int'l. (this could be a tag-on to County contract). A 4 x 6 heavy duty tandem (Int'l.) is around \$244,777. If ordered now, would come in July of 2021. Could do a mini-bid; doesn't know about the body. Could take out a BAN-1<sup>st</sup> pay'mt. wouldn't be due until 2022. **Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to compare all the trucks item by item to see what each has, along w/the total price of each; passed 4-0 by the following Board members: Howard Law; Brenda Levey; Marcus Blanck; Supervisor Evera Sue Clary. A comparison chart was provided by Wash. Co. Treasurer, Al Nolette, showing the rate/thousand if adding from \$100,000-\$500,000 in highway on a \$100,000 home up to a \$250,000 home. Increases would range from \$85 to \$427 on a \$100,000 home; \$127.50 to \$640.50 on a \$150,000 home & \$212.50 to \$1,067.50 on a \$250,000 home. (Lowest figure would be w/\$100,000 in highway, with largest increase w/\$500,000 in highway).

**Supervisor's Report**-Supervisor Clary reported that she rec'd. a letter from the Comptroller's Office advising that Salem would be receiving \$19,957.05 more from the Dissolution Grant; 5% (or about \$6,000) is being w/held at this time. Salem will receive approximately \$290,000 from the American Rescue Plan & Wash. Co. will receive approximately \$11,657,000. The amount rec'd. is based on population.

**NEW BUSINESS**

**Open Bids for Lawn Mowing-Proposal from A & E Landscaping of Eagle Bridge, NY**, for the following:

Mowing & Trimming grass @ Moravian/Camden Valley Cemetery-\$130/mow/trim

Eagleville Cemetery-\$110/mow/trim

Revolutionary War Cemetery-\$375/mow/trim

Moravian/Camden Valley & Eagleville Cemeteries will be mowed once monthly unless specified by Town.

Revolutionary War Cemetery will be mowed twice monthly (every two weeks) unless specified by Town.

Proposal for mowing/trimming grass under each Town of Salem sign (totaling 5 signs) two times monthly is \$14.16 each sign, which equals \$141.60 each month.

**Proposal for mowing/trimming Georgi Museum & Park Center**-\$200/mow/trim; the Town of Salem will advise A & E Landscaping how many times the Georgi Museum/Park Center will be mowed/trimmed.

Insurance Certificate provided

**Proposal from Straight Cut Landscaping (Brenden Holcomb) of Cambridge, NY**, for the following:

Moravian/Camden Valley Cemetery-\$60/cut (contractor will cut, trim, & blow all designated mowing areas)

Service will be performed bi-weekly starting in April, ending in November, provided every Monday but may be performed a day early or day later, weather permitting.

Eagleville Cemetery-\$75/cut (same svcs. as above)

Revolutionary Cemetery-\$335/cut (same svcs. as above)

'Welcome to Salem' signs-Seasonal Lawn Maintenance-\$50 (price includes maintenance of the 5 signs)

Estimated Total for Season-\$7,800; only an estimated price & not a set price for season.

Payment Terms: Each site will be billed per service; invoices will include prior months total for services at 3 sites; invoices will be sent out at the beginning of each new month, with payment due no later than the 20<sup>th</sup> of each month. If bid is approved, a Contract will be drawn up for signature.

**Georgi Museum & Park Center**-\$400/cut; estimated total for season is \$6,000 (only an estimate & not a set price; same terms/conditions as above for mowing cemeteries; Insurance Certificate provided

**Resolution #29-Motion made by** Councilwoman Brenda Levey, seconded by Councilman Marcus Blanck, to accept the bid from A & E Landscaping for the three (3) cemeteries (Moravian/Camden Valley, Eagleville, & Revolutionary War), as well as the five (5) 'Welcome to Salem' signs for prices quoted; passed 3-0 by the following Board members: Brenda Levey; Marcus Blanck; Supervisor Evera Sue Clary (Councilwoman Dunham absent; Councilman Law abstained)

**Resolution #30-Motion made by** Councilman Marcus Blanck, seconded by Councilwoman Brenda Levey, to accept the bid from A & E Landscaping for the Georgi Museum & Park Center @ the quoted price of \$200/mow/trim, with the Town of Salem advising how many times to mow/trim at the designated area; passed 3-0 by the following Board members: Marcus Blanck; Brenda Levey; Supervisor Evera Sue Clary (Councilwoman Dunham absent; Councilman Law abstained)

**Open Bids for winter sand; gravel & top soil-Proposal from Bedrock Sand & Gravel, LLC (Charles Friedman, President); Fort Ann, NY, as follows:**

Price per ton of gravel, loose measure-\$3.35/ton f.o.b.

Price per ton of 3/8 minus, dry Engineer Measurement-\$6.50/ton f.o.b.

Price per ton of 2" screened gravel-\$6.50/ton f.o.b.

Price per cubic yard of screened top soil-\$25.50/yd. f.o.b.

**Ron Jameson, Contractor LLC; Salem, NY 12865, as follows:**

**We hereby submit a bid for the screening of 8,000 yards of winter sand 3/8" minus per highway sup't. specs at the Town's pit for the cost of \$3.05/yd. for a total of \$24,400.00. Provisions will be followed per legal notice. Town Highway Sup't. may add to yardage if desired at same quoted price.**

**2021 Bid for Gravel & Topsoil**-We hereby offer to supply Town with 1.5" minus gravel at our pit for \$6.25/cu. yd. We hereby offer to supply Town with 1" minus Topsoil at our pit for \$20.00/cu. yd.

**Resolution #31-Motion made by** Councilman Howard Law, seconded by Councilwoman Brenda Levey, to accept Ron Jameson, Contractor LLC bid for 8,000 yards of winter sand 3/8" minus @ \$3.05/yd. for a total of \$24,400; passed 4-0 by the following Board members: Howard Law; Brenda Levey; Marcus Blanck; Supervisor Evera Sue Clary (Councilwoman Dunham absent)

**Resolution #32-Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to accept Ron Jameson, Contractor LLC bid for 1.5" minus gravel at Jameson pit for \$6.25/ cu yd. & 1" minus Topsoil @ Jameson pit for \$20.00/cu. yd. Passed 4-0 by the following Board members: Howard Law, Marcus Blanck; Brenda Levey; Supervisor Evera Sue Clary (Councilwoman Dunham absent)

**Open Bid for Water Tower Ladder Upgrade; Handrail Addition-Proposal from A. J. Catalfamo Construction, Inc.; Hudson Falls, NY 12839, as follows (proposal based on site visit 3/4/21):**

\*Remove existing cable safety system on ladder

Furnish/install new '3M DBI-SALA Lad-Saf' Flexible Cable Vertical Safety System (see attachment for details)

Furnish/install handrail system on rooftop to meet OSHA requirements (see attached sketch for proposed handrail system)

Materials, design, & installation subject to Owner's approval (thru Engineer & safety contacts)

40 lift supplied by Town for installation

Prevailing Wages Apply (Washington County) for a total price of \$8,900.00

Engineer will need to be paid by Town of Salem

**Resolution #33-Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to accept the bid from A. J. Catalfamo Construction, Inc. for the Water Tower Ladder Upgrade w/Handrail addition in the amount of \$8,900.00; passed 4-0 by the following Board members: Howard Law; Marcus Blanck; Brenda Levey; Supervisor Evera Sue Clary (Councilwoman Dunham absent)

**Water Dep't.**-Eric emailed his report to everyone; currently 315 meters in service. Regular upkeep/maintenance performed; did a hand-full of DigSafe mark-outs. All hydrants in service & set for winter (they were all pumped out & checked to make sure caps came off easily; also checked oil & changed markers that needed changing). Thank-you to everyone that cleans up around the fire hydrants after all the snow storms! Eye wash & yearly fire extinguisher check done. Monthly water sample taken required by the D/O/H, which met the bacteriological requirements for a public water supply as set forth in Subpart 5-1.5 of the NYS Sanitary Code under Public Health Law 225. Office door still needs replacing at the Water Barn--will do in Spring. Performed 1<sup>st</sup> round of PFOA-PFOS & 1, 4 Dioxane testing & all came back good. Started working on year-end reports for water system trying to gather more information to be able to get on the Town's web page.

New internet installed at Water Barn; working great! Mark had to come out to re-set the sonic wall to match the new information. While he was there, we noticed some of the components on the electric board had bur marks on them & there were issues getting the computer to turn back on. After some work & changes, it came back on. Mark feels that the computer has very limited life left in it. All data from it has been saved as a back-up. Mark will be replacing computer with 'new old stock' that has the older Microsoft on it for just over \$1,000. To be able to update the computer that has the same operating software from the start, would be over \$15,000 to do. The Board might want to think about saving for a big update! Hoping the new upgrades will last like the other one die, but if it doesn't it will be a big cost to update. The PLC is also outdated; if any parts die that could be very pricey to fix as they don't make some of the parts now. Hydrant flushing will begin Monday, April 5-Friday, April 9, 2021. Clerk Gilchrist will put notice in newspaper. PFOA's done on 04/05/21; Queensbury Lab is still taking outside samples.

Report will be filed.

**Bancroft Public Library**-Rebecca Brown reported that bids were out for work re ADA project & will be opened @ April meeting. The Justice Court will have to move but could go into the fire bays. The Town will also have to hold their monthly meetings elsewhere during the construction phase.

**Tour of the Battenkill 2021**-Letter rec'd. from Mark Mineo, Operation Coordinator for Tour of the Battenkill, requesting use to Town of Salem roads for the bike race, scheduled this year for Saturday, 09/18/2021, by signing the 'Municipal Letter of Acknowledgement/No Objection', as the Town has done in the past. No race last year due to COVID 19. **Motion made by** Councilman Marcus Blanck, seconded by Councilwoman Brenda Levey, denying the request as the race is right in the middle of harvest season & there are many large pieces of equipment on the roads during this time; passed 4-0 by the following Board members: Marcus Blanck; Brenda Levey; Howard Law; Supervisor Evera Sue Clary (Councilwoman Dunham absent). Clerk Gilchrist will return the form stating the Board's objections to the 09/18/21 race.

**Salem Sidewalk Grant**-\$30,000 grant rec'd. thru Lake George/Lake Champlain to do the Sale Pedestrian Connection Study.

## **OLD BUSINESS**

**Hudson Headwaters Mobile Health Van**-Will locate @ the courthouse on Monday & Tuesday w/3 people manning the van. Salem is the pilot program for this. Will need a separate modular for internet; will also need electrical hook-up & water. The van should be arriving in Queensbury tomorrow, 03/11/21 & will hopefully be set up in Salem by May 1<sup>st</sup>. This was possible through a Mary McClellan Foundation Grant that Hudson Headwaters applied for. The van will move to Whitehall on Thurs./Fri. Supervisor Clary requested a Board motion for the van to set up at the Courthouse: **Motion made by** Councilman Howard Law, seconded by Councilwoman

Brenda Levey, giving permission for the Hudson Headwaters Mobile Health Van to set-up at the Courthouse on East Broadway; Salem, NY

**Glens Falls Hospital Lease**-Attorney Wrigley is working on the Lease & also a contract w/Courthouse, Town of Salem & Hudson Headwaters for use of Courthouse facilities two days/week. Councilman Law reported that he had done some checking w/others renting space & also a local realtor; the going rate for rental space is \$750-\$950/month for office space. He feels that \$800/month would be reasonable for Glens Falls Hospital to pay for the space they occupy on Main Street.

**Firehouse Sale**-The closing on the bldg. w/Adam Matthews took place on Monday, 03/08, & the money is in the account. **Resolution #34-Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to give a one-time payment of \$10,000, with a letter, to the Salem Volunteer Fire Department from the proceeds of this sale.

**ZBA Appointment**-will need to put an advertisement in the paper looking for a new ZBA member to replace member & Chairman, Sheldon Brown, who will be moving to the Town of Jackson. The ZBA would then elect their own Chairman.

**Proudfit Community Assistance Fund**-Set up thru Proudfit will & monitored by former Village Trustees. Attorney Don McPhee sent a letter to Washington County Surrogate's Court asking about broadening who may receive money from the fund; approximately \$64,000-\$65,000 now. Kim will ask Don for a copy of the letter.

**NYS Retirement**-Clerk to Supervisor Kathy Chambers reported that she needs a resolution establishing hrs. for the work day for the following elected officials: Supervisor Evera Sue Clary; Brenda Levey; Clerk Patricia A. Gilchrist, Travis Keys & Appointed Assessor Jean McLenithan. **Resolution #35-Motion made by** Councilman Marcus Blanck, seconded by Councilwoman Brenda Levey, establishing the hours worked/day for NYS Retirement for the above listed. Clerk Gilchrist will post for thirty (30) days in the Town Office. Clerk to Supervisor Chambers will then send the paperwork on the NYS Retirement; passed 4-0 by the following Board members: Marcus Blanck; Brenda Levey; Howard Law; Supervisor Evera Sue Clary (Councilwoman Dunham absent)

**CORRESPONDENCE**-Letter rec'd. from Kelly Behan Falk of the Battenkill Conservancy, asking the Town of Salem to sponsor the purchase of some trees/shrubs to plant at the Rexleigh Mill this Spring. The Conservancy would like to plant 200 +/- trees/shrubs along the property, which they can purchase from the Saratoga Tree Nursery but the cost is between \$60-\$100. The Town, as a municipality, cannot donate money for this cause.

**Boy Scouts Bottle Drop**-The Salem Boy Scouts will once again have to find another place for their bottle drop & chicken BBQ spot. The Salem Volunteer Fire Dep't. approved the use of one of their buildings on the Carnival Grounds; the Town needs to o.k. as we own the space. **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, giving the Boy Scouts permission to use the Carnival Grounds for their bottle drop & chicken BBQ space; passed 4-0 by the following Board members: Howard Law; Marcus Blanck; Brenda Levey; Supervisor Evera Sue Clary (Councilwoman Dunham absent)

**Georgi Position**-Councilwoman Brenda Levey & Councilwoman Laura Dunham interviewed Jeanne Smith for the position of Georgi Clerk to book weddings, get Contracts signed, etc. Jeanne accepted & will come to the meeting next Wednesday, 03/17/21.

**Spectrum @ the Town Office**-Supervisor Clary reported that Spectrum had been to the Town Office to hook up faster internet & remove wiring per price quoted by salesperson. Wiring is not removed by field people & the internet is no faster!! Would have to hire an IT person to remove wiring & install new phone system.

**MOTION TO ADJOURN**-**Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to adjourn the regular monthly meeting of the Salem Town Board; passed 4-0 by the following Board

members: Howard Law; Marcus Blanck; Brenda Levey; Supervisor Evera Sue Clary (Councilwoman Dunham as-sent); meeting adjourned @ 7:50 pm.

**Special Georgi Meeting** will be held on Wednesday, March 17, 2021, @ 5 pm @ Proudfit Hall.

**NEXT REGULAR MONTHLY MEETING**-The next regular monthly meeting of the Salem Town Board will be held on Wednesday, 04/14/2021 @ Proudfit Hall, beginning @ 5 pm for review of Warrants #4 & Highway Abstract #4; regular meeting will begin @ 6 pm. Check Town's website for ZOOM information; no more than ten in attendance @ the meeting; masks will be required & social distancing will be practiced with those in attendance.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk  
Town of Salem

\*Page 4-Change \*item to read: Remove existing fall arrest system on ladder  
Corrected by Highway Sup't. Travis Keys @ 04/14/2021 regular monthly mtg. of Salem Town Board. Salem does not currently have an existing cable safety system on ladder @ Water Barn.