

TOWN OF SALEM
YEAR END MEETING-TOWN OF SALEM TOWN BOARD
DECEMBER 18, 2019 MINUTES

Present: Supervisor Evera Sue Clary; Town Council Members: Harold Gilchrest; Bruce Ferguson; Marcus Blanck; Howard Law; Town Clerk-Patricia Gilchrist; Clerk to Supervisor-Kathy Chambers
Others Present: Travis Keys-Highway Sup't.; Wendy Bordwell-Georgi; Kevin Baylor-Justice; Jean McLenithan-Assessor; Rebecca Brown-Water Clerk & Library
Public Present: None

4:35 p.m.-Meeting called to order by Supervisor Evera Sue Clary, followed by Pledge of Allegiance
Review of Warrants #13 & Abstract #13 for year-end bills for payment

Motion made by Councilman Harold Gilchrest, seconded by Councilman Howard Law, to sign & approve Warrants #13 & Abstract #13 for end of 2019 as presented; passed unanimously 5-0 by the following Board members: Councilman Harold Gilchrest; Howard Law; Councilman Marcus Blanck; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

Motion made by Councilman Harold Gilchrest, seconded by Councilman Bruce Ferguson, to accept November reports as presented by Clerk to Supervisor, Kathy Chambers; passed unanimously 5-0 by the following Board members: Harold Gilchrest; Bruce Ferguson; Marcus Blanck; Howard Law; Supervisor Evera Sue Clary

Justice Kevin Baylor presented his books for audit by the Town Board; some questions were presented to the Judge by Board members, which he answered. Books were signed & approved; thank you Judge Baylor!

Highway-Travis Keys reported he had rec'd. the agreement from Washington County Department of Public Works for snow removal and salting/sanding Washington County Route 153, to control ice and snow, for an annual rate of \$4,500/mile for 5.49 miles. The Board needs to pass a Resolution instructing him to sign the same.

Resolution #107-Motion made by Councilman Howard Law, seconded by Councilman Harold Gilchrest, instructing Town of Salem Highway Superintendent, Travis Keys, to sign the Agreement, along with Town Clerk Patricia Gilchrist, who will certify the same, with Washington County Department of Public Works for plowing/sanding Washington County Route 153 at an annual rate of \$4,500/mile for 5.49 miles of roadway, contract to run from January 1-December 31, 2020. Washington County agrees to pay the Town of Salem in advance during the month of January, one-half the total amount due and the remaining one-half the total amount due under the terms of the Agreement during the month of August, said payments shall not be increased by reason of excessive snow or ice in any year or reduced by lack of snow or ice in any year. The Town of Salem shall, at its own expense, provide Washington County a policy or policies of insurance according to the terms of the Agreement. Passed unanimously 5-0 by the following Board members: Howard Law; Harold Gilchrest; Marcus Blanck; Bruce Ferguson; Supervisor Evera Sue Clary

Resolution #108-Motion made by Councilman Harold Gilchrest, seconded by Councilman Howard Law, to accept the Salem Volunteer Fire Department, Inc. contract for fire protection for 2020, instructing Supervisor Evera Sue Clary to execute the same. Passed unanimously 5-0 by the following Board members: Harold Gilchrest; Howard Law; Marcus Blanck; Bruce Ferguson; Supervisor Evera Sue Clary

Ameri-Pride Rental Service Agreement-Motion made by Councilman Harold Gilchrest, seconded by Councilman Howard Law, instructing Supervisor Evera Sue Clary to execute the Agreement w/Ameri-Pride Services for rugs, mats, & mop heads for Town Office. Clerk Gilchrist reviewed prices w/rep, Adam Kile, and prices were reduced from what was quoted. Passed unanimously 5-0 by the following Board members: Harold Gilchrest; Howard Law; Bruce Ferguson; Marcus Blanck; Supervisor Evera Sue Clary

Trial-Supervisor Clary reported that Judge Baylor would be conducting a trial on Monday, 01/06, that was originally a Hartford matter but the Judge there recused himself. Judge Baylor must secure 25 jurors; court will begin @ 10:00 a.m., hopefully ending by 2:00 p.m. Wednesday, 01/08, will be a back-up day.

Jean McLenithan-Assessor-reported on the re-val through Washington County Real Property—six (6) Towns are now involved. Hoping to begin in February of 2020 for 2021 roll; flyers will be sent out informing the public there will be a re-assessment. Pictures of people who will be doing the re-val should also be included in the flyers, so public will know who is coming, as well as a notice on the Town’s website. Flyers & time line will be approved by each Town’s board members. Jean will be working two (2) days/week, beginning in January; she will post her hours once she figures them out.

Georgi Museum-Wendy Bordwell reported that the date for going to Court re the deaccessioning of the furniture in the railroad depot would be Thursday, 12/19, in Fort Edward, w/Judge Kelly McKeighan. Dudley & Dudley did an appraisal previously on all the furniture. The long-range plan was to use auctioneer, Carlson Galleries, to sell these items if the Court agrees to the deaccessioning. Will need to know how to handle the mold issues & what is the liability on the Town’s part, if any. Also, what percentage rate would Carlson charge for the sale. Wendy would like a resolution to use Carlson Galleries to handle the moving & sale of the items.

Resolution #109-Motion made by Councilman Harold Gilchrest, seconded by Councilman Bruce Ferguson, to use Carlson Galleries of Greenville, NY, to list the items for sale if Washington County Surrogate’s Court approves the deaccessioning of the items.

Wendy provided an overview report on the Georgi for 2019, which will be filed.

Resolution #110-Motion made by Councilman Howard Law, seconded by Councilman Harold Gilchrest, to go into Executive Session regarding an employee concern. Passed unanimously 5-0 by the following Board members: Howard Law; Harold Gilchrest; Bruce Ferguson; Marcus Blanck; Supervisor Evera Sue Clary; went into Executive Session @ 5:10 p.m.

Motion made by Councilman Harold Gilchrest, seconded by Councilman Bruce Ferguson, to come out of Executive Session; passed unanimously 5-0 by the following Board members: Harold Gilchrest; Bruce Ferguson; Howard Law; Marcus Blanck; Supervisor Evera Sue Clary; came out of Executive session @ 5:25 p.m. Councilman Ferguson’s suggestion was the need for a better means of communication.

Need to approve the following Resolutions for year-end:

Transfers – 12/18/2019

Resolution #111

A1410.4 Town Clerk	\$459.35	
A1410.11 Deputy		\$459.35

Motion by Councilman Ferguson, seconded by Councilman Law, **carried**.

Resolution #112

A1620.1V Buildings	\$525.28	
A3120.1V Crossing Guard		\$28.84
A1110.4 Justice		\$204.54
A1220.4 Supervisor		\$291.90

Motion by Councilman Ferguson, seconded by Councilman Gilchrest, **carried**.

Resolution #113

A7510.4 Historian	\$1565.14	
A5010.4 Supt of Hgwys		\$378.09
A5132.4 Garage		\$357.18
A1620.4 Buildings		\$417.39
A8810.4 Cemeteries		\$412.48

Motion by Councilman Gilchrest, seconded by Councilman Blanck, **carried**.

Resolution #114

A1990.4 Contingent	\$3000.00	
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A6989.42 Sewer \$3000.00
Motion by Councilman Ferguson, seconded by Councilman Gilcrest, **carried**.

Resolution #115

A1355.2 Assessor \$1081.20
A8160.4 Landfill Closure \$1081.20

Motion by Councilman Law, seconded by Councilman Ferguson, **carried**.

Resolution #116

A9060.8 Health Insurance \$372.92
A9010.8 Retirement \$372.92

Motion by Councilman Gilcrest, seconded by Councilman Ferguson, **carried**.

Resolution #117

A599 Fund Balance \$20,000.00
A1620.4 Buildings \$20,000.00

Motion by Councilman Law, seconded by Councilman Blanck, **carried**.

Resolution #118

DA5110.1 Repairs \$1508.94
DA5142.1 Snow Removal \$1508.94

Motion by Councilman Law, seconded by Councilman Blanck, **carried**.

Resolution #119

DA5130.4 Machinery \$2444.38
DA5110.4 Repairs \$2444.38

Motion by Councilman Blanck, seconded by Councilman Law, **carried**.

Resolution #120

DA5130.4 Machinery \$2151.74
DA 5112.2 Improvements \$2151.74

Motion by Councilman Gilcrest, seconded by Councilman Blanck, **carried**.

Resolution #121

DA9060.8 Health Insurance \$1344.44
DA9030.8 Social Security \$1344.44

Motion by Councilman Law, seconded by Councilman Blanck, **carried**.

Budget Increase –

Resolution #122

GM510 Estimated Revenues \$1609.90
GM2089 Other Culture & Recreation
GM960 Appropriations
GM7450.4 Contractual \$1217.41
GM7450.41 LARAC \$392.49

Motion by Councilman Gilcrest, seconded by Councilman Law, **carried**.

Resolution #123

DA510 Estimated Revenues \$39,649.33
DA3501 CHIPS
DA960 Appropriations \$39,649.33
DA5112.2 Improvements

Motion by Councilman Law, seconded by Councilman Gilchrest, **carried**.

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Motion to Adjourn-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to adjourn the year-end meeting of the Salem Town Board; passed unanimously 5-0 by the following Board members: Councilman Howard Law; Councilman Marcus Blanck; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Supervisor Evera Sue Clary; meeting adjourned at 5:40 p.m.

Organizational & Next Regular Monthly Meeting-of the Salem Town Board will be held on January 08, 2020; review of Warrants/Abstract #1 of 2020 to begin @ 6 p.m., organizational meeting will be called to order @ 7:00 p.m., followed by the regular monthly meeting.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem