

TOWN OF SALEM
SPECIAL MEETING-TOWN BOARD-GEORGI
JANUARY 15, 2020

Present: Supervisor Evera Sue Clary; Town Council: Marcus Blanck; Howard Law; Brenda Levey; Laura Dunham; Pat Gilchrist-Town Clerk; Kathy Chambers-Clerk to Supervisor

Others Present: Travis Keys-Highway Sup't.; Wendy Bordwell-Georgi

Pubic Present: Todd DeGarmo; Richard McLenithan; Bill Cotrofeld-Gems/Minerals Expert

Georgi Trial Balance-Clerk to Supervisor Chambers presented the Georgi Museum Trial Balance for December, 2019 (income & expenses), to Board members for questions/review. Reviewed page by page, questions were asked and answered.

Supervisor's Reports-Were presented for review for months of November & December, 2019. **Motion made** by Councilman Marcus Blanck, seconded by Councilman Howard Law, to accept and sign the November & December, 2019, Supervisor's Reports as presented; passed unanimously 5-0 by the following Board members: Marcus Blanck; Howard Law; Brenda Levey; Laura Dunham; Supervisor Evera Sue Clary

GEORGI MUSEUM-WENDY BORDWELL

NBT Bank Trust Balance-Supervisor Clary reported that the principal in the Trust account was \$479,528.64 as of 03/31/2019; the balance on 12/31/2019 was \$496,754.02

CD-Wendy would like to put \$20,000 into a CD for thirty (30) days when the next ones come due.

Resolution #19-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to put money into a Georgi Capital Improvement Fund if and when Washington County Surrogate's Court approves de-accessioning to over the furniture items for sale through Carlson Galleries; passed unanimously 5-0 by the following Board members: Howard Law; Marcus Blanck; Brenda Levey; Laura Dunham; Supervisor Evera Sue Clary

Bill Cotrofeld-Gems & Minerals Collection Curator-Wendy introduced Bill Cotrofeld, who has generously been offering his free services cataloging and staging the gem/mineral collection @ the Georgi Museum. Bill informed the Board that the \$1,000 value in the town's insurance policy was way under-valued. An updated list of all the gems & minerals by weight-size-color of gems needs to be completed; might be able to use NYS Museum personnel, along w/Bill & Paige Baldwin to accomplish this. The collection on display in the cases at the Museum is one of the best in the world. Bill is certain that one or two of the items are worth \$1,000-\$2,000 ea. He is aware that if the Museum ceases to exist that this collection is to go to the Smithsonian; most museums have enough display items as it is, so what is donated tends to be sold in museum shops. Smaller pieces of what is currently on display might be able to be sold now to various museum shops. And there are currently three Gem/Mineral Clubs, located in VT, Albany, & the Berkshires that would buy smaller pieces of what is currently in the collection. Bill reported that he would pay \$10,000 now as is. The Board thanked Bill for all of his hard work and information.

Trout Unlimited-is willing to work w/Wendy & the Georgi Committee to become a not-for-profit partner. She would like to invite them to another workshop/special meeting of the Georgi to discuss options. Also, a "Friends of the Georgi" group could also give similar benefits & options.

Capital Projects/Repairs

1-Outer screen doors on museum have deteriorated & need to be replaced

2-Museum needs assessing as to energy efficiency, insulation, etc. Museum Assn does this if they will; Wendy will inquire about a CAP assessment, which may take a while. Climate control is needed but can't be addressed until building is sealed up.

3-Slate stairs/disability access: Landscape solution? Could check on grants through NYS Parks & Rec

4-Community Room outer wall near restroom needs replacing

5-Community Room roof needs to be addressed (shingles purchased from Wiley Bros. & some were found to be defective; Butch was going to check on this prior. Contact Lee Foster to check on free replacement.)

6-Need to put in 2nd well; current well is used for both Community Room & Museum; pipe is too shallow & will freeze. Probably in area of \$8,000; cost \$6,000 from a quote in 2017.

7-Inside room near furnace (where gems & minerals were displayed), floor is lower & needs to be raised. Door is going to be a problem as to size

8-Need to purchase a lap top to stay in the Museum (approx. cost \$1,000); will get accurate figures from Dell Rep. & purchase 'Past Perfect Museum Management Software' for collection records, memberships, donations (hand-out given w/information regarding the program).

10-Catalog, data entry of collection information, transfer paper to digital, attach digital images

11-Should be professionally cleaned prior to opening in April, including all surfaces, air ducts; vents. Was recommended as an annual event after mold abatement but has not been done sine the abatement was completed.

All issues not covered at this meeting; would like another meeting besides the monthly meeting.

Grant Writing Services-Hand out given to Board from Elizabeth L. Stocker, AICP w/letter & contract for grant-writing services to pursue various fund-raising opportunities from local, state, regional & private organizations. Can assist w/identification of resources, the application process & administration of successful grant projects. Fee is \$65/hour or may be project based depending on scope of services.

HIGHWAY MATTERS

284 Agreement-Travis gave the Board copies of the 2020 Agreement to Spend Highway Funds, along w/a copy of the Statute governing the same from the Association of Towns; Clerk Gilchrist will file the same w/the Town's copy of the Agreement.

Speed Limit Reductions-Travis presented the Board w/three TE 9A forms for reducing speed limits on the following Town Road: 1-Camden Valley Road between County Rte. 61 & the VT state line; 2-Scotts Lake Road between NYS Rte. 22 & the Hebron Town line; 3-Perry Hill Road between County Rte. 64 & Camden Valley Road. The Board would have to adopt a Resolution for each reduction, Clerk Gilchrist would have to sign & attach copy of said Resolution, and send to Washington County DPW who would then send on to NYS Dep't. of Transportation. They would conduct a study of each request, either granting or denying the same. The Board questioned Travis as to how many complaints he had rec'd. for each request or if there was a signed Petition from a majority of the residents on each road. He responded that he had rec'd. a few phone calls & no Petitions.

Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, that a majority of the residents on any particular road requesting a speed limit reduction present the Town Board with a **legal petition** requesting the same. Petition should have signatures of the residents, printed names beside the signatures, & a legal address (current 911 address) across from each person signing. Not all the residents who signed the Petition need to appear at a Board meeting; one resident could represent all who have signed. Passed unanimously 5-0 by the following Board members: Howard Law; Marcus Blanck; Brenda Levey; Laura Dunham; Supervisor Evera Sue Clary

Shared Services Agreement-Travis would like separate Agreements w/each Town/Village & will work on this. The Town currently has no shared services agreements.

Clear Road Policy-Travis handed out to the Board members something he has been working on regarding the Town's Clear Road Policy, which the Town does not currently have; one is necessary in case of a lawsuit. Please review & feel free to contact Travis w/any thoughts, deletions, or additions. He would like to get this in place as soon as possible.

No overnight parking in lot next to Dr's. Office-Travis has asked the Board to adopt a Local Law restricting overnight parking in the lot next to the Dr's. Office. It is becoming increasingly harder to plow the lot w/cars in the lot. **Resolution #20-Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to pass a Local Law to prevent overnight parking in the parking lot next to the Town-owned building occupied by Glens Falls Hospital at 213 Main Street; Salem, NY 12865; passed 5-0 by the following Board members: Howard Law; Marcus Blanck; Laura Dunham; Brenda Levey; Supervisor Evera Sue Clary. Clerk Gilchrist will contact Town Attorney Wrigley as a Public Hearing will have to be held regarding the same, w/Legal Notice in the newspaper.

Procurement Policy-Travis is requesting that the Board change/add to the current Procurement Policy for highway vouchered items, changing the amount to be approved from \$2,500 to \$5,000.

Resolution #21-Motion made by Councilman Marcus Blanck, seconded by Councilwoman Laura Dunham, to change/add to the current Procurement Policy for highway vouchered items, increasing the amount from \$2,500 to \$5,000; passed unanimously 5-0 by the following Board members: Marcus Blanck; Laura Dunham; Brenda Levey; Howard Law; Supervisor Evera Sue Clary

Shope Off Broadway \$2,500 Donation-Supervisor Clary informed the Board that she had rec'd. & deposited a check from the Shoppe Off Broadway in the amount of \$2,500 for the 2020 summer Swim Program. Councilman Howard Law commented that he thought the Board was out of providing for the Swim Program now that LLP was supposed to be taking the same over; Councilman Blanck concurred. Since the check was earmarked for the Swim Program, the check should be sent back to the Shoppe Off Broadway for them to give to LLP if they so choose. **Resolution #22-Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, instructing Clerk to Supervisor Kathy Chambers, to issue a refund to the Shoppe Off Broadway in the amount of \$2,500.00, as the Town was not sponsoring its own swim program for 2020. **Roll Call Vote:**

Councilman Howard Law-Yes; Councilman Marcus Blanck-Yes; Councilwoman Brenda Levey-Yes; Councilwoman Laura Dunham-Yes; Supervisor Evera Sue Clary-Yes; passed unanimously 5-0

Salem Area Youth Association Request-A request was rec'd. from Andy Erbe, President of SAYA, requesting money towards SAYA's 2020 Insurance Policy, which covers all Salem youth sports teams, including Salem Youth Sports, Inc., as it is cheaper to cover all under one policy than to do separate policies. There is currently \$2,600 in the Salem Youth Programs line item in the 2020 budget. After much discussion, Councilman Law made a suggestion that \$850.00 be earmarked to the Salem Area Youth Association to help defray the cost of insurance for all Salem sponsored youth sports teams (this would amount to about 1/3rd of what is in the current budget). This would allow Salem Area Youth Association, Inc. to request the same amount (\$850.00) towards their new fields, tournament fees or whatever else might be requested, leaving the remaining 1/3rd for whatever Salem Youth Program might request the same. **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to give \$850.00 to SAYA to help defray the cost of its 2020 insurance bill, covering all Salem Youth Programs. **Roll Call Vote:** Councilman Howard Law-Yes; Councilman Marcus Blanck-Yes; Councilwoman Brenda Levey-Yes; Councilwoman Laura Dunham-Yes; Supervisor Evera Sue Clary-Yes; passed Unanimously 5-0

Memorial Park Committee-Supervisor Clary announced that Councilwoman Laura Dunham will be the Chair-Person of the Memorial Park Committee. The meeting scheduled in January was postponed due to illness of some of the members & others not being able to make the meeting. Another meeting will be scheduled in February; Laura will e-mail Clerk Gilchrist w/the date & time.

Washington County NYMIR-Supervisor Clary announced the County's NYMIR insurance would pay Tina Fleming's loss of \$1,200.00.

C.D.'s-will be coming due again soon; take out one for \$100,000 for thirty (30) days for the Highway & \$20,000 for the Georgi, also for thirty (30) days.

Sand & Gravel Bids-will be put in the Post-Star and/or the Eagle, depending on what Highway Sup't. Travis Keys decides; he will let Clerk Gilchrist know.

CORRESPONDENCE-Letter rec'd. from U.S. Dep't. of Commerce re census information.

Motion to Adjourn-Motion made by Councilman Marcus Blanck, seconded by Councilwoman Laura Dunham, to adjourn the 01/15/2020 Special Meeting of the Salem Town Board; passed unanimously by the following Board members: Marcus Blanck; Laura Dunham; Howard Law; Brenda Levey; Supervisor Evera Sue Clary

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk-Town of Salem

