

**TOWN OF SALEM
REGULAR MONTHLY MEETING-TOWN BOARD
MARCH 13, 2019**

Present: Supervisor Evera Sue Clary; Town Council: Harold Gilchrest; Marcus Blanck; Bruce Ferguson; Howard Law; Town Clerk-Pat Gilchrist; Clerk to Supervisor-Kathleen Chambers

Others Present: Travis Keys-Highway; Eric Rogers-Water Dep't.; Al Cormier-Historian; Maurice Patrick-Planning Board; Kimberly Erbe-Planning Board Clerk & Library; Janice Quartararo-Courthouse; Rebecca Brown-Water Clerk; Tina Fleming-Flood Mitigation

Absent: Wendy Bordwell-Georgi; Bob Graham-Salem Fire Dep't.; DCO-Nancy Quell

Public Present: Laura Dunham; Peter Dunham; Elandara Anderson; Bob Jarvis; Bill Cassidy; Andrew Meader-Wash. Co. Tourism

6:00 p.m.-Review Warrants #3 & Abstract #3 of 2019 for payment

7:00 p.m.-Regular monthly meeting called to order by Supervisor E. Sue Clary, followed by Pledge of Allegiance

Approval of Minutes from January 09, 2019 Organizational & regular monthly meeting: **Motion made by** Councilman Howard Law, seconded by Councilman Bruce Ferguson, to approve these minutes; passed 4-0 by the following Board members: Howard Law; Marcus Blanck; Councilman Bruce Ferguson; Supervisor Evera Sue Clary (Harold Gilchrest had to step out of the building to take a phone call & was not present for the vote.)

Approval of Minutes from special meeting on January 23, 2019: **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to approve these minutes; passed 4-0 by the following Board members: Marcus Blanck; Howard Law; Bruce Ferguson; Supervisor Evera Sue Clary (Harold Gilchrest had to step out of the building to take a phone call & was not present for the vote.)

Approval of Minutes from February 13, 2019: **Motion made by** Councilman Howard Law, seconded by Councilman Harold Gilchrest to approve these minutes; passed unanimously 5-0 by the following Board members: Howard Law; Harold Gilchrest; Marcus Blanck; Bruce Ferguson; Evera Sue Clary

Approval of Warrants #3 & Abstract #3 for Payment: **Motion made by** Councilman Harold Gilchrest, seconded by Councilman Howard Law, to sign/approve **Warrants #3 & Abstract #3 of 2019** for payment; passed unanimously 5-0 by the following Board members: Marcus Blanck; Howard Law; Harold Gilchrest; Bruce Ferguson; Supervisor Evera Sue Clary

Trial Balance Sheets for the Highway Dep't. through February were given to the Board by Clerk to Supervisor, Kathleen Chambers for review and questions. Account balances should be o.k. if there aren't several pounding winter storms every week!

Andrew Meader-Washington County Tourism was introduced by Supervisor Clary. Andrew announced that the Washington County fun website @ www.washingtoncounty.fun was launched in July of 2018; he is visiting all towns to get feedback re the site. There are about 3200 followers so far. Aer B & B stays increased from 2017 to 2018 by about 45%; tents could rent space in your yard or farm if you were so inclined. A recent article about Washington County appeared in the Spring 2019 'Adventure Outdoors' magazine. Pick a topic, do an article-- antiques, maple syrup, etc.--send it out to Saratoga.com or use e-mail blasts; reach out to 'I Love New York'. There are specific links to Salem sites on the Tourism website. Please feel free to contact Andrew with any questions.

Salem Fire Dep't.-Chief Bob Graham absent; reports provided. **24 calls for January, 2019:** 18-Salem (2-power lines down; 3-EMS lift assist;2-Carbon monoxide; 1-vehicle fire;2-alarm activations;1-furnace malfunction;3-water emergencies; 1-good intent call; 2-service calls; 1-MVA); Mutual Aid Calls: 5-Cambridge (2-structure fires; 2-stand-bys; 1-water rescue); 1-Hebron (MVA)

Training-monthly air pack; multi-gas meter & ladder; quarterly air pack; cold water rescue

Total Hours for the year-456; report will be filed

11 calls for February, 2019: 7-Salem (2-fire alarm activation; 1-carbon monoxide; 2-good intent calls;

1-MVA; 1-EMS lift assist); 1-Jackson (EMS lift assist); Mutual Aid Calls: 1-Cossayuna (MVA); 2-Shushan (1-Odor in residence;1-EMS lift assist)

Page 2

March 13, 2019 Minutes

Training-Monthly air pack, ladder & multi gas meter; cold water rescue; teaching 2 new members for FF-1 class; driver training; quarterly air pack

Fund Raising-Sunday breakfast

Meetings-Fire Dep't. held monthly mtg.; Fire Advisory Board mtg.

Total hours for year-1,000; report will be filed

Resolution #28-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to accept Christopher Barrett as a new member of the Salem Volunteer Fire Dep't., Inc.; he was already accepted as a new member by the Salem Fire Dep't. Passed unanimously 5-0 by the following board members: Marcus Blanck; Howard Law; Bruce Ferguson; Harold Gilchrest; Supervisor Evera Sue Clary

Water Dep't.-Eric Rogers presented report: 315 meters in service; regular upkeep/maintenance performed. He is working on a water issue a business is having (currently on a loop-shut one loop off). Meter & transmitter will be replaced to see if he can get a better read on usage; also, installing a flush line to see if that helps. First quarter iron & manganese testing done; eye wash & fire extinguisher checks have been done; monthly water sample required by D.O.H. met the bacteriological requirements for a public water supply per NYS Sanitary Code under Public Health Law 225. If any hydrant is used, contact the Water Dep't. so it can be re-pumped. All hydrants are in service--Eric thanks everyone that cleans around the hydrants. Monthly meter read done. Eric & Travis will be going to water school in Saratoga the middle of April. Rec'd. information needed to renew his water operator's certification; has to be done every three (3) years to keep up-to-date. All requirements have been met, paperwork sent in, hopes to get bac in the next couple of weeks. Just rec'd. 2019 water testing requirements.

Report will be filed.

Highway Dep't.-Travis Keys reported all trucks are running & spring repairs have begun on the trucks. Grader is all serviced & ready to go (still a few small items left to do). Gone around w/payloader & will be making holes in the snow banks with the hope that it will help with water running in the roads. Done cold patching in worst of the pot holes. Talked w/Salem Farm Supply & they are hoping to deliver the Grad—all from N.H. next week.

Motion made by Councilman Harold Gilchrest, seconded by Councilman Howard Law, instructing Highway Sup't. Travis Keys to accept the responsibility of duties for the Crossing Guard per the sheet that was handed out to the board members that included statement of duties, examples of work but not limited to just this list, required knowledge, skills & abilities, acceptable training & experience along w/required training upon appointment.

Monthly report for the month of February 2019 provided & will be filed.

'04 Truck-Travis reported that two rims were broken this week; convert to different rims & tires (each from different vendors). Current re-treads only lasted three years (Pete's Tire Barn or Warren Tire is who Travis has been using). NYS has passed a new law for Dig Safely NY--class can be taken on-line through a webinar for 2 credits every 12 months; this will take affect 05/01/2019.

Water Pick-up Truck-Carmody has a truck for \$28,000; Carbonne has a 1-ton regular cab for \$30,500 & Basil Chevrolet of Batavia has two open contracts to piggy-back from (delivery included in contract): Chevy 3/4-ton double cab, white, 8' box for \$26,500 & a Chevy crew cab white for \$31,500. If not ordered soon, no Chevy's or Dodge's will be available until after 2020 (re-tooling being done by both). Get specs on 3/4-ton double cab per Board

Sand & Gravel Bids-Prior bids rescinded. **Bid rec'd. from Ron Jameson Contractor, LLC** along w/bid: Screening 7,000 yards of 1-1/2" minus gravel-\$19,950 & 7,000 yards of 3/8" minus winter sand at the Town pit +/- for the cost of 2.85/yard-\$19,950 for a total of \$39,900. Town Highway Sup't. can add to yardage if desired at same quoted price. We have received the notice pertaining to prevailing wage rates.

Bid rec'd. from B.J. Farms for screened gravel & winter sand for Town of Salem 2019: B.J. Farms agrees to

screen 7,000 yards of sand & 7,000 yards of gravel with a portable screener & 80' stacker at a price of \$3.10/yard for a total charge of \$43,400.

Resolution #29-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to accept the bid submitted by Ron Jameson Contractor, LLC for a total of \$39,900; passed unanimously 5-0 by the follow-

ing board members: Howard Law; Marcus Blanck; Harold Gilchrest; Bruce Ferguson; Supervisor Evera Sue

Page 3

March 13, 2019

Minutes

Clary

Salem Rescue Squad-Report provided from Vicky Campbell for 2018-411 calls; community paramedic visits-137; total miles-21,141; 10-minute response-75% (308 yes-103 no)

Response Area: T/O/S-221; Hebron-114; Jackson-15; V/O/C-3; Town of Greenwich-3; Village of Greenwich-2;

Town of Argyle-1; Vermont-52

Disposition: G. F. Hospital-201; SVMC-49; Saratoga-47; RMA-39; No patient-12; Stand-by-8; cancelled-8; left assist-7; RRM-5; fire stand-by-4; Albany Med-3; Med flight-3; transfer-3; parade-3; nursing home-2; class 17-1; St. Peter's-1; report will be filed

Courthouse-Janice reported that there will be a 7th grade Art & Farm Program & a new 8th grade Art & Environment Program (funded by LARAC) this year for LLP (hand-outs provided). Applications will begin being accepted for this year's LLP program next week; app will also be available on the website. LLP table will be set up at the open house @ Salem Central School on March 21 from 6-7:30 p.m. Completed & provided forms to Dep't. of Education; awaiting \$10,000 from state to help fund LLP, thanks to Carrie Woerner & Speaker of Assembly Carl Heastie.

Big Brothers/Big Sisters-Please call Herb Perkins (518-854-3538) if you are interested in volunteering to mentor a child for at least 1 year (being w/your child at least 2x/month). To begin in Salem, 5 volunteers are needed; there are currently 3 definite. There will be a meeting at the Courthouse on March 26th @ 6:30 p.m.

CCAP 12999 Grant-or the Carrie Woerner grant--is in the 2nd financial audit review stage--only 1 more to go!

March 14, 2019-7:00 p.m. Al Cormier & Kay Crank will present 'The Rest of the Story, kick-off to the 150th celebration of the Courthouse. They will be discussing Courthouse construction in Salem in 1869, stories from the jail, ending with how the Preservation Association was formed.

Jail-Bail-March 20, 2019 from 5-7 p.m. Come commit to 'bail-out' your favorite celebrity!

March 21, 2019-Bob Akland will discuss important cases that were tried in Salem since 1869.

March 28, 2019-Jack Waite will give a presentation on the famous architect, Marcus Cummings, designer of the building.

April 1, 2019-Susan Buck will present the first Battenkill Kitchen Series cooking class--creating easy appetizers from your own pantry items.

Report will be filed w/hand-outs given.

Georgi-Wendy Bordwell absent; Councilman Gilchrest reported that wedding info has picked up; report is in from Mark Lawson antiques & will be given to the board. A program on the minerals will be scheduled as soon as the person to give the presentation becomes available. Wall/face of deck needs repairing (Kent Foster would probably look at this). An ad needs to be placed in the Journal Press for part-time help; Wendy will get the ad to Clerk Gilchrist.

Planning Board-Chairman Moe Patrick reported no applications currently.

Historian-Al Cormier reported that the Cleo statue is repaired; there will be a dedication in Sep't. Al did an article 'When Pigs Fly' in the Wash. Co. Historical Society magazine. Stone repair will begin again in spring at the cemetery. No Historic Preservation meeting in February, but there will be one in March. Al's yearly report has been filed with NYS. Records Management training on Monday, 03/18, @ 10 a.m. @ Courthouse. Still have grant money to use up--would like to purchase a new laptop computer w/new programs, along w/a high-tech scanner for \$2,000-\$3,000. Maria McCashion says hold off for a while--Washington County is

digitizing records for several towns. Boxes need to be moved to Courthouse on Monday, 03/18, from the Proudfit Bldg. Janice has put out an e-blast for help!

DCO-New shelter report rec'd.; shelter passed.

Sewer Committee-Meeting on March 20th, w/three engineering firms: Chazen @ 7:00 p.m., Laberge @ 7:30 p.m. & Delaware Engineering @ 8:00 p.m., each doing presentations on funding for a sewer project.

Flood Mitigation-Tina Fleming reported that there was a meeting at Wash. Co. last week w/FEMA on the new maps being prepared, which will take quite a while to prepare. Salem had a good representation at the meeting. Mitigation projects are needed sooner rather than later

Page 4

March 13, 2019 Minutes

SUPERVISOR'S REPORT

The Supervisor reported that she had a conference call on March 25th with Attorney Wrigley and three G. F. Hospital representatives on the health center building assessment, walk through was done on February 28th with the hospital, Sue, Hudson Headwaters, & Al Cormier. There was an 'invitation only' meeting at the hospital on February 28th, which Sue attended. G. F. Hospital did agree to pay their water bill debt service.

OLD BUSINESS

Georgi Pay Button-A voided check is needed for Express Pay in order to make on-line donations/payments.

Water Mitigation on White Creek-Tina's invoice was sent to Town's NYMIR insurance, who then forwarded the same to Washington County's NYMIR insurance for payment.

Stewart's Update-Purchase of former Chambers Feed Store lot has closed; they will be proceeding w/Wash. Co. to demolish the mill.

Resolution #30-Motion made by Councilman Harold Gilchrest, seconded by Councilman Marcus Blanck, to move money from Deferred Revenue into Revenue as follows:

A691-Deferred Revenues	\$ 23,425.88	
A522 Expenditures		\$ 23,425.88
A7520.4 Records Management		

NEW BUSINESS

Front Porch Forum-E-mail based forum that began in VT--go toFrontPorchforum.com & check it out. Argyle is doing this & so is Cambridge.

Mowing Bids-Motion made by Councilman Harold Gilchrest, seconded by Councilman Marcus Blanck, to add the Revolutionary War Cemetery to the cemetery bidding process and to also do a bid for the Georgi Museum & Park Center mowing, going out to bid for two (2) years instead of just one year on both the Cemetery mowings & the Georgi Museum & Park Center. Clerk Gilchrist will put a Legal Notice in the Journal Press for both bids; passed unanimously 5-0 by the following board members: Harold Gilchrest; Marcus Blanck; Bruce Ferguson; Howard Law; Supervisor Evera Sue Clary

Lake Lauderdale Swim Program-Bill was rec'd. for the 2018 program; only 35 students from Salem will be accepted for 2019.

Sign designed by Todd DeGarmo-Picture of the Legends & Lore sign to be placed somewhere on a yet to be determined location in Shushan, designed by Todd on a grant from the William C. Pomeroy Foundation, honoring Al Prindle as the Shushan Postmaster.

CORRESPONDENCE

NYSE&G-Rec'd. letter from them regarding new lighting and the cost of the same.

Maple Producer's Weekends-March 23rd & 24th and March 30th & 31st. Please enjoy breakfast and purchase some maple products at one of the many locations around our area! Dry Brook Sugar House would really like to see you!

NYMIR-will be coming soon to do an audit/appraisal of all of the Town's buildings for insurance purposes

Eagle Scout Ceremony-An invitation was rec'd. for Cordell Smith of Shushan, who will be receiving his Eagle Scout award at a ceremony on March 30th @ the Shushan Methodist Church @ noon.

Letter rec'd. from Stuart Bartow-who lives @ 21 Thomas Street, advising of the condition of property located @ 23 Thomas Street (the house is in deplorable condition & is falling down). What can be done? Can the Town intervene or help in any way? Contact Washington County Code Enforcement and advise them of the condition of the property.

Shushan Post Office-held a Grand Opening ceremony recently in Shushan. The Post Office is open Mon.-Sat. 8 a.m.-noon & 1-3 p.m. Shushan residents are elated & the building looks great! Congrats to all involved!

PUBLIC COMMENT-None

Page 5

March 13, 2019

Minutes

Executive Session-**Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, to go into Executive Session to discuss a personnel matter; passed unanimously 5-0 by the following Board members: Howard Law; Marcus Blanck; Harold Gilchrest; Bruce Ferguson; Supervisor Evera Sue Clary; entered into Executive Session @ 9:18 p.m. Discussion held; no votes taken. Came out of Executive Session @ 9:25 p.m.

Motion to Adjourn-**Motion made by** Councilman Howard Law, seconded by Councilman Harold Gilchrest, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0 by the following Board members: Howard Law; Harold Gilchrest; Bruce Ferguson; Marcus Blanck; Supervisor Evera Sue Clary. Meeting adjourned @ 9:30 p.m.

Special Meeting-There will be a special meeting to hear presentations from three engineering firms--Chazen, Laberge & Delaware Engineering--regarding how to secure funding for a sewer project, beginning @ 7:00 p.m. on Wednesday, March 20, 2019, in the Salem Town Office.

Regular Monthly Meeting-The next regular monthly meeting of the Salem Town Board will be April 10, 2019, at the Town Office, review of Warrants #4 & Abstract # for payment will begin @ 6:00 p.m., regular meeting will be called to order @ 7:00 p.m.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem