

**TOWN OF SALEM
REGULAR MONTHLY MEETING-TOWN BOARD
SEPTEMBER 11, 2019**

Present: Supervisor Evera Sue Clary; Town Council: Harold Gilchrest; Marcus Blanck; Bruce Ferguson; Howard Law; Town Clerk-Pat Gilchrist; Clerk to Supervisor-Kathy Chambers

Others Present: Travis Keys-Highway & Water; Eric Rogers-Water & H'Way; Maurice Patrick-Planning Bd.; Kimberly Erbe-Planning Bd. Clerk & Library; Wendy Bordwell-Georgi; Herb Perkins-LL & P & Courthouse; Janice Quartararo-Courthouse; Al Cormier-Deputy Historian & Hist. Pres.; Rebecca Brown- Library & Water Clerk

Absent: Bob Graham-Salem Fire Chief; DCO-Nancy Quell

Public Present: Brenda J. Levey; Kathleen Christensen; James Eberle; Tyler Pruiksma (had a Planning Board issue which Kim Erbe took care of!); Bob Jarvis; Cynthia Weinrich; Cait Johnston- Journal Press

6:00 p.m.-Review Warrants #9 & Abstract #9 of 2019 for payment

Water District & Georgi Museum Trial Balance Reports-August, 2019-Reviewed w/Board by Clerk to Supervisor, Kathleen Chambers, listing assets/liabilities/fund balances for water & Georgi for review & to answer any questions. F8320.4 Supply Power & Pumping (Electric & Wells come out of here) is \$-6,852.25 & F8340.4-Transportation & Distribution is \$-618.23. Need to move money into these two accounts to get to the end of 2019. Also need to be particularly careful with the Georgi spending as all of the income for 2019 has not yet been realized (i.e.-weddings that have not yet taken place have not been paid for). More revenue needs to be brought in.

Cemetery Mowing-Also, Kathy reported that we are currently \$856 over in the Cemetery account.

\$225/mowing for Moravian (Shushan) & Eagleville Cemeteries; \$350/mowing for Revolutionary Cemetery.

7:00 p.m.-Regular monthly meeting called to order by Supervisor E. Sue Clary, followed by Pledge of Allegiance

Approval of Minutes-Motion made by Councilman Harold Gilchrest, seconded by Councilman Howard Law, to approve monthly meeting minutes from July 10, 2019; passed unanimously 5-0 by the following Board members: Harold Gilchrest; Howard Law; Bruce Ferguson; Marcus Blanck; Supervisor Evera Sue Clary

Motion made by Councilman Marcus Blanck, seconded by Councilman Howard Law, to approve monthly meeting minutes from August 14, 2019; passed unanimously 5-0 by the following Board members: Marcus Blanck; Howard Law; Harold Gilchrest; Bruce Ferguson; Supervisor Evera Sue Clary

Motion made by Councilman Harold Gilchrest, seconded by Councilman Marcus Blanck, to approve minutes from 1st Budget Workshop meeting, held on August 28, 2019; passed 4-0 by the following Board members: Councilman Harold Gilchrest; Marcus Blanck; Howard Law; Supervisor Evera Sue Clary (Councilman Ferguson absent)

Approval of Warrants #9 & Abstract #9 for Payment: Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, to sign/approve **Warrants #9 & Abstract #9 of 2019** as presented for payment; passed unanimously 5-0 by the following Board members: Howard Law; Marcus Blanck; Harold Gilchrest; Bruce Ferguson; Supervisor Evera Sue Clary

Salem Fire Dep't.-Chief Bob Graham absent; no report provided

Water Dep't.-Eric Rogers reported there are currently 315 meters in service; regular upkeep/maintenance performed; flushing dead-end hydrants to keep water moving; did a handful for 'Dig Safe' mark outs; all fire hydrants are in service. Performed 3rd quarter iron/manganese testing (results should be forthcoming in week or two); eye wash & fire extinguisher checks were done; working on up-dating some curb-stop maps. Monthly water sample done, required by D.O.H.; met the bacteriological requirements for a public water supply as set forth in sub-part 5-1.5 of the State Sanitary Code, under Public Health Law 225. Travid & Eric will be attending a water school on 10/02/2019. Office door needs replacing @ the Water Barn. The tank/computer communication issue has been fixed; no signal has been lost since the new antenna was put in at the barn. Still

working on up-dating DEC water withdrawal permit; ownership needs to be changed from Village to Town of Salem. Fall

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hydrant flushing will begin on Monday, 10/14 (Columbus Day)-Friday, 10/18/2019. Prefer to begin on Columbus Day when school will be closed. Will switch out that holiday for another day, possibly Thursday. Eric requested Clerk Gilchrist put the notice in the newspaper for four (4) weeks.

Lunch, Learn n Play-Herb Perkins, volunteer director of the program, read a letter to the Board that will become a part of the minutes, thanking the Town of its \$1,000 contribution to the program in the past. The letter is a request for the same amount of funding for the 07/02-08/09/2019 six-week program. The program is now taking children entering kindergarten in the fall-8th grade; 169 children enjoyed the program at some point during that month this year (124 from Salem; 45 from nearby towns/villages). The program ran five days/week, six hours each day. There are five (5) separate programs: K; Grades 1 & 2; Grades 3 & 4; Grades 5 & 6; entering 7th & entering 8th grade (these two grade levels were added, with special programming, partially funded by LARAC).

Funds rec'd. from LARAC offset about 1/3 of the actual cost of these special programs. Budget this year was \$63,000; thank-you to The Shoppe Off Broadway, Stewarts Shops, Washington County Children's Committee, & all others for their generous contributions to this year's program. Local counselors are employed for the six-week program--five college-aged counselors & ten high school-aged counselors were employed (this is our biggest expense). Letter will be filed.

Swim Program for Hebron Camp-Herb, Kim Gariepy, & Janice Quartararo met w/Stephanie Randles, Steve Randles, Cindy & Tom Rogers from Hebron Camp re the Swim Program for 2020. Many parents from Salem have already signed their children up for lessons at Hebron Camp for 2020; they will pay for the lessons. Scholar-

Ship funds will be made available for children whose parents cannot afford lessons or the bus. Hebron Camp has created two morning slots to accommodate Salem kids who went to Lake Lauderdale this year, allowing the kids to return to Salem 11:30 or so in time for lunch at the Courthouse for the L, L P program. This could not be worked out for the 2019 swim program. Herb will clear the bus trips to Hebron Camp through NYS Dep't. of Health; L, L & P will pay for the bus to & from Hebron Camp; parents will reimburse L, L & P @ \$25/child, \$40/family.

Two counselors will be provided for bus supervision & at Hebron Camp (when not in the pool), beginning @ 8 a.m. to ride the bus, supervise the kids under a tent at Hebron Camp (L, L. & P will provide the tent, also), ride the bus back to L, L & P for the 11:30 lunch/afternoon program. Two counselors for 4 hrs./day for 25 days will cost \$2,600. This is the plan for the 2020 swim program! Sounds wonderful!

Courthouse-Daniel Shulman chamber concert will be held upstairs @ the Courthouse; pre-refreshments will be held @ McCartee's Barn. One new window has been put in place--working on the rest (8 more should be done by the end of September/first of October-Beaver Kobyluch doing the work).

Beer & Brats & Bluegrass-Festival will be held on Saturday, 09/28, from 3-8 p.m.

Don Wynn Exhibit-will be up until Friday, 09/27.

Susan Whitman Exhibit-will begin w/an art reception @ Courthouse on Friday, 10/04, from 6-8 p.m.

Ghose Hunt begins Saturday, 10/05, @ 6 p.m., running Saturdays until 10/26.

Highway Dep't.-Travis Keys reported that a bid of \$2,840.62 was rec'd. on Gov Deals for old grad-all from Robert J. Barna Trucking of Dallas, PA. After Gov Deals deducts the buyer's premium of \$315.62, the Town of Salem will receive \$2,525.00 **Resolution #74-Motion made by** Councilman Harold Gilchrist, seconded by Councilman Howard Law, to accept the bid of \$2840.62, minus buyer's premium of \$315.62, for a total to the Town of Salem of \$2,525.00, from Robert J. Barna Trucking, for the old grad-all; passed unanimously 5-0 by the following Board members: Harold Gilchrist; Howard Law; Bruce Ferguson; Marcus Blanck; Supervisor Evera Sue Clary

Fuel Oil Bids-were opened by Clerk Gilchrist & reported by Travis Keys:

1.-**Braymer Fuels**-fuel oil bid of .20 cents over the rack price on day of delivery. (Since the bid only

stated fuel oil, Councilman Blanck called John Braymer to clarify & the bid is 20 cents over the rack price on everything listed in the bid)

2.-**G. A. Bove Fuels**-All prices based on September 6th, 2019 Oil Price Daily/JOC Publication

ULS On-Road Diesel-.20 cents over Average Oil Price Daily/JOC

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Average JOC \$1.975 + .20 cents = \$2.175

ULS Dyed Kerosene-Avg. JOC \$2.224 + .20 cents = \$2.424

#2 Fuel Oil-Option 1-Proposed price per gallon Avg. JOC \$1.934 + .20 cents = \$2.134

Option 2-Proposed price per gallon: Locked in fixed rate of \$2.299

Resolution #75-Motion made by Councilman Howard Law, seconded by Councilman Harold Gilchrist, to award the bid for #2 Fuel Oil (Water Barn, Proudfit Hall, Georgi Museum); ultra-low sulphur Road Diesel Fuel & low-sulphur Kerosene (Town Highway Barn), running from 10/01/2019-09/30/2021, to Braymer Fuels. Propane for Georgi Community Room on Adams Lane in Shushan will remain with G. A. Bove, also running from 10/01/2019 to 09/30/2021. **Roll Call Vote from Board Members:** Howard Law-Yes; Harold Gilchrist-Yes; Bruce Ferguson-Yes; Supervisor Evera Sue Clary; Marcus Blanck-Abstained; passed 4-0
Travis reported that all tubes are in on Perry Hill that can go in for this year--will be hot patched this week & are hoping to cut shoulders soon. Shoulders on Joe Bean Rd.; have been putting in tile on Butcher Lane & Cutler Lane trying to get water under control. Road sides have been mowed back as far as can be done; nothing heard yet from attorney on Smith Road re easement. Working on dirt roads & cutting some shoulders on them; will begin getting trucks ready for winter soon. Report provided for work done for month of August, 2019; will be filed.

Georgi-Budget provided for 2020; list of events provided

Heat Pump Bids-Councilman Blanck reported that Davidson's Daikin & Superior Co-op (Greenwich)-Mitsubishi are both same quality & are comparable in price; no model numbers on Baker's Burner Service for Daikin but it is probably the same model as Davidson's & is comparable. Big question is where is money coming from?? After much discussion, it was decided not to accept any of the bids rec'd. at this time. However, there is a grant available through the C & D Reeve Foundation that Wendy would like permission to apply for; this could be used for the Heat Pump system.

Resolution #76-Motion made by Councilman Bruce Ferguson, seconded by Councilman Howard Law, giving permission to Wendy Bordwell to apply for the C & D Reeve Foundation grant; passed unanimously 5-0 by the following Board members: Bruce Ferguson; Howard Law; Marcus Blanck; Harold Gilchrist; Supervisor Evera Sue Clary

Motion made by Councilman Bruce Ferguson, seconded by Councilman Marcus Blanck, instructing Wendy Bordwell to purchase mums not to exceed the cost of \$250.00 to put around the grounds for the fall weddings; passed unanimously 5-0 by the following Board members: Bruce Ferguson; Marcus Blanck; Harold Gilchrist; Howard Law; Supervisor Evera Sue Clary

Resolution #77-Moton made by Councilman Harold Gilchrist, seconded by Councilman Bruce Ferguson, allowing the following four (4) people to work not more than 24 hours total over an eight (8) day period: Christ Smith (current volunteer), Mary Sommer, Jeanne Gilchrist, & Amanda (Paige) Baldwin; passed unanimously 5-0 by the following Board members: Harold Gilchrist; Bruce Ferguson; Howard Law; Marcus Blanck; Supervisor Evera Sue Clary

Planning Board-Maurice Patrick reported that there was one project for a meat processing plant on County Route 64; Kim Erbe responded that she had one sub-division & an addition to a building on State Route 29. Clerk Gilchrist advised Kim that there might also be an application for an additional building @ Carovail. Kim reported to the Board that Planning Board members had to have so many credits to stay legal; it is hard for everyone to use their own laptop so they are looking into one location where they could do the on-line classes. ZBA needs to be informed that they also need current credit hours.

Historian-Deputy Historian Al Cormier reported that the tour of the cemeteries on Saturday, 09/07, was very

successful & \$1,000 was raised to be used for repairs in Revolutionary War Cemetery. The tour began @ the Courthouse in Ed Napawocki's vintage bus, went to the Revolutionary War Cemetery, then to Evergreen Cemetery, ending up @ Battenkill Creamery for refreshments. Al & Judy Flagg will be attending a Records Mg'mt. seminar in October on Disaster Planning for Records Mg'mt. Al will be giving his presentation on Salem Central School again on Sunday, 09/29, @ Courthouse. Visitors from Solomon Trust were here & met w/Al & Supervisor

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Clary. A prior grant was rec'd. from them in the amount of \$7,500. Al manned the booth at the fairgrounds as a Salem representative for the Wash. Co. Historical Society. Al also reported that he & Supervisor Clary had met w/the new owner (Salem Community Fellowship) of the TD Bank building. Herb Arnold reported to them that there will be no changes to the outside of the building, the 2nd floor will be used for offices only & the 3rd floor cannot be used at all. There is currently a galley kitchen in the building, which they will be using, adding full-size refrigerator & a normal size stove w/oven. The septic is o.k. Al also reported that the original door to the building was gone, as well as the chandelier that used to hang inside.

Historic Preservation Commission-meeting will be held on 09/23 @ 4 p.m. @ the Courthouse; the new owners of TD Bank have been invited to attend.

DCO-Report provided for August, 2019. Still dealing w/dogs that were picked up near the house that was condemned; she is still housing them. Sheriff's Dep't. believes they have located wife/owner of the dogs. Report will be filed.

Supervisor's Report-Supervisor Clary reported that Wash. Co. DA Tony Jordan will be hosting three public information meetings to explain/outline the changes that are coming in Criminal Justice, mainly bail, discovery & the functioning of our Law Enforcements agencies & the courts. First session is Thursday, 09/12, 6-7 p.m. @ Kingsbury Town Hall; 2nd is Monday, 09/16, 6-7 p.m. @ Granville Village Hall, & last one is Tuesday, 09/17, 6-7 p.m. @ Greenwich Town Hall

Battenkill River Meeting-There will be a special meeting on September 24th, @ 10 a.m. at the County Bldg. to discuss the traffic/parking issue on the Jackson side of the Eagleville Bridge; this is becoming a safety matter now.

Chamber Autumn Mixer-will be held Friday, 09/27, @ North Main Street Gallery from 6-8 p.m.

Councilman Gilchrest noticed two gentlemen in the public section of the meeting; he asked if they had a matter to discuss w/the Town Board, as they had been sitting through the whole meeting. Tyler Pruiksma introduced himself (w/his father); he is building a 24' x 24' garage; Clerk Erbe took care of the issue so they could leave.

Cat issue-Kathleen Christensen informed the Board that she is having a major issue w/neighborhood cats getting into her garbage, messing all over her lawn, etc. The smell is really bad; the cats seem to be feral. Told her to try to contact the Sheriff's Office, try County Code Enforcement or NYS Dep't. of Health. Her best bet would probably be to contact the SPCA re animal abuse. She thanked the Board for the suggestions.

OLD BUSINESS

Glens Falls Hospital Update-Phasing out of behavioral health @ Glens Falls Hospital; Supervisor Clary talked to Rob York from CCSI re this problem.

Woody Hill & Water-would be using 40,000 gallons/day; EDU's for Ag as stated in Water Regulations would be somewhere in the neighborhood of an approximate cost of \$48,500. Supervisor Clary gave the Board a copy of a letter she had drafted to Woody Hill for in-put before sending out the same.

NEW BUSINESS

Insurance Coverage for 2020-Melissa from Northern Insuring is sending their quote; Councilman Law reported that Petrasano was looking at their estimates/notes from their visit to Salem; quote should be coming very soon.

Budget Sheets from department heads need to be in to Supervisor Clary by September 20, but she would like them as soon as possible.

Sidewalks-Some people are asking about a sidewalk down to the new Dollar General store; would be extremely

costly now.

Town Park Lighting-one pole won't light at all; parts are no longer available to fix the same.

Website Changes-Send your ideas directly to Sara Kelly-Over the Moon Graphics, please.

Priority One Phone Review-will work up an estimate; met w/Supervisor today, 09/11, @ 1:30 p.m. in Town Office to check everything out.

Rebecca Brown-Bancroft Public Library-explained that they would be applying for the second big phase of the grant to bring the library up to handi-capped accessibility; paperwork needs to be in by 09/27/2019. A letter of intent would be needed from Town Board committing \$37,500 (match amount) for this phase of the project, as

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was done for the \$20,000 for the roof, windows, & HVAC part. There were questions brought up by the Board; they would like figures on a BAN for the \$20,000 (payment figure would need to be included in the 2020 Budget); ask about a payment for the \$37,500 if this would need to go into the 2020 Budget. Will bring up again for discussion at the next budget meeting on 09/25.

CORRESPONDENCE-None

PUBLIC COMMENT-None

Resolution #78-Motion made by Councilman Harold Gilchrest, seconded by Councilman Marcus Blanck, for a transfer as follows:

A8160.4 Landfill Closure	\$ 2,000.00	
A8810.4 Cemeteries		\$ 2,000.00

Passed unanimously 5-0 by the following Board members Harold Gilchrest; Marcus Blanck; Howard Law; Bruce Ferguson; Supervisor Evera Sue Clary

Resolution #79-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck, for a transfer as follows:

F878 Capital Reserves	\$ 11,000.00	
F8320.4 Power		\$ 10,000.00
F8340.4 Transport & Distrib.		\$ 1,000.00

Passed unanimously 5-0 by the following Board members: Howard Law; Marcus Blanck; Bruce Ferguson; Harold Gilchrest; Supervisor Evera Sue Clary

Voter Registration on 09/24/2019-Councilman Ferguson has an objection to people sitting outside the Town Office, getting people to register to vote. This is being sponsored by the League of Women Voters & the date picked is National Registration Day. **Motion made by** Councilman Bruce Ferguson, seconded by Councilman Marcus Blanck, **not** to allow registration outside or inside of the Salem Town Office. **Roll Call Vote:** Councilman Bruce Ferguson-Yes; Councilman Marcus Blanck-Yes; Councilman Howard Law-Yes; Councilman Harold Gilchrest-Yes; Supervisor Evera Sue Clary-No; passed 4-1

Remember to include meeting dates on the website!

Motion to Adjourn-Motion made by Councilman Bruce Ferguson, seconded by Councilman Marcus Blanck, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0 by the following Board members: Bruce Ferguson; Marcus Blanck; Howard Law; Harold Gilchrest; Supervisor Evera Sue Clary;

meeting adjourned @ 9:01 p.m.

Second & Third Budget Workshop Meetings for 2020-second will be held on September 25, 2019, @ 6:00 p.m. in the Salem Town Office; third will be held October 02, 2019, also @ 6:00 p.m. in the Salem Town Office. Any & all other business that may come before the Board on either of those meeting nights may also be discussed.

Regular Monthly Meeting-The next regular monthly meeting of the Salem Town Board will be October 09, 2019, at the Town Office, review of Warrants #10 & Abstract #10 for payment will begin @ 6:00 p.m., regular meeting will be called to order @ 7:00 p.m.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem