

## **Town of Salem Organizational Meeting January 09, 2019**

**Present:** Supervisor Evera Sue Clary; Town Council: Harold Gilchrest; Marcus Blanck; Bruce Ferguson; Howard Law; Town Clerk-Pat Gilchrist; Clerk to Supervisor-Kathleen Chambers

**Others Present:** Travis Keys-Highway & Water; Al Cormier-Historian; Wendy Bordwell-Georgi; Kimberly Erbe-Planning Board Clerk; Rebecca Brown-Water Clerk; Herb Perkins-LLP/Courthouse; Bob Graham-Salem Fire Dep't.

**Absent:** Eric Rogers-Water Dep't.; Maurice Patrick-Planning Bd.; Janice Quartararo-Courthouse; DCO-Nancy Quell

**Public Present:** Laura Dunham; Nancy Hand Higby; Christie Eldred-The Eagle; Annabel-Journal Press

**6:00 p.m.-**Review Warrants #1 & Abstract #1 of 2019 for payment

**7:00 p.m.-**Organizational Meeting called to order by Supervisor E. Sue Clary, followed by Pledge of Allegiance

### **Resolution #1 To establish Rules of Procedure for Town Board Meetings.**

- a) Regular meetings shall be held on the second Wednesday of the month starting at 7 pm with a quorum of at least three (3) members needed in order to conduct official business.
- b) Audit session will start at 6:00 pm prior to the opening of the regular meeting.
- c) The Supervisor chairs the meetings. If the Supervisor is unable to attend the meeting, the Deputy Supervisor will chair the meeting.
- d) Items that are to be considered for inclusion in the Agenda shall be submitted to the Supervisor one (1) day before the regular Town Board meeting.
- e) Parliamentary Procedure, rather than Robert's Rules of Order, will be the operational guidelines for Town Board Meetings. Motions need to receive a second before the topic can be discussed by the Board. Casting of votes shall follow the Board's discussion phase and shall be done by Roll Call Vote. A minimum of three (3) "yes" votes are required for a motion to pass and be adopted.
- f) Privilege of the Floor Parameters shall be adopted to provide for an orderly public involvement.

**Motion made by** Councilman Harold Gilchrest, seconded by Councilman Howard Law; passed unanimously by the following Board members: Councilman Harold Gilchrest; Councilman Howard Law; Councilman Marcus Blanck; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

### **Resolution #2 Authority of Supervisor.**

Delegate to the Supervisor, Evera Sue Clary, & the Deputy Supervisor powers of town functions to be performed on behalf of the Town Board prior to board meetings, i.e. pay utilities, business and office supplies, medical and health insurance, Queensbury Water Dep't., reimbursement and whatever else may come before the board. **Motion made by** Councilman Howard Law, seconded by Councilman Harold Gilchrest; passed unanimously 5-0 by the following Board members: **Roll Call Vote:** Councilman Howard Law; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Councilman Marcus Blanck; Supervisor Evera Sue Clary

### **Resolution #3 Code of Ethics.**

As per NYS GML Article 18 Section 806, the attached Code of Ethics shall be adopted for all Town of Salem Municipal Officers & Employees. **Motion made by** Councilman Harold Gilchrest, seconded by Councilman Marcus Blanck; passed unanimously by the following Board members: Councilman Harold Gilchrest; Councilman Marcus Blanck; Councilman Howard Law; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

### **Resolution #4 Conflicts of Interest**

Recognize the validity of NYS GML Article 18 Sections 800-806: Conflicts of Interest of Municipal Officers and Employees and publicly post in the Salem Town Office. **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck; passed unanimously 5-0 by the following Board members: Councilman Howard Law; Councilman Marcus Blanck; Councilman Bruce Ferguson; Councilman Harold Gilchrest; Supervisor Evera Sue Clary

### **Resolution#5 To designate Depositories for the Town of Salem.**

Glens Falls National Bank shall be the depository of Town funds with the required authorized signatures. **Motion made by** Councilman Marcus Blanck, seconded by Councilman Howard Law; passed unanimously 5-0 by the following Board members: Councilman Marcus Blanck; Councilman Howard Law; Councilman Bruce Ferguson Councilman Harold Gilchrest; Supervisor-Evera Sue Clary

**Resolution#6 To designate the Official newspaper for the Town of Salem.**

Greenwich Journal Salem Press shall be the official newspaper. **Motion made by** Councilman Harold Gilchrest, seconded by Councilman Bruce Ferguson; passed 3-2 by the following Board members: Councilman Harold Gilchrest-Yes; Councilman Bruce Ferguson-Yes; Councilman Howard Law-No; Councilman Marcus Blanc-No;

Supervisor Evera Sue Clary-Yes

**Resolution #7 Official Undertaking.**

Continue the Blanket Undertaking Policy for Officers, Clerks, & Employees of the Town as provided thru NYMIR (\$10,000 per employee with \$500 deductible. Excess over the \$10,000 for Supervisor \$20,000 and Tax Collector \$150,000). **Motion made by** Councilman Bruce Ferguson, seconded by Councilman Harold Gilchrest; passed unanimously 5-0 by the following Board members: Councilman Bruce Ferguson; Councilman Harold Gilchrest; Councilman Howard Law; Councilman Marcus Blanck; Supervisor Evera Sue Clary

**Resolution # 8 Procurement Policy**

Adopt Procurement Policy (Revision 1/14/2015) to set forth the requirements for procurement of goods and services as per GML Section 103 and Section 104-b. **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck; passed 4-1 by the following Board members: Councilman Howard Law-Yes; Councilman Marcus Blanck-Yes; Councilman Harold Gilchrest-Yes; Councilman Bruce Ferguson-No (wants the current Procurement Policy revised); Supervisor Evera Sue Clary-Yes

**Resolution #9 Agreements between Highway Superintendent & Town Board**

to spend Town Highway Funds for fiscal year 2019 not to exceed \$806,394.00 as appropriated in the 2019 Budget. **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck; passed unanimously 5-0 by the following Board members: **Roll Call Vote:** Councilman Howard Law; Councilman Marcus Blanck; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Resolution #10 Appointments as per the Town Board.**

- A) Annual Appointment of Court Clerk – Virginia Curran (to be employed or discharged from service upon advice and consent of the Town Justice).
- B) Annual Appointment of Dog Control Officer – Animal Safe Home & Rehab (Nancy Quell)
- C) Annual Appointment of Attorney for Town Board and Planning Board legal matters-Alan Wrigley, Esq.
- D) Annual Appointment of Enforcement Officer – Scott McNeil
- E) Annual Appointment of Historian - Al Cormier  
Annual Appointment of Deputy Historian- Judy Flagg
- F) Annual Appointment Board of Assessment & Review – Chairman Tauno Wirkki, Neil Adams, John Bardwell.
- G) Annual Appointment of Board of Ethics-Michelle Bardwell (will need two more members)
- H) Annual Appointment to Clerk to the Planning Board- Kim Erbe
- I) Annual Appointment to Georgi Museum- Wendy Bordwell
- J) Annual Appointment of Management Team-Historic Salem Courthouse- President-Bob Ackland; Vice President-Herb Perkins; Secretary-Karen Sheldon; Treasurer-Scott Rishell

**Motion made by** Councilman Howard Law, seconded by Councilman Harold Gilchrest; passed unanimously 5-0 by the following Board members: Councilman Howard Law; Councilman Harold Gilchrest; Councilman Marcus Blanck; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Resolution #11**

**Honor contracts for the following as approved in the 2019 Budget:**

Shushan Volunteer Fire Company - \$ 51671.00  
Salem Volunteer Fire Department, Inc. - \$ 165,002.00  
Salem Rescue Squad - \$11,000.00

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Bancroft Public Library - \$29,000.00

**Motion made by** Councilman Harold Gilchrest, seconded by Councilman Howard Law; passed unanimously 5-0 by the following Board members: Councilman Harold Gilchrest; Councilman Howard Law; Councilman Marcus Blanck; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Resolutions #12 Appointments as per the Town Supervisor-Department Chairs**

- a) Deputy Supervisor – Harold Gilchrest
- b) Confidential Assistant – Kathleen Chambers
- c) Budget Officer – Evera Sue Clary
- d) Registrar of Vital Statistics – Patricia Gilchrist
- e) Highway – Howard Law
- f) Georgi Museum – Bruce Ferguson
- g) Economic Development – Evera Sue Clary
- h) Fire/Rescue/ – Bruce Ferguson
- i) Courthouse – Bruce Ferguson
- j) Park & Recreation Committee – Evera Sue Clary
- k) Building/Maintenance Committee-Marcus Blanck

**Motion made by** Councilman Howard Law, seconded by Councilman Harold Gilchrest; passed unanimously 5-0 by the following Board members: Councilman Howard Law; Councilman Harold Gilchrest; Councilman Marcus Blanck; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Resolution # 13-Salaries as per compensation page of 2019 Budget( with exception of highway employees per labor contract)**

- a) Town Supervisor-\$7,140.00
- b) Council Persons-\$1,275.00 each x 4
- c) Town Clerk-\$16,448.00
- d) Highway Superintendent-\$45,900.00
- e) Assessor-\$7,959.00
- f) Assessor Clerk-\$7,959.00
- g) Deputy Town Clerk-\$10.40/hr.
- h) Personal Services Clerk-\$18.95/hr.
- i) Georgi Museum Clerk-\$12,750.00
- j) Compliance Officer-\$2,448.00
- k) Records Management Officer-\$536.00
- l) Justice Clerk-\$4,800.00
- m) Georgi Gardner-\$15.00/hr.
- n) Planning Board Clerk-\$3,641.00
- o) Cleaner-\$12.00/hr.
- p) Crossing Guard-\$15.00/hr.
- q) Library Technician-\$22,191.00
- r) Library Technician-\$12.30/hr.
- s) Water Treatment MEO-\$17.70/hr.
- t) Water Treatment Clerk-\$17.20/hr.
- u) Board of Assessment Review-\$100/yr.
- v) Library Aide-\$13.96/hr.
- w) Budget Officer-\$2,040.00
- x) Mileage-\$.54/mile
- y) Historian-\$2,546.00
- z) Deputy Historian-\$428.00
- aa) Town Justice-\$8,475.00
- bb) Registrar of Vital Statistics-\$300.00

**Motion made by** Councilman Harold Gilchrest, seconded by Councilman Marcus Blanck; passed unanimously 5-0 by the following Board members (as corrected in discussions): Councilman Harold Gilchrest; Councilman Marcus Blanck; Councilman Bruce Ferguson; Councilman Howard Law; Supervisor Evera Sue Clary

**Motion to Adjourn**-Motion made by Councilman Bruce Ferguson, seconded by Councilman Marcus Blanck,

to adjourn the Organizational Meeting of 2019; passed unanimously by the following Board members: Councilman Bruce Ferguson; Councilman Marcus Blanck; Councilman Howard Law; Councilman Harold Gilchrest; Supervisor Evera Sue Clary; meeting closed at 7:34 p.m.

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**Regular Monthly Meeting** of the Salem Town Board was called to order @ 7:35 p.m.

**Approval of Minutes** from December 12, 2018, regular monthly meeting: **Motion made by Councilman Howard Law**, seconded by Councilman Marcus Blanck, to approve the minutes from the 12/12/2018, monthly meeting; passed unanimously 5-0 by the following Board members: Councilman Howard Law; Councilman Marcus Blanck; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Approval of Minutes** from year-end meeting on December 27, 2018: **Motion made by Councilman Marcus Blanck**, seconded by Councilman Howard Law, to approve the minutes from the 12/27/2018, year-end meeting; passed unanimously 5-0 by the following Board members: Councilman Marcus Blanck; Councilman Howard Law; Councilman Bruce Ferguson; Councilman Harold Gilchrest; Supervisor Evera Sue Clary

**Review of Warrants #1 & Abstract #1 for Payment:** **Motion made by Councilman Marcus Blanck**, seconded by Councilman Howard Law, to sign/approve **Warrants #1 & Abstract #1 of 2019** for payment; passed unanimously 5-0 by the following Board members: Councilman Marcus Blanck; Councilman Howard Law; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Salem Fire Dep't.**-Chief Bob Graham reported six (6) calls for the month of December, 2018: 2-Salem (car-

bon monoxide); Mutual Aid Calls: 1-Cambridge (structure fire); 2-Hebron (standby; structure fire)

**Training**-Ladder, air packs & multi-gas meter; driver training; extrication training

**OSHA Mandates**-Yearly physicals; yearly fit test; ladder test (all passed)

**Meetings**-Monthly Fire Dep't. mtg.; annual mtg. for Administrative Officers: President-Stephen Dougherty; Vice-President-Scott Hanby; Secretary/Treasurer-Howard Fifield; Financial Officer-Ray Fairley

Board of Directors for three (3) years: Willie Linendoll; Joseph Wever

**Fund Raising Events**-Breakfast w/Santa; New Year's Eve party

**Chief Graham** reported that the Department has purchased a 2019 Ford pick-up w/plow; not picked up yet  
Total Hours for the 2018 Year-9,166; Year-end report also provided; both will be filed

**Up-coming events**-02/03/19-Chicken Bar-b-que; 02/09/19-Shushan Banquet; 02/10/19-Breakfast

**Resolution #14-Motion made by Councilman Howard Law**; seconded by Councilman Marcus Blanck to approve the appointment of Willie Linendoll & Joseph Wever to the Board of Directors, each for a three (3)-year term. Passed unanimously 5-0 by the following Board members: Councilman Howard Law; Councilman Marcus Blanck; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Resolution #15-Motion made by Councilman Howard Law**, seconded by Councilman Marcus Blanck, to approve the above-named Administrative Officers for the Salem Volunteer Fire Dep't., Inc.; passed unanimously by the following Board members: Councilman Howard Law; Councilman Marcus Blanck; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Resolution #16-Motion made by Councilman Marcus Blanck**, seconded by Councilman Howard Law, to approve all fund-raising events for the Salem Volunteer Fire Department for 2019; passed unanimously 5-0 by the following Board members: Councilman Marcus Blanck; Councilman Howard Law; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Water Dep't.**-Travis Keys presented report: 314 meters in service; no new hook-ups for December. Monthly meter read was done. Regular upkeep/maintenance performed; all hydrants have been pumped out & are ready for winter. All fire hydrants are in service. If any hydrant is used, please contact the Water Dep't. for re-pumping. Eye wash & fire extinguisher checks have been done; monthly water sample required by D.O.H. met the bacteriological requirements for a public water supply per NYS Sanitary Code under Public Health Law 225. Changed pump setting for chlorine & K5; seems to be working well. The hope is that we use less K5 with

less waste. Mark Rogers installed new FVD for well #3; drive is the same one that is on Well #1. Well #3 back up & running with no issues so far. Well #1 drive was new on 09/12/2018; well #2 drive was new w/the system in 2003. This will need replacing so the hope is that if there is a surplus left @ the end of 2019, I would like to replace the #2 drive before it becomes an issue (it will be 16 years old). A thank-you to Kevin Baylor for donating a flag & putting up the same @ the Water Office. Waiting on the 2019 testing report; once rec'd., I will know what tests need to be performed for the 2019 year. Monthly bacteriological tests will still need to be done, along

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w/the four quarterly iron & manganese tests (March-June-Sep't.-Dec.). Report will be filed.

**Highway Dep't.**-Travis Keys advised the Board a Resolution was needed to spend highway funds, as was done for 2018. **Resolution #17-Motion made by** Councilman Bruce Ferguson, seconded by Councilman Harold Gil-

chrest, to approve the Agreement to spend highway funds, pursuant to the provisions of Section 284 of the High-

way Law, agreeing that the monies levied & collected for the repair & improvement of highways, and received from NYS for the repair & improvements of highways, totaling \$331,298.96. This figure is based on the 2018 CHIPS & DA5110.4 to be expended according to the Agreement presented to the Town Board. Passed unanimously 5-0 by the following Board members: Councilman Bruce Ferguson; Councilman Harold Gilchrest; Councilman Howard Law; Councilman Marcus Blanck; Supervisor Evera Sue Clary. A copy of the Agreement will be put with the minutes, with the original being filed.

**Travis would like to go out to bid for tree cutting services for 2019** similar to what was done for 2018. He will meet w/Clerk Gilchrist to go over the bid for the newspaper. **Motion made by** Councilman Harold Gilchrest, seconded by Councilman Howard Law, to go out to bid for tree cutting services for 2019. This will be done for the March 13, 2019 meeting. Passed unanimously by the following Board members: Councilman Harold Gil-

chrest; Councilman Howard Law; Councilman Marcus Blanck; Councilman Bruce Ferguson; Supervisor Evera Sue Clary

**Gov Deals Bids Rec'd. on two one-ton trucks**-Time has expired for submitting further bids on the two one-ton trucks that Gov Deals put out to bid. Travis advised that the bid on the '05 White truck was \$7,015; the second bid on the blue truck was \$8,515; these were rec'd from one outfit in Sterling, VA. They want the trucks as soon as they can get to Salem to pick them up! Travis told the Board that these prices were more than he was expecting & asked the Board for a Resolution to accept these prices. **Resolution #18-Motion made by** Councilman Marcus Blanck, seconded by Councilman Howard Law, to accept the two bids of \$7,015 & \$8,515 for the two one-ton trucks; passed unanimously 5-0 by the following Board members: Councilman Marcus Blanck; Councilman Howard Law; Councilman Bruce Ferguson; Councilman Harold Gilchrest; Supervisor Evera Sue Clary

**Sander/plow for the Water Pick-up**-Travis told the Board that he could get a second plow & sander for the new Water Pick-up @ the same price as the one previously purchased for the Highway pick-up through Fab 3, piggy-backing off our own prior bid. He would use the money from the sale of the two one-tons to go towards the purchase of the same. **Resolution #19-Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, allowing Travis Keys to purchase a plow & sander for the Water pick-up by piggy-backing off our prior bid through Fab 3 at the same price, using the money from the sale of the two one-ton trucks toward the purchase price. Passed unanimously 5-0 by the following Board members: Councilman Howard Law; Council-

man Marcus Blanck; Councilman Bruce Ferguson; Councilman Harold Gilchrest; Supervisor Evera Sue Clary  
Sup't. Keys advised the Board that every highway employee would have to have training on digging/excavation, said training could be done on the internet.

A resolution will be needed to sign the Agreement between Wash. Co. Dep't. of Public Works & Town of Salem for plowing of County Route 153, at an annual rate of \$4,500 per mile for 5.49 miles of roadway when

two (2) or more inches of snow have accumulated, applying salt and/or sand or other materials to said County road to control hazardous conditions as required. **Resolution #20-Motion made by Councilman Howard Law**, seconded by Councilman Marcus Blanck, instructing Sup't. of Highways Travis Keys to execute the agreement with Washing-

ton County for plowing of County Rte. 153, Clerk Gilchrist to certify the same and return to Wash. Co. DPW; passed unanimously by the following Board members: Councilman Howard Law; Councilman Marcus Blanck; Councilman Bruce Ferguson; Councilman Harold Gilchrest; Supervisor Evera Sue Clary

Travis also reported that all trucks are up & running; finished chipping brush on Black Creek & still mowing brush back as time allows. Fixed bad spot on Blind Buck Road by John Hubbard's; dirt roads are a mess with all the rain, freezing & thawing; took loader to Upper Bogtown to do what could be done with the ice. This will still need to be fixed properly. Greater Heights Tree & Land Management came to take down some trees in the former Village. Rec'd. plans from Wash. Co. for work on Academy Street, which will begin in early summer. Monthly daily report for December, 2018 will be filed.

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**Lunch, Learn n Play**-Herb Perkins reported that programs with art will be done three days/week @ SAW; trips will be taken to Merck Forest, Georgi grounds, Battenkill Conservancy w/Howard Romack, plus environmental workshops with RPI. This is the first year there will be a program for 8<sup>th</sup> graders. There will also be a program for kindergarteners this summer, coordinating the same with Salem Central School Principal Jane Lourie & two Salem teachers, Paula Bourgeois & Valeda McLenithan, along w/several local artists to present activities to the children. Stewart's has also been displaying work from the LL & P program & reached their goal of raising \$3,100 for LL & P with their Holiday Match program.

**Courthouse**-Janice absent; no report

**Georgi**-Wendy reported that she is receiving many e-mails regarding weddings for 2019. She was notified that the LARAC Grant was approved for \$1,500. Wendy is looking for someone 12-15 hours/week as a helper/em-

ployee to work the weekend weddings, as she has a conflict on Saturdays. 25-40% of her time is spent on the weddings; discussion followed re the hiring & amount to be paid; nothing decided at this time.

**Planning Board**-Kim Erbe reported that a Public Hearing had been scheduled on a matter but the landowner never showed up! There will be another public hearing on January 24<sup>th</sup>, 2019, @ 7:00 p.m. here in the office.

**Bancroft Public Library**-Need to hire someone on a part-time basis to do snow/ice removal around the library/Proudfit during the winter months. Handyman position would have to be created & added to the compen-

sation page of the budget; Library would pay 1/3<sup>rd</sup> of cost, Bancroft Trust would pay 2/3<sup>rd</sup>. **Resolution #21-Motion made by Councilman Marcus Blanck**, seconded by Councilman Bruce Ferguson, to create the position of Handyman @ a cost of \$12/hour for snow/ice removal at Bancroft Library/Proudfit Hall for the winter season, 1/3 to be paid by the Library, 2/3 to be paid by Bancroft Trust; passed unanimously 5-0 by the following Board members: Councilman Marcus Blanck; Councilman Bruce Ferguson; Councilman Harold Gilchrest; Councilman Howard Law; Supervisor Evera Sue Clary (Supervisor Clary will contact Mark Cooney to see if he would be interested.) Councilman Howard Law feels that the issue of who is responsible for what, i.e. paying for supplies, usage of court rooms, etc. needs to be addressed sooner rather than later. This has gone on much too long. There seems to be an issue on Monday nights when Court is in session with the library copier (using it & leaving it on??), moving chairs, etc. No one should be meeting in the library itself; the library is looking at installing a keyless lock, which Court Clerk Virginia Curran could access. An agreement needs to be drawn up between the Town of Salem & the Bancroft Trust Trustees.

**Historian**-Al Cormier reported the money has been applied for concerning the last phase of the Records Management Grant. Sickler & Murphy should be coming sometime in February to start going through records in the Town Office, basement of the former Village office, & the Courthouse records so all records that are to be kept will all be stored in the new facility in the basement of the Courthouse. The Salem Fire Dep't. has

finally rec'd. their filing cabinet!! Al reported that TD Bank was now closed, house next to Salem Post Office and across from the Salem Post Office had both been sold. Letters will be going out to the new owners from the Historic Preser-

vation Commission advising them that they are in the Historic District. Salem Rotary rec'd. a \$5,000 grant from the Solomon Trust for further stone work in the Revolutionary War Cemetery. Al's Annual Report that was sent to NYS was presented; report will be filed.

**DCO**-Municipal Shelter report rec'd. from NYS Dep't. of Ag & Mkts. re Safe Home Animal & Rehab; they have been written up for violations once again. Ag & Mkts. will be doing another inspection to make sure the facility gets back into compliance.

**Resolution #22-Motion made by** Harold Gilchrest, seconded by Howard Law, to amend the 2019 Budget from the present amount of \$4,500 from LARAC to \$1,500, the amount LARAC advised would be received; passed unanimously 5-0 by the following Board members: Councilman Harold Gilchrest; Councilman Howard Law; Councilman Bruce Ferguson; Councilman Marcus Blanck; Supervisor Evera Sue Clary

**Crossing Guard**-Councilman Bruce Ferguson brought up several issues that people have been complaining about re issues with the Crossing Guard; Supervisor Clary will address the same with the Crossing Guard.

**Sewer Committee Meeting**-Supervisor Clary will let everyone know if the meeting is on January 16<sup>th</sup> or

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January 21<sup>st</sup> & what time.

### **OLD BUSINESS**

**Rupert Trail**-County is dealing w/other areas looked at as flooding issues. Councilman Ferguson will contact NYS Parks & Recreation regarding ownership of the bridges.

**Sidewalks**-Need a plan for the sidewalks--are they town sidewalks?? This needs to go on the agenda for one of the next meetings. Perhaps the Department of State or the Association of Towns could shed some light on this?

**Salem Family Health Center Update**-Keep sending those letters to Glens Falls Hospital, plus the Board of Trustees. Office in Salem will continue as is until the end of February--hopefully. Still not much information coming forth as to exactly what the plan will be.

**Courthouse Sign Update**-Both the sign and the pole have arrived & are in the Town Office. Determination now needs to be made where to put the same in a safer location than before.

### **PUBLIC COMMENT**

Laura Dunham wanted to thank Supervisor Clary for all her hard work in keeping the Health Center in Salem. She also reiterated the need for more letters of support going to Glens Falls Hospital, their Board and also to Hudson Head Waters.

**Motion to Adjourn-Motion made by** Councilman Marcus Blanck, seconded by Councilman Howard Law, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0 by the following Board members: Councilman Marcus Blanck; Councilman Howard Law; Councilman Harold Gilchrest; Councilman Bruce Ferguson; Supervisor Evera Sue Clary. Meeting adjourned @ 9:00 p.m.

**Special Meeting**-It was decided by the Board to hold a special meeting on Wednesday, January 23, 2019, to open any bids received on the sale of the grad-al and also the bids for the purchase of a used one. Legal notices were already put in the paper and all bids will be back by then.

**Regular Monthly Meeting**-The next regular monthly meeting of the Salem Town Board will be February 13, 2019, at the Town Office, review of Warrants #2 & Abstract #2 for payment will begin @ 6:00 p.m., regular meeting will be called to order @ 7:00 p.m.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk  
Town of Salem