

TOWN OF SALEM
REGULAR MONTHLY MEETING-TOWN BOARD
AUGUST 10, 2022

Present: Supervisor Evera Sue Clary; Town Council: Marcus Blanck; Howard Law; Brenda Levey; Laura Dunham; Town Clerk-Patricia Gilchrist; Clerk to Supervisor-Kathy Chambers

Others Present: Travis Keys-H'Way/Water; Rebecca Brown-Water Clerk/Library; Maurice Patrick-Planning Bd.; Kim Erbe-Panning Bd./Library; Jeanne Smith-Georgi; Bob Graham-Salem Fire Dep't.

Public Present: Jay V. Bellanca; Jordan Berger; Cynthia Weinrich

Absent-Eric Rogers-Water Dep't.; Judy Flagg-Historian/Historic Preservation/Records Mg'mt.; Bob Graham-Salem Fire Dep't. (report provided); Nancy Quell-DCO (report provided)

5:00 P.M.-Review of **Warrants #8 & Abstract #8 of 2022** for approval & payment

FINANCIALS/TRIAL BALANCES were provided for Board review by Clerk to Supervisor Chambers for the Water & Highway Dep'ts. Would like \$30,000-\$35,000 on truck sale; couple big repair bills not in yet. Spent \$8,000 in fuel for one week on Hickory Hill Rd. Interest rate on August 9, 2022 was 1.85%--coming up a little. Can pave Vale Street through the POPS program; salt prices are expected to increase & should be out sometime early Sep't. Travis hoping to fix some storm drains, if possible. Water Dep't. seems to be doing o.k. Rec'd. \$60,000 from ARPA money but cost was \$18,099 extra, for a total of \$78,099. Tank railing should be finished by fall; Mark Rodes working on computer issues. Line 8320.4-\$6,000 for power.

6:00 P.M.-Meeting called to order by Supervisor Evera Sue Clary, followed by Pledge of Allegiance.

Approval of July 20, 2022 Minutes w/corrections-Motion made by Councilman Law, seconded by Councilman Marcus Blanck, to approve the July 20th, 2022 minutes w/corrections; passed 4-0. (Supervisor Clary excused from July 20th mtg.) On Page 2 under **Procurement Policy**, Western's price should read \$7,404--not \$74,040 & Trius's price should be \$6,390--not \$63,090. Under **Georgi-Fire & Security**: Councilwoman Levey would like it noted that the current system in the Community Room is outdated but the system in the Museum is fine. Will be noted in the July 20, 2022 minutes.

Approval of July 13, 2022 Special Meeting Minutes-Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, to approve the minutes of the July 13, 2022 Special Meeting, taken by Kathleen Chambers; passed 4-0. (Supervisor Clary excused)

Approval of Warrants #8 & Highway Abstract #8 of 2022-Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham, to approve Warrants #8 & Highway Abstract #8 of 2022 for payment; passed unanimously 5-0. (Hold out \$1,000 Voucher to Lunch, Learn & Play).

Voucher for Georgi-Jeanne Smith reported that garbage had not been taken from the Community Room at the end of an event rental on July 27th. She recommends holding back \$25.00, returning only half the deposit.

Motion made by Councilman Howard Law, seconded by Councilwoman Laura Dunham to return one-half of the deposit, or \$25.00; passed unanimously 5-0.

Court Clerk Position-As corrected in the June 22, 2022 Special Highway Meeting Minutes & mentioned in the July 20, 2022 regular monthly meeting minutes, Court Clerk Virginia Curran requested a 2% salary increase that was reflected in the 2022 Budget for other Town employees. This was never voted on at either meeting.

Resolution #63-Motion made by Councilwoman Brenda Levey, seconded by Councilwoman Laura Dunham, approving the 2% salary increase for Court Clerk, Virginia Curran; passed unanimously 5-0.

DEPARTMENT/COMMITTEE REPORTS

Salem Fire Dep't.-Chief Graham emailed his report to the Board; total of 24 calls for the month of July (including 4 Mutual Aid calls).

Training: station maintenance; vehicle extrication

OSHA Mandates: hose testing (lost 2-lengths of 5" hose)

Hosted Salem's Annual Alumni Banquet

Total Hours for Year-5,089; report will be filed

Highway Dep't.-Travis emailed reports to all Board members. He reported that foam spraying at the Town Barn will begin on August 17th. Have posted 'Children at Play' & 'Slow' signs on Hickory Hill.

Jordan Berger present asking about putting speed bumps on the Salem side of Eagleville Bridge. Travis reported that they are illegal but that speed humps can be installed. The first step prior to installing the same would be to hire an outfit to do a traffic study, which is required by law. Speed humps would also have to be removed in the winter for plowing. Councilwoman Dunham asked Mr. Berger if the flashing speed limit sign the Town just purchased could be placed on his property by the bridge & he said absolutely! Supervisor Clary will contact County DPW to see if they can place the sign for the Town.

Jay Bellanca-asked Travis if the Town would replace his rose bush that they took down; it has not been an issue in the past. Travis reported that is in the Town's R/O/W-then no. If further back, the Town will replace.

East Broadway/Rte. 153 Sidewalks-Took two weeks to replace.

Vale Street Sidewalks-Have begun replacing sidewalks here, working on dry wells & tree removal. Will probably take most of August to finish up sidewalk project.

Grad-all-Got it fixed, but it has still broken down a few times.

Mowing tractor-has been hanging in so far; it will definitely need some shop time soon.

Procurement Policy-Sourcewell is o.k. to use. Need to update 'Best Value Clause', which we can get a template for. Current Procurement Policy does not need to be re-done.

2022 Budget-Will need to figure out what is needed for the rest of the year as some decisions will need to be made. Short report & July-2022 monthly report will be filed.

Water-No report.

Courthouse-Al Fresco is set for Saturday, 08/13/2022. Lunch, Learn & Play now over; very successful summer program! 150 children in grades K-9 had five weeks of programming & outdoor fun & games. Twenty local high school & college students were gainfully employed over the summer. Herb gave everyone a hand-out, listing some of the many programs/activities that the kids participated in. He also emailed to everyone a report indicating the numbers & towns that the L, L & P campers came from as this information was requested.

Georgi-Jeanne Smith emailed report to all Board members. L, L & P kids painted stepping stones for the playground; Shushan Sunday school painted the balance beam w/Councilwoman Levey. Washington County Youth Bureau brought activities to Georgi one week for the L, L & P kids. L, L & P kids were on the grounds one day a week for three weeks. Gayle Shaw & Books in Kids Hands Program are supplying books for the Lending Library. Fairy hole picture frame was damaged but can be fixed, replacing nails w/long screws; currently being stored in the shed. LARAC: \$15 left from Al & Kathy Bain event out of \$500 given (instructed to keep \$15 rather than send back); Councilwoman Dunham following up w/final reports for event.

Washington County Band postponed due to weather from Aug. 4 to Aug. 11. Butch Gilchrest helped get tables, chairs, & electric cart brought back into the Community Room before the storm on Aug. 4.

Rec'd. \$25.00 donation from the cancer ride jeep group.

Wedding on 07/30/22 went smoothly.

Tiles have been placed under the Meagan Becker bench; looks very nice.

Need to discuss insurance waiver/hold harmless agreement for Community Room rental to waive \$1million insurance coverage. Report will be filed.

Planning Board-Kim reported that there were three Site Plan Applications currently for the Aug. 18th mtg.:

home, also on property located on County Rte. 64 in Shushan (both of these parcels were formerly owned by Dee & Tim Brandt, sold to Heldeberg Realty, who subdivided property into three lots, each more than ten acres); 3)-an application for Site Plan to install 59 Grid Tied Roof-Mounted Solar panels, on a home located @ 1015 County Route 64; Shushan

Compliance Officer-Planning Board Clerk, Kimberly Erbe, wanted clarification that Compliance Officer for the Town of Salem, Mario Canellini, will sign all LRCC-1's (for obtaining County building permits) & all LRCC-2's w/final inspection report attached from Theo (for final Certificate of Occupancy to be obtained from County Code Enforcement) for building permits, sewer permits, demolition permits & stove installations, as was approved at last month's meeting. When Theo Celani (or another County Code Enforcement officer) signs the final LRCC-2, w/inspection sheet attached, saying a C/O can be issued, he/she is signing on behalf of Washington County--**NOT on behalf of the Town of Salem**. The whole Board concurred that this was the procedure that should be followed. Scott MacNeil has agreed to meet w/Mario to review procedures & answer any questions he might have regarding procedures. Mario will also take any classes that are offered for Compliance but none have been offered as of yet.

Historian's Report-July report provided but not to all Board members; report will be emailed to all Board members for the August meeting.

July's Report-Preparations are being made for re-setting of 20 leaning gravestones in the Old Burying Ground/Revolutionary War Cemetery in the next few weeks. Grave Stone Matters will be repairing broken/damaged headstones in Sep't. All costs associated w/re-setting & repairs will be paid from private donations to the Dr. Asa Fitch Historical Society. There will be an exhibit of historic memorabilia displayed during the Al Fresco dinner, held @ the Courthouse on Saturday, 08/13/22. Items will include: WWI army uniform of Lewis LaTulippe; WWII Marine uniform; doctor's coat/medical bag belonging to Dr. Stiles Ezell; wooden finials from picket fence, which was once in front of the Blanchard house (Gen. John William's daughter), now the McClellan-Gariepy Funeral Home; large portrait from the Civil War of Gen. David Allen Russell; & framed front covers of several 'New Yorker' magazines that depicted Salem landmarks. Still digging for more to display! **Carnival Grounds Property**-Pleased to see the efforts on the part of the Salem Fire Dep't. & the Boy Scouts to clean up this area & keep it free of debris. She & Al Cormier feel they lack the authority & initiative to undertake any further clean-up/restoration of the area adjacent to the west wall of the cemetery. The Town Board needs to determine the future & best use of this valuable property; but in the meantime, all efforts will be made to restore & maintain the Old Burying Ground within its three walls as private funds become available.

August Report-Many people visiting the archives to search for ancestors/family connections. Many visitors to the Revolutionary War Cemetery, also. Two new QR codes have been added at the entrance of the cemetery—one of Al dressed as Gen. John Williams giving a brief overview of the burial site & the other is of Tom McMorris talking about early history of Salem & the Old Burying Ground. Curated & displayed the artifacts from the archival collection for the Al Fresco dinner on 08/13/22. Twenty marble headstones in the Old Burying Ground have been righted from donations rec'd. from the Dr. Asa Fitch Historical Society. Joe Ferranni, of Grave Stone Matters, will be on site in Sep't. to repair a number of broken headstones.

Historic Preservation Commission-will meet on Monday, 08/15, in the archive room @ the Courthouse. On the agenda: Proposed mural to be painted on south side of Jacko's; proposed façade changes to John Tomasi bldg. (former Central House). Discussion will include the addition of porches & added trim to emphasize the windows facing Main St. Changes will closely resemble façade of bldg. as it was in the 1930's; the paint scheme & trim choice give the structure a more nostalgic appearance.

All reports will be filed.

DCO-Nancy Quell provided July report, which was given to all Board members. 6 incidents; all taken care of or she is working on. Report will be filed.

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SUPERVISOR'S REPORT-Supervisor Clary reported that the ARPA funds had come in--around \$135,000 +/-

NEW BUSINESS

2023 Budget-Forms will be given to all department heads to fill out for 2023. Please get back to Supervisor Clary or bring to September 14th meeting.

Insurance Renewal-Supervisor Clary & Travis Keys met w/Melissa to go over insurance numbers. Councilman Law will contact Petrazono Ins. to see if they are interested in submitting a bid.

Village Park-Pole snapped off; Bobby Sullivan filed a report. Can it be repaired?? Need a welder(s) who will come look at the same on-site. Just an FYI-Travis reported a big liability issue if fixed/repaired & someone was to get hurt.

Zoning-Mixed-Use District goes from the Wilson house (cranberry house before Dollar General) to corner of Routes 22 & 64. Medical facility/health care facility is not a permitted use in the Mixed-Use District. Need to file a new Local Law amending the prior filed Local Law. Contact Attorney Klingebiel for proper wording to amend current law, what to include in the notice for Public Hearing, etc. **Motion made by** Councilwoman Laura Dunham, seconded by Councilman Howard Law to proceed with the same; passed unanimously 5-0.

Budget Increase-Resolution #64- **Motion made by** Councilman Howard Law, seconded by Councilman Marcus Blanck, for a Budget increase as follows:

F510-Estimated Revenue	\$ 60,000.00
F2770-Misc.	
F960-Appropriations	\$ 60,000.00
F8310.4-Home & Community Services	

To move ARPA restricted funds rec'd. into water

OLD BUSINESS

RAMUSA.org (Remote Area Medical)-Free clinic 09/17-18/2022 @ the Washington County Fairgrounds for dental, vision, & medical treatment. Volunteers needed as interpreters, guides, data entry & more. Parking lot opens @ 12:01 a.m. on Saturday, 09/17. Hours for clinic: Saturday, 09/17-6:00 a.m.-6:00 p.m.; Sunday, 09/18-6:00 a.m.-Noon

Progress re Georgi on Battenkill Architectural Assessment-Waite's Assoc.-July, 2021-Please review Waite's Assessment to see priorities on what should be accomplished next.

Community Pedestrian Loop-Chazen-will be put online today, 08/10/22. \$30,000 grant for the study—\$137,500 available for a Main Street revitalization grant. Who would maintain the loop? Supervisor Clary isn't sure on this. Meeting on Friday, 08/12/22, 1:00 p.m. @ Central House w/Supervisor Clary, Kay Tomasi, John Tomasi, Carrie Woerner, NYSDOT. Supervisor Clary will also contact Jenny Cary of Woody Hill to see if she might be interested in attending.

CORRESPONDENCE

Town of Sandgate Planning Board-notifying Town of Salem of changes to their regulations. Public hearing will be held on changes; see Clerk Gilchrist for information if interested in attending.

LED Lights-\$11,025.99 to replace lights in former Village & Shushan; warmer lighting will be used.

PUBLIC COMMENT

Jay Bellance-100% Assessment-Jay came to Board of Assessment Review Grievance re GAR's revalue figure on his property; wrong figure was entered on the determination sheet from BAR. Clerk Gilchrist informed Jay that the BAR met w/Jean McLenithan to file necessary paperwork to correct this error.

Motion to Adjourn-**Motion made by** Councilwoman Laura Dunham, seconded by Councilman Marcus Blanck, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0; meeting adjourned @ 7:37 p.m.

@ 6:00 pm.

Respectfully Submitted: