

**TOWN OF SALEM
REGULAR MONTHLY MEETING-TOWN BOARD
JULY 10, 2019**

Present: Supervisor Evera Sue Clary; Town Council: Harold Gilchrest; Marcus Blanck; Bruce Ferguson; Howard Law; Town Clerk-Pat Gilchrist; Clerk to Supervisor-Kathy Chambers

Others Present: Travis Keys-Highway; Kimberly Erbe-Planning Board Clerk & Library; Wendy Bordwell-Georgi; Judy Flagg-Historian; Rebecca Brown- Library & Water Clerk; Tina Fleming-Flood Mitigation; Bob Graham-Salem Fire Chief

Absent: Janice Quartararo-Courthouse; Maurice Patrick-Planning Board; Eric Rogers-Water & Highway; DCO-Nancy Quell

Public Present: Cathy McKeighan; Dottie Schneider; Brenda J. Levey; Art Hempel; Jessica Roesel; Lorraine Ballard; Cait Johnston-Journal Press

6:00 p.m.-Review Warrants #7 & Abstract #7 of 2019 for payment

7:00 p.m.-Regular monthly meeting called to order by Supervisor E. Sue Clary, followed by Pledge of Allegiance

Approval of Minutes-Motion made by Councilman Harold Gilchrest, seconded by Councilman Bruce Ferguson, to approve special meeting minutes from May 27th, 2019; passed unanimously 5-0 by the following Board members: Harold Gilchrest; Bruce Ferguson; Marcus Blanck; Howard Law; Supervisor Evera Sue Clary

Approval of Warrants #7 & Abstract #7 for Payment: Motion made by Councilman Harold Gilchrest, seconded by Councilman Marcus Blanck, to sign/approve Warrants #7 & Abstract #7 of 2019 as presented for payment; passed unanimously 5-0 by the following Board members: Harold Gilchrest; Marcus Blanck; Howard Law; Bruce Ferguson; Supervisor Evera Sue Clary

Approval of Supervisor's Reports-Motion made by Councilman Marcus Blanck, seconded by Councilman Harold Gilchrest to approve Supervisor's Reports from April & May of 2019; passed unanimously 5-0 by the following Board members: Marcus Blanck; Harold Gilchrest; Howard Law; Bruce Ferguson; Evera Sue Clary

Salem Fire Dep't.-Chief Bob Graham provided report: **12 calls for June, 2019:** 7-Salem (1-EMS assist; 1-priority one echo; 1-trees/power lines down; 1-MVA;1-carbn monoxide call;1-golf cart fire;1-service call); 5-Mutual Aid Calls: 1-Cambridge (stand-by); 1-Hebron (MVA); 3-Shushan (water rescue calls)
Training-driver training; ladders; monthly air packs, multi gas meters, & air bags checks; quarterly SCBA breath down; finished up Firefighter Class

Meetings-Fire Dep't. June mtg; Fire Advisory Board

Fund Raising-Father's Day Breakfast June 16 from 7-11 a.m.; annual Carnival will be held @ the carnival grounds 07/11, 12 & 13/2019.

OSHA Mandates-Yearly gear inspection completed & repairs made; 2 sets of gear fails (are not fixable).

Total Hours for the year-3,525 report will be filed

Water Department-Travis Keys reported that Clough-Harbour was involved w/Woody Hill hooking into the water system; Supervisor Clary met w/Woody Hill; they are concerned about extra water if there should be a drought. Dick Lane also wants water @ his house on Rte. 22 (three houses down from Pizza World; he has been requesting to be hooked in since he moved back; Travis feels his request needs to be considered). Supervisor Clary reported that the engineering firm feels the extra usage of 40,000 gallons would only benefit the water system as a whole. Attorney Alan Wrigley is looking into what would be involved w/adding an outside user of Woody Hill's size, as well as what fees could or would be charged for the hook-up. Travis explained that the town is currently using only about 1/3rd of the capacity of the system. If Woody Hill is added, this should result in fresher water w/ a quicker tank turn around. Water barn roof blew off-temporary fix by Art Hempel, who submitted estimate for the repairs not to exceed \$1,500. 315 meters in svc.; regular upkeep/maintenance performed; eye wash/fire extinguisher checks done. Flushing dead-end fire hydrants to keep water moving; did hand full for Dig Safe mark outs; 2nd quarter iron & manganese testing done. Took monthly water sample as

required by D.O.H; met the bacteriological requirements for a public water supply per NYS Sanitary Code under Public Health Law 225. All fire hydrants in svc. (fixed hydrant #37); changed a couple more 'no read' meter heads & hope to do more on rainy days. Performed flow tests on well #1 & #2 (before & after cleaning) to do a comparison. Everything went well--waiting for reports to come back. DOH seems happy; both wells were tested before turning back on line. There was an issue w/radios that talk from main computer to water tank. Wells had to be run manually for a few weeks until General Controls could come out w/the right parts for replacement. It is now back running normal. They will be back once last parts come in to get surge protection back at the tank. The old radios were new in 2003 (16 years ago!) & are now obsolete. There was no repair to them; they were replaced!. New water pick-up has arrived, also. Report will be filed.

Highway Dep't. -Travis Keys reported that a new oil cooler has been installed in the grader but now there are transmission problems; parts have been ordered. The Town of Knox is selling a used 1997 grader for \$15,000 w/less than 6,000 hrs. through an inter-municipal purchase. Travis thought this was a good price; Councilman Law agreed. With all the troubles w/the current grader, Travis would like a resolution to purchase the same.

Resolution #56-Motion made by Councilman Marcus Blanck, seconded by Councilman Howard Law, to purchase the used 1997 grader from the Town of Knox for \$15,000. Roll Call Vote: Councilman Marcus Blanck-Yes; Councilman Howard Law-Yes; Councilman Bruce Ferguson-Yes; Councilman Harold Gilchrest-Yes; Supervisor Evera Sue Clary-Yes; passed unanimously 5-0.

Have been doing some hot patching; mowing road sides; MSAH training is done & all attended Washington County safety days. Hoping to begin putting culverts in on blacktops next week. Travis is working with a resident for an easement on Smith Road for two new culverts.

Crossing Guard Position-Ad will be put in Journal Press for three (3) weeks, advertising for a Crossing Guard position to begin the first of September when school starts @\$12/hour; person needs to be flexible as hours are subject to change depending on what is going on at school. Clerk Gilchrist will post the same in the newspaper.

Shared Services-Washington County Dep't. of Public Works will be touring the Town Barn location on REXLEIGH Road to determine if the same would be a viable site for consolidating facilities w/other Towns. Even though Salem is not one of the County's top three choices, it is being considered as an alternative site.

Daily Report-provided from 06/01-06/3/2019 & will be filed.

Georgi-Wendy Bordwell that Wedding Wire would be coming in August to film their 3D tour when the trees are in full bloom. Wendy would also like the board to consider going with Mayflower Venues for advertising; they are informing her that fees/rentals should be adjusted for out-of-area users sooner rather than later (they feel the space is worth more than is currently being charged). No action taken on raising fees at this time. Motion made by Councilman Harold Gilchrest; seconded by Councilman Bruce Ferguson, to hire Mayflower Venues for advertising; passed 5-0 by the following Board members: Harold Gilchrest; Bruce Ferguson; Marcus Blanck; Howard Law; Supervisor Evera Sue Clary

Mettawee River Theatre will present on 07/30 @ 7 p.m. in the park. Free, but donations accepted.

Washington County Band-will perform in the Park on August 1st @ 7:00 p.m. w/ice cream sundaes being served!

Greenway Grant-Signs are up for the Georgi & the Battenkill Corridor; this was accomplished in partnership w/ the Battenkill Conservancy & Lorraine Ballard.

Art Hempel enclosed the propane tank & moved the mail box at his own expense. An outlet will also need to be installed for gems/minerals to be displayed; Randy Quackenbush will do this work. A land-line phone is also needed in the Museum.

Tree in river @ access point; DEC has spoken w/Wendy by phone & says cut it up & get it out because it is a safety issue. The Board instructed Wendy to have DEC put that in writing!

Dehumidifier set in Museum in the crawl space; new sign is up on the kiosk; gutters are done & up. Community Room roof shingles still need to be addressed (purchased from Wiley Bros. & they were faulty). Councilman Gilchrest will contact Wiley Brothers as he stated he would. Hand dryers are installed in the bathrooms. Lee Foster will be looking at the deck to see what can be done with that--repair or replace?

Mitsubishi Heating/Cooling System-This system would greatly help w/the humidity & heating issues & should run for under \$100/month. Cost of system approximately \$11,000 but spending a lot of money currently on climate control. Councilman Blanck reported that the info he rec'd. from Webb indicated that this system would not work properly due to the proximity to the Battenkill—the colder it gets the less it works. If temperature should reach -5 degrees, the system shuts off, leaving no heat. Councilman Gilchrest has spoken w/Jeff Suite & he was not in favor of the same. Bids were received from three bidders on the Heat Pump Climate control system: one from Baker's Burner Service; one from Superior Co-op HVAC in Greenwich; one from Davidson HVAC LLC of Bennington, VT. No bid notices had been put in the paper so the three bids rec'd. could not be legally reviewed or voted on as the proper process had not been followed. **Motion made by** Councilman Bruce Ferguson, seconded by Councilman Marcus Blanck, to return the bids to the bidders with an explanation of why they could not be accepted. Clerk Gilchrist will return all bids with a letter of explanation; passed unanimously 5-0 by the following Board members: Bruce Ferguson; Marcus Blanck; Harold Gilchrest; Howard Law; Supervisor Evera Sue Clary

Motion made by Councilman Bruce Ferguson, seconded by Councilman Marcus Blanck, instructing Clerk Gilchrist to put the bid notice in the Journal-Press as a Legal Notice for two (2) weeks and see what happens next. She will put in as soon as possible; passed unanimously 5-0 by the following Board members: Bruce Ferguson; Marcus Blanck; Harold Gilchrest; Howard Law; Supervisor Evera Sue Clary

De-accessioning of furniture items-Attorney Wrigley waiting on date from Washington County Surrogate's Ct.

Resolution #57-Motion made by Councilman Bruce Ferguson, seconded by Councilman Howard Law to hire Jeanne Gilchrest Smith as the part-time person @ Georgi (she already submitted a letter of interest for the position & the same was advertised in the help wanted section of the Journal Press) @ a cost of \$12/hour from July 1-October 31, 2019; passed unanimously 5-0 by the following Board members: Bruce Ferguson; Howard Law; Harold Gilchrest; Marcus Blanck; Supervisor Evera Sue Clary

Grants rec'd.-\$500 has been awarded to the Georgi from Humanities NY & \$750 for community events from Stewart's Shops.

Eventective & Wedding Wire.com-Six-month trial run for Eventective has run out (\$64/mo.) for smaller events; Wedding Wire (\$164/mo.) for larger events, like weddings, etc. Wendy would like to renew both Eventective & Wedding Wire.com when they expire. She has been getting booking from each. **Resolution #58-Motion made by** Councilman Howard Law, seconded by Councilman Harold Gilchrest, to renew with both for advertising upon current expiration; passed unanimously 5-0 by the following Board members: Howard Law; Harold Gilchrest; Bruce Ferguson; Marcus Blanck; Supervisor Evera Sue Clary

Express Pay-is for donations & memberships only for the time being.

Courthouse-Janice Quartararo absent. Al Fresco dinner will be held on July 27, 2019--only 15 tickets left! Lunch, Learn n Play going great; lots of happy kids around Salem! Dottie Schneider is handling the 'brown bag' lunches through the Albany Food Pantry.

Planning Board-Clerk Kimberly Erbe reported that Salem Community Fellowship was interested in purchasing the TD Bank building. Under the current Zoning rules/regulations, a church is not a permitted use in the Commercial District. Compliance Office Scott McNeil forwarded his decision on to the Zoning Board of Appeals & Community Fellowship had to fill out the necessary paperwork for a Use Variance w/ZBA Chairman, Sheldon Brown. A Public Hearing has been scheduled on the matter for Thursday, 07/18/2019 @ 6:00 p.m. in the Salem Town Office with the Zoning Board of Appeals. There is an application for a garage & a Boundary Line Adjustment for the July meeting.

Historian- Historian Judy Flagg reported that tours of the Revolutionary War Cemetery were being given to the Lunch, Learn n Play kids. A grant was rec'd. from the Solomon Trust for more cleaning of the stones in the Cemetery.

White Creek Watershed-Tina Fleming reported that the draft FEMA maps are still being worked on; would like Alton Knapp to attend the August meeting of the Town Board to present the draft map changes. Tina hopes to

obtain grant money for flood mitigation, which would allow landowners to decrease their flood insurance rates. The new draft flood plain maps would not allow growing of crops in certain areas where they are now planted; the land would be deemed unusable for planting crops. The Committee meets the first Monday of the month @ 7 p.m. in the Salem Town Office; 214 Main Street.

DCO-Supervisor Clary reported that Nancy Quell is still holding dogs (for evidence), as costs continue to accumulate. **Motion made by Councilman Howard Law**, seconded by Councilman Marcus Blanck to send the DCO's invoice for the sheltering of the dogs to the Washington County District Attorney's Office, as they are requiring the dogs be held for evidence; passed unanimously 5-0 by the following Board members: Howard Law; Marcus Blanck; Bruce Ferguson; Harold Gilchrest; Supervisor Everal Sue Clary

Supervisor's Report-Supervisor Clary reported that one check had been rec'd. as a donation for mowing of the Revolutionary War Cemetery after the notice was in the paper.

Art n Plow Fest-was a huge success! Thank-you to all who had any part in the event; the parade was wonderful!

Dep't. of Motor Vehicles-is @ Proudfit Hall the 3rd Tuesday of the month from 9:30 a.m-3:30 p.m.

OLD BUSINESS

Election Polling Sites-District #2 will be in the Community Room on the Georgi grounds as it has always been. The Salem Volunteer Fire Department's new fire house will be the polling site for Districts #1 & #3; Poll Site Agreements were for both.

NEW BUSINESS

Washington County Real Property informs the Town that it is time to re-appoint/appoint Jean McLenithan as Sole Assessor for the Town of Salem for a term of six (6) years. **Resolution #59-Motion made by Councilman Harold Gilchrest**, seconded by Councilman Howard Law, to re-appoint Jean McLenithan as Sole Assessor for the Town of Salem for a term of six (6) years; passed unanimously 5-0 by the following Board members: Harold Gilchrest; Howard Law; Bruce Ferguson; Marcus Blanck; Supervisor Evera Sue Clary

CORRESPONDENCE

NYMIR-Rec'd. new employment practices/personnel requirements from NYMIR Insurance

Shushan Vol. Fire Dep't.-Public Protection Classification rec'd. for the Shushan Volunteer Fire Dep't., Inc.

Washington County Senior Picnic-will be held at the Washington County Fairgrounds on Friday, July 12.

Resolution #60-Motion made by Councilman Harold Gilchrest, seconded by Councilman Howard Law, setting the Public Hearing for a Moratorium on Certain Solar Uses for the regular monthly Town Board meeting on August 14, 2019, @ 7:00 p.m. in the Salem Town Office; 214 Main Street. Clerk Gilchrist will put the Legal Notice in the paper for ten (10) days prior to the hearing; passed unanimously 5-0 by the following Board members: Harold Gilchrest; Howard Law; Bruce Ferguson; Marcus Blanck; Supervisor Evera Sue Clary

PUBLIC COMMENT

The Donaldson Family found old flags in the attic of a family home on Long Island & graciously allowed one to be placed on the depot, which was of a different fabric than the one on the Shirt Factory Building, which was a muslin fabric. They looked beautiful & certainly were a topic of conversation for the July 4th celebration! Thank you, Donaldson Family for your generosity to the Town of Salem!!

Tina Fleming was wondering if the Supervisor knew anything about for re-imbusement from the County for flooding; Supervisor Clary reported that it had moved from the bottom of the pile to the top of the pile!

Former Sewer Committee-Brenda Levy wondered where the Board stood w/the Committee as Salem Central School will be working soon to establish what they will need to do. Since the former Committee was dissolved, **Motion made by Councilman Howard Law**, seconded by Councilman Bruce Ferguson, to put a notice in the Journal-Press asking for volunteers to serve on a new Sewer Committee by contacting either Clerk Gilchrist, any Board member or Supervisor Clary. An add will be put in for two weeks. **Roll Call Vote:** Councilman Howard Law-Yes; Councilman Bruce Ferguson-Yes; Councilman Harold Gilchrest-No; Councilman Marcus Blanck-No; Supervisor Evera Sue Clary-Yes; passed by a majority vote of 3-2.

Resolution #61-Motion made by Councilman Marcus Blanck, seconded by Councilman Howard Law, for a

Budget Increase as follows:

A510 Estimated Revenues	\$ 250.00	
A2705 Cemetery		
A960 Appropriations		\$ 250.00
A8810.4 Cemetery		

Passed unanimously 5-0 by the following Board members: Marcus Blanck; Howard Law; Bruce Ferguson; Harold Gilchrest; Supervisor Evera Sue Clary

Resolution #62-Motion made by Councilman Howard Law, seconded by Councilman Marcus Blanck for a Budget Increase to recognize donation – transfer to expenses as follows:

DA510 Estimated Revenues	\$15,530.00	
DA2650 Scrap Materials		
DA960 Appropriations		\$15,530.00
DA5130.2 Machinery		

Passed unanimously 5-0 by the following Board members: Howard Law; Marcus Blanck; Harold Gilchrest; Bruce Ferguson; Supervisor Evera Sue Clary

Resolution #63-Motion made by Councilman Marcus Blanck, seconded by Councilman Howard Law for a Budget Increase to increase appropriations from Fund Balance as discussed at 2018 year-end meeting to machinery as follows:

DA599 Appropriated Fund Balance	\$28,000.00	
DA960 Appropriations		\$28,000.00
DA5130.2 Machinery		

Passed unanimously 5-0 by the following Board members: Marcus Blanck; Howard Law; Harold Gilchrest; Bruce Ferguson; Supervisor Evera Sue Clary

Resolution #64-Motion made by Councilman Marcus Blanck, seconded by Councilman Harold Gilchrest for a Transfer as follows:

DA5130.4 Machinery	\$ 4,913.82	
DA5112.2 CHIPS		\$ 4,056.22
DA9730.71 Interest on BAN		\$ 857.60

Passed unanimously 5-0 by the following Board members: Marcus Blanck; Harold Gilchrest; Howard Law; Bruce Ferguson; Supervisor Evera Sue Clary

Motion to Adjourn-Motion made by Councilman Marcus Blanck, seconded by Councilman Howard Law, to adjourn the regular monthly meeting of the Salem Town Board; passed unanimously 5-0 by the following Board members: Marcus Blanck; Howard; Harold Gilchrest; Bruce Ferguson; Supervisor Evera Sue Clary; meeting adjourned @ 9:00 p.m.

Regular Monthly Meeting-The next regular monthly meeting of the Salem Town Board will be August 14, 2019, at the Town Office, review of Warrants #8 & Abstract #8 for payment will begin @ 6:00 p.m., regular meeting will be called to order @ 7:00 p.m.

Respectfully Submitted:

Patricia A. Gilchrist-Town Clerk
Town of Salem